

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN



Minutes of the Ordinary FULL COUNCIL Meeting of Van Community Council Thursday 21st November 2019. 6pm. Van Community Centre, Clos Guto, Caerphilly

Present: Tony Graham (Chair), Sheila Jones, Norma Graham, John Leek, Linda Williams, Pam Nelder, Sheila Newbury, Barbara Jones (Vice Chair), Fay Gay

Apologies: Jayne Keeble

In Attendance: Marcia Jones (Clerk)

73. Police Matters

CSO Mey sent her apologies. However, a police report was received by the Clerk and copies circulated at the meeting. The Chair advised that Heddlu Bach attended the Remembrance service in Caerphilly and were a credit.

74. Residents Representations

None

75. Declarations of Interest

None

Linda Williams joined the meeting

76. Minutes of the Ordinary Full Council meeting held on 17th October 2019

Minutes of the ORDINARY FULL COUNCIL meeting held on 17th October 2019 were received. Agreed as an accurate record and Chair signed to confirm.

77. Matters Arising

- i. The Chair confirmed he and the Clerk had a very positive meeting with Sarah Mutch, CCBC Early Years and Michelle Jones at the Parent Network. They are building on the experiences from the play scheme in summer 2019 and looking to work closer with Sports Development and Youth Services. The sports officers at CCBC have attended play work training and volunteers and parents will be offered the opportunity to attend. A summer scheme will provide an opportunity for experience in playwork to complete the qualification requirements. If successful, it is hoped this pilot will provide a model for provision to roll out across the borough and wider.

78. Finance

- i. List of payments. Received. Payments confirmed and approved
- ii. Bank Reconciliation. Received, confirmed and approved.
- iii. Draft Budget 2020-21. The Clerk outlined the information in papers circulated and the rationale behind the budget presented. Councillors questioned and adjustments made to figures as discussed. The outcome was a proposed increase in the precept by £2500 or 10% on 2019-20 for the forthcoming financial year. Final percentage increase will be confirmed once Tax Base Notification is received. Overall there would be a deficit budget and will require spending from reserves to meet proposed costs. New initiatives include Christmas lighting, educational grants and a bonfire night event. However, the financial commitment does not extend beyond the financial year in question, e.g. play scheme. A vote with a show of hands was taken with unanimous agreement in favour. If the playscheme proves successful, it was agreed that financial support/grant applications should be sought for continuation in 2021 and beyond
- iv. Requests for Financial Assistance
 - a) The Clerk advised that a late application had been received from Bridging Together. The Chair proposed the Council accept and it was AGREED that it could be tabled. Following discussion, it was AGREED to grant £300 to Bridging Together for their Christmas event subject to receipt of a copy of the constitution.

79. Clerk's Report – see attached Appendix 1

- i. Christmas Event; 'A Taste of Christmas' - Sunday 8th December at Van Community Centre at 5.30pm. Cllr B Jones sent her apologies. The programme was confirmed. Only a handful of tickets taken to date, but historically they are requested in the days in the run up to the event.
- ii. Notice Boards. CCBC are currently undertaking a consultation following Van Community Council's application to move and erect notice boards, Outcome awaited.
- iii. Safe Keeping of Title Deeds. Clerk shared advise from One Voice Wales and outlined options. It was AGREED that the Clerk should purchase a fire-proof and waterproof deed box to ensure safekeeping and to be stored at the Clerk's office
- iv. Bonfire Night event 2020. The Clerk advised that an initial meeting is scheduled to take place on 22nd January 2020 with partners including Community Regeneration, Parent Network, Police, Fire Service and Housing
- v. The 'Van Community Council' Facebook page is now live.
- vi. 75th VE day 2020. The Council wished to mark this occasion. Initial thoughts are a 1940's street party at the Van Community Centre in conjunction with local groups such as Bridging Together. It was AGREED to investigate options
ACTION: Clerk to contact Bridging Together for initial conversation

80. Planning Applications

- i. Case Ref: 19/0853/FULL. No objection

81. Christmas Lighting 2020.

The Clerk outlined draft costs provided by Elsbury. CCBC has been approached for suitability of lampposts and costs for infrastructure required to allow for Christmas fittings and awaiting a

response. A walkabout to be done with the Clerk and Cllrs T Graham and Leek to ascertain preferred location for lighting. A budget of £6500 was AGREED for 2020-21.

82. Planning for Newsletter

The Clerk provided a paper outlined costs for one newsletter per year. It was AGREED to proceed. All councillors will be requested to submit articles early in 2020 so the first newsletter produced and issued by spring 2020.

83. Councillor Surgeries

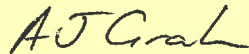
A calendar for Councillor surgeries from January 2020 was presented. Requests for some adjustments in attendance dates received. It was AGREED that councillors will arrange and advise the Clerk accordingly

84. Date of next meeting

In line with Standing Orders, it was AGREED that no meeting would be held in December

The next meeting is Thursday 16th January 2020 and a full list of dates for 2020 circulated

Meeting closed 7.25pm



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TONY GRAHAM

Chair – Van Community Council