

**VAN COMMUNITY COUNCIL
CYNGOR CYMUNED Y FAN**

Chairman Councillor Eileen Macey, Clerk/R.F.O. John Dilworth
Vice-Chairman Councillor Russell Deacon.

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Minutes,
Full Council Meeting,
Friday, 11th November, 2016,
Van Community Centre.

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| Present: | Councillors | Russell Deacon, Maria Hall, Eileen Macey, Pam Nelder, Sheila Newbery. |
| In attendance: | Clerk/R.F.O. | John Dilworth. |

The Chairman invited members, prior to the start of the meeting, to hold a minutes silence for Councillors David Hill and Brian Jenkins.

Members observed a minute's silence.

The Chairman and members acknowledged David and Brian's many years of service to the community and extended their deepest sympathy to the families of the late members. (The Council was represented at both funerals).

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

No members of the public were present.

Signed:.....

20th January, 2017

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61/16 **Apologies for absence.**

There were apologies received from the following Council members; Barbara Jones and Fay Gay.

62/16 **Declarations of interests.** To receive disclosures of personal interests from Members in accordance with the Code of Conduct (Note: Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).

Item 20, Clerk's salary review, the Clerk declared a personal interest and left the room when the item was discussed and resolved.

63/16 **Police matters.**

The Clerk reported the apologies, CSO Claire Eyles (formerly Claire Robinson) and circulated her report including an invitation in her email of the 9th November, 2016, from the newly appointed Inspector O'Keefe to members to discuss local policing issues.

Councillors Sheila Newbury, Eileen Macey, Russell Deacon, Pam Nelder and Maria Hall expressed interest in meeting the Inspector.

The Clerk later made arrangements for Councillors Sheila Newbury, Eileen Macey, Russell Deacon, the Clerk, to meet with the Inspector and those meetings took place. The Inspector will provide further dates after the Christmas New Year break for the remaining members. These meetings will be ongoing.

64/16 **To approve the minutes of the Council Meeting, 16th September, 2016, (appendix 1.)**

The minutes were approved as an accurate record of the proceedings and signed by the Chairman.

65/16 **Matters arising.**

No matters were raised.

66/16 **Correspondence.**

The Clerk tabled a schedule of correspondence received since the last meeting.

- i Letter, 26th September, 2016, BDO, completion of audit of accounts, 2015/16, and report. See Clerks Report.
- ii Letter, 28th September, 2016, Land Registry Wales, land registry search, former play area, Van Terrace. Attached to agenda and papers.

Signed:.....



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- iii Email, 30th September, 2016, Miss Helen Morgan, Senior Committee Services Officer Caerphilly County Borough Council, attached the September Policy Watch. Noted.
 - iv Letter, 30th September, 2016, CSSIW, confirming withdrawal of application for the Summer Play-scheme. Noted.
 - v Letter, October, 2016, HSBC, changes to banking terms. Noted.
 - vi Email, 2nd October, 2016, Clerk invited "Little Stars," to Soup and Carols, Friday, 25th November, and Mrs Michelle Mckenzie-Jones replied that she had passed on the details to Natasha and they will be attending. Noted.
 - vi Email, 3rd October, 2016, Mrs Jayne Garland, Gwernydomen Conservation Group, shortlisted for the 'Sustainable Community' category in the Sustain Wales Awards. Winning the award will help secure the land in its natural state by publically boosting the argument against development and promoting healthier outdoor lifestyles for healthy lives. Noted.
 - vii Email, 3rd October, 2016, Miss Vicki Doyle, Policy Officer, CCBC, "...funding available for projects, Community Regeneration Fund aimed at enhancing viable and sustainable communities within Caerphilly county borough. Community and voluntary sector organisations in the Caerphilly county borough are invited to bid for funding to take forward initiatives they have developed.

Organisations seeking support will be required to show that:

- the project will have a social, economic, environmental and/or cultural impact on the area or community concerned;
- the project demonstrates clearly that it is responding to needs identified by a community within Caerphilly county borough, whether that be a geographic community or a community of interest; and
- the project is completely new in nature or offers significant extension or expansion to that which the organisation is already doing in the community.

We have just opened the grant scheme for new applications, with a closing date of 12 noon on Friday 28th October 2016. I am attaching an information sheet which gives more information about the grant scheme, including criteria etc.

Projects must also meet one or more of the following aims:

- they will enhance employment prospects and skills of local people, particularly the young and those at a disadvantage, and promote equality of opportunity
- they will protect and improve the local environment and infrastructure, and bring

Signed:.....



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land and buildings into effective use

- they will enhance the quality of life of people through social, cultural and recreational opportunities
- they will promote and encourage local people to secure a sustainable future for local communities and/or encourage regeneration.” Noted.

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- viii Letter, 4th October, 2016, Mr Mark Drakeford, Cabinet Secretary for Finance and Local Government, Update on LG Reform; voluntary mergers of the twenty two local authorities.

Timetable: June, Councillors elected to existing councils in 2017 will serve a full five-year term to 2022, and Shared leadership.

The way forward clearer at the end of the year. Noted.

- ix Email, 12th October, 2016, Miss Helen Morgan, Senior Committee Services Officer Caerphilly County Borough Council, wrote: “Please note it has become necessary to postpone the meeting (Task and Finish Group reviewing highway owned council car parks) scheduled for 27th October 2016. An alternative date is being sought and I will advise you as soon as arrangements have been made” Noted.
- x Email, 13th October, 2016, Miss Rhian Kyte, Team Leader, Strategic and Development Plans Team, notice of withdrawal of the Replacement Caerphilly County Borough Development Plan.
- xi Email, 14th October, 2016, Mrs Gail Williams, Interim Head of Legal Services, CCBC, Requesting the Clerk contact Councillor Brian Jenkins concerning “recent postings on Facebook.”

Clerk, reported, emailed Councillor Brian Jenkins and also spoke to him on the phone regarding contacting Mrs Williams, however, following the passing of the member, emailed the Interim Monitoring Officer to advise.

- xii Email, 17th October, 2016, Mr Mark Snelgrove, Neighbourhood Officer, United Welsh, attached flyer, free event at Van Community Centre, 12th November, 2016, between 2.00 and 4.00pm. Noted.
- xiii Email, 17th October, 2016, OWW, passing on information: “The Welsh Government wants a better informed, longer-term strategy of investment in infrastructure which enshrines the principles of the Well-Being of Future Generations Act. We also wish to enable more efficient development of specific projects and enhance our ability to achieve value for money for public sector investment.

That is why we have made the commitment to establish a National Infrastructure Commission for Wales to provide us with independent and expert advice on strategic infrastructure needs and priorities.

Signed:.....

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The Cabinet Secretary for Economy and Infrastructure, Ken Skates AM, is today launching a public consultation that invites stakeholder views on how the commission could be set up and run. The consultation period will close on 9 January 2017.

The consultation is available on the internet at:

<https://consultations.gov.wales/consultations/national-infrastructure-commission-wales>

- xii Emails, 17th October, 2016, Mr Mark Snelgrove, Neighbourhood Officer, United Welsh, following telephone call from Cllr Sheila Newbury, Sunday, 16th October.

Clerk advised, five women collecting litter; Dol yr Eos and Dol Frann, no notification to local member and Clerk. One of the five women informed the member they represent United Welsh and Communities First, reply:

"I was aware of this on Friday as it was a communities first project and nothing to do with United Welsh. However I know that our tenants like to get involved as they get time credits for doing such work.

I don't really know what the issue is in all truth?

I want our residents doing these sort of things?

Let me know your concerns and il happily address them."

Clerk replied, local member proactive in this matter and not informed. Clerk advised it was a Communities First project.

- xv Emails, 21st October, 2016, Mr Mark Snelgrove, Neighbourhood Officer, United Welsh; litter pick, Sunday, 23rd October, Dol yr Eos, and Pen y Cae and Coffee morning, Cole Court, Tuesday, 25th October, 2-4. Noted.

- xvi Letter, 17th October, 2016, Mrs Emma Prince, Forth and on behalf of BDO LLP, For and on behalf of the Auditor General for Wales, i.e. as reproduced:

"Further to our letter advising you of completion, we are currently unable to issue the invoice for the work done. We are liaising with the Wales Audit Office and the other audit suppliers to ensure the same approach to billing is taking place throughout Wales. We hope to have the issue resolved this month and an invoice issued in due course."

Clerk reply:

"I write to acknowledge receipt of your letter, on behalf of BDO LLP and the Auditor General for Wales, of the 17th instant and a delay in my Council receiving your fee bill for the 2015/16 audit of accounts.

I wish to draw your attention to repeated misspelling of the word "Clun" as stated in your letter i.e. "Club." I think you will agree with me it is important to get these things right and I would be remiss if I did not draw your attention to it.

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On the matter of your fee bill and approach to other auditors in Wales to ensure the same approach I recall whilst Clerk and RFO of Llangynwyd Community Council that BDO LLP were the appointed auditors so surely you would have experience in billing for audit?

My next Council meeting, after the 21st October is the 18th November so would you please ensure that I receive your fee bill in good time to enter on the Creditors List for member's consideration and in the spirit of good financial management of the public purse.

Finally, I note that I have not formally thanked BDO LLP for their cooperation in the 2015/16 audit, so thank you." See Clerk's report, January, 20th, 2017.

- xvii Email, 20th October, 2016, St James School, letter confirming permission for 2017 Van Sports and Play Club. Requested signed and dated copy to previous one not received. Noted.
- xviii Email, Mrs Stacey Jones, Bursar, St James School, letter and invoice. Attached letter, as requested but not received. Letter attachment undated so requested dated and signed by Head Teacher. School making progress on invoice for Relief Caretaker during the previous Van Sports and Play Club, still awaited from the School.
- xix Email. Miss Kate Stevens, Office Manager, Asrbi Planning Ltd. They attached a notice for development of the GwernyDomen site prior to submission to CCBC. Persimmon, on their behalf will be applying for planning permission for residential development. Noted.
- xx Email, 26th October, 2016, Mr Bob Campbell, Clerk, Risca Town Council, invoice for affiliation fee, Town and Community Councils, 2016/17. Cheque raised, Credits List.
- xxi Email, 1st November, 2016, CSSIW, previous letter of the 27th October, sent tin error requesting DBS information. CSSIW apologized for inconvenience. Noted.
- xxii Email, 27th October, 2016, Miss Catherine Forbes-Thompson, | Interim Head of Democratic Services, CCBC. Copy of this report comments are invited. Draft report of the Remuneration Panel for Wales for 2017/18. There is reference to Community and Town Councils on pages 40 to 43 which you may wish to comment on. The Panel are asking for comments by the 28th November 2016, here is a link to their website with further details.

<http://gov.wales/irpwsb/home/?lang=en>

Email, 2nd November, 2016, Email, Miss Helen Morgan, Senior Committee Services Officer
Caerphilly County Borough Council an alternative date is being sought and I will advise you as soon as arrangements have been made" Noted.

Signed:.....



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16/0778/FULL – construct part single storey, part two storey extension at The Gatehouse, Gwern y Domen.

16/0825/FULL – erect single-storey extension to the side of the property for garage and utility room with w.c, at 112, Porset Drive, Caerphilly.

16/0829/FULL – erect extension and remodel the rear of the property to provides additional bedroom and larger kitchen area, at 24 Van Terrace, Rudry.

16/0848/FULL, erect two detached dormer bungalows at land adjacent to Pont Bedwas Old Bedwas Road, Porset, Caerphoilly.

16/0868/FULL, replace existing garage at 6, Llanfedw Close, Porset, Caerphilly.

It was resolved to make no comments on the above applications to the Planning Authority.

68/16 **Reports and local matters.**

Councillor Eileen Macey reported her attendance at the Lansbury Greenspaces Project (Councillor Macey was appointed Council Representative, minute 71/16).

69/16 **Clerk's Report (appendix 2), to follow.**

The Clerk tabled his report.

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| A. | Year ending accounts, 2015/16, completion of external audit of accounts, auditors report, appendix A. | <p>Clerk reported, the External Audit, BDO, raised two matters for the attention of Van Community Council (appendix B); Minute number was missing from the Annual Return and Asset Register.</p> <p>BDO were provided with signed copies of the minutes of the 20th May to prove the Annual Return was approved by Council and signed off by the Clerk and Chairman yet they raised the issues.</p> <p>Moving to the Asset Register, they report:</p> <p><i>“Asset Register</i></p> <p><i>What is the issue? .</i></p> <p><i>The council does not have an asset register and therefore cannot record the purchase cost of proxy cost, if the purchase cost is unknown, if all assets held by council in box 12.</i></p> <p><i>Why has this issue been raised?</i></p> <p><i>The council is at risk of not safeguarding its assets and complying with the proper practices as set out in the Practitioners' Guide.”</i></p> <p>The Clerk raised a question with BDO, since they required figurers for 2014/15 which has been signed off. Question, are they auditing</p> |
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Signed: 

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| | | <p>previous audited figures?</p> <p>Extract from Mr Peter Morgan's Independent Internal Audit Report, 2015/16 accounts and supporting papers states (BDO were provided with a copy of the report):</p> <p><i>"An Asset and Investment Registers were complete and accurate and properly maintained</i></p> <p><i>The council has at present no major assets (e.g. buildings) that I have been made aware of and consequently there is no asset register as such, however record of minor items is kept as in inventory."</i></p> <p>Council's assets recorded on the inventory; one old computer with an estimated value, play equipment and two noticeboards.</p> <p>BDO want detailed costs of each item i.e. scissors, play equipment etc.</p> <p>If that is what is required then it will be done.</p> <p>The Clerk is researching the matter and will report to the November meeting.</p> <p>It was resolved that the Clerk progress the matters raised by BDO and paid for additional time through providing BDO with additional information for the audit.</p> |
| B. | Vandalism to the Council Notice-board at Coed Pwll | <p>A silver cross was sprayed the full diagonal distance of the plastic screen and has been reported to the Police. The Incident number; 14527916.</p> <p>Recommendation; purchase two replacement screens.</p> <p>It was resolved that the Clerk contract CCBC to inquire if they can remove the paint.</p> |
| C. | Former Van Terrace Play area land. Clerk requested Caerphilly County Borough Council to transfer the unregistered land with Land Registry – Wales to Van Community Council (appendix B and | <p>Clerk, reply received Land Registry for Wales, appendix D based on the plan provided, appendix E.</p> <p>The Clerk reports, letter to CCBC, the unregistered land to be transferred back to Van Community Council ownership.</p> <p>Clerk to contact Land Registration of the land by CCBC at Van Terrace.</p> |

Signed:.....

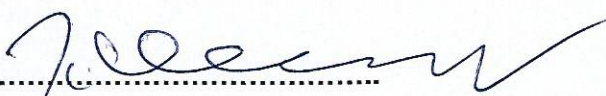
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| | C). | |
| D. | Grant applications. | <p>Awaiting receipt form the Caerphilly Miners Centre for the Community, however, the cheque for £250.00 has been presented.</p> <p>It was resolved, in the absence of the receipt, no further grant is awarded for two years.</p> |
| E. | Communal clear up United Housing area and Porset Brook bank, rear of Dol yr Eos. | <p>Clerk reported on the site meeting, Tuesday, 11th October, 2016, with Mr Mark Snelgrove, and Mrs Michelle McKenzie-Jones of United Welsh, Councillor Sheila Newbury, and the Clerk. Mrs Mckenzie-Jones is employed by United Welsh Housing and Mornington Meadows comes with in her remit. The Clerk does not have any conformation on this, other than from Mrs Mckenzie-Jones.</p> <p>The walkabout was progressive and several items of fly tipping were identified and will be taken forward. Communities First arranged a project to remove litter on Sunday, 16th October, 2016. Mr Mark Snelgrove, United Welsh, was advised, on Friday, 14th October but the local member and Clerk were not advised.</p> <p>Mr Snelgrove later advised, following an exchange of emails, they were not representing United Welsh but Communities First, however, it was pointed out by a member that a condom had been found in the vicinity which initiated spontaneous action by the parents.</p> <p>The Clerk assisted Mr Snelgrove in identifying a Tree Surgeon and attended a site meeting to assist in advice on the tree surgery, Thursday, 20th October, 2016.</p> <p>Member's noted that the regular walkabouts are having a positive effect and will continue.</p> |
| F. | Minor Authority representation on the St Helens School Governing Body. | <p>The Clerk reported, notice of vacancy has been posted on two notice-boards; Pen y Cae and Coed Pwll.</p> <p>"Vacancy Minor Authority Governor St Helens Roman Catholic Primary School Governing Body</p> |

Signed: 

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| | | <p>on behalf of Van Community Council</p> <p>St Helens Roman Catholic Primary School, Clos Guto, Caerphilly, CF83 1QH.</p> <p>This is an opportunity for a person 18 years and above to serve on the Governing Body on behalf of Van Community Council for four years.</p> <p>The School is a Catholic faith school with children bused in from across the Caerphilly basin and a feeder school to Cardinal Newman Comprehensive School, Rhydyfelin, Rhondda Cynon Taf County Borough area.</p> <p>Skills:</p> <ul style="list-style-type: none"> •The person needs to perform the duties with an interest in education of 3-11 years old children. •The ability to add constructive comments and ask pertinent questions at Governing Body meetings. •To attend Governors meetings, Governor Training, and other related events, as and when required. •Time of the meetings: Thursday's 5.30 to 8.00 pm and 4 to 5 meetings per year. <p>If you are interested: write or email, as to why you think you are suitable, to the Clerk to Van Community Council, John Dilworth:</p> <p>Address, 3, School Street, Pont y Clun, CF72 9AA.</p> <p>Tel: 01443 228535</p> <p>Email: john@jdilworth49.pluis.com"</p> <p>It was resolved that regular notices are published (quarterly).</p> |
| G. | CSSIW registration. | <p>Clerk reported, received policies and procedures upon formal cancellation of the application for registration and a meeting is scheduled with the AM for Caerphilly, Monday, 7th November, 2016. Members noted.</p> |
| H. | Soup and Carols, 2016, Friday, 25 th November, 2016, "Little Stars," will be attending. | <p>Clerk, confirmed Friday, 25th November, 2016, at 6.00pm. Venue, Van Community Centre, and booked. Member's noted and will attend, if possible.</p> |

Signed: 

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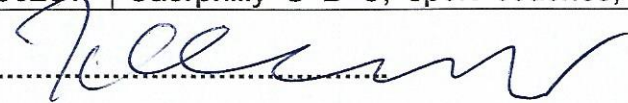
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| I. | Notice-board at Brynau Rd. | Following a delay, due to the Clerk's work load it is now progressing with Western Power. Council identified their wall, Brynau Road, as a suitable location. Members noted that progress has been made. |
| | Addendum Report. | |
| J. | Council meeting, 21 st October, 2016, aborted, two members were present. | Report, Council meeting of the 21 st October, 2016, did not meet the Standing Order 42 requirements, which requires a minimum of four members to progress the business of the Council. Members who attended, Councillors Eileen Macey and Sheila Newbury. Member's noted. |
| K. | Town and Community Councils Liaison Committee, 2 nd November, 2016. | Report, four attended but Clerk ex-officio and not included in quorum. Several items will proceed to the Community Council Joint Sub-committee, CCBC, including Winter maintenance and the transfer of parking management to CCBC in line with other authorities; RCT and Merthyr Councils. Reported, Chairman, Cllr Joe Rao, nominated to stand for the County Ward, Maesycwmmmer and the Clerk to the Liaison Committee has been approached to stand for a seat in Risca. Member's noted. |
| L. | Mileage, member's funeral at Llandrindod Wells. | Reported, mileage claim for attendance of Councillors Sheila Newbury and Eileen Macey, Chairman, to the funeral of the late Councillor David Hill at Llandrindod Wells, Powys. Members approved duty and payment (Inland Revenue rate, 45pence/mile) to Mrs Kathleen Reeves-Macy and payment to Councillor Eileen Macy (signed for). It was resolved to approve the payment as an approved duty (remembrance to a former member). |

70/16 **Finance.**

- i. To consider payment of creditors (appendix 3).

The list of credits was considered and the bills and invoices outlined be paid and cheques signed accordingly (A-L).

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| A. | 100230 | Home-start Caerphilly Borough, grant. "...summer trip offering families new experiences at low cost price. A Christmas party held every year offering the children a gift at a visit to Santa at no cost." | 100.00 |
| B. | 100231 | Caerphilly C B C, sport coaches, The Van, New Sports and Play | 840.00 |

Signed: 

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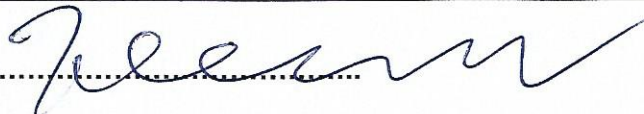
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| | | Club. | |
| C. | 100232 | Van Community Centre, hire charges; Registration, free Van, Sports and Play Club, 22 nd July, 2016 (£15.75), Council meeting, 16 th September, 2016 (£18.00). | 33.75 |
| D. | 100233 | SLCC Enterprises Ltd, 10 th Edition Arnold Baker on Local Council Administration. | 76.60 |
| E. | 100234 | John Dilworth, Clerk's net salary (less deductions), 2016/17, month 7. | 552.88 |
| F. | 100235 | John Dilworth, expenses. | |
| | | Postage | 13.86 |
| | | Photocopying | 29.95 |
| | | Ink jet cartridges | 0.00 |
| | | Stationary | 15.57 |
| | | Post Office Phone Card(2) | 0.00 |
| | | Mileage (see breakdown) | 59.37 |
| | | Postal Order – Land Registry Wales, search fee. | 4.50 |
| | | Film developing. | 11.00 |
| | | Total claimed. | 134.25 |

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| Journeys/breakdown: | | | |
| 1. | 6-Sept-2016 | Travelled to Ty Penallta, and return, T&CCLC meeting (33 miles). | 14.85 |
| 2. | 9-Sept-2016 | Travelled to Trustmark, Talbot Green, copying. | 1.11 |
| 3. | 16-Sept-2016 | Travelled to Van and return, council meeting (26 miles). | 11.70 |
| 4. | 26-Sept-2016 | Travelled to Van and return, noticeboards (26 miles). | 11.70 |
| 5. | 5-Oct-2016 | Travelled to Trustmark, Talbot Green, stationary. | 1.11 |
| 6. | 6-Oct-2016 | Travelled to Welsh Government Offices at Merthyr and return, CSSIW picked up policies and procedures (42 miles) | 18.90 |

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| G. | 100236 | John Dilworth, Clerk, reimburse for payment, printer reinstate (driver) | 20.00 |
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| H. | 100237 | Caerphilly C B C, DBS charge for Miss Jessica Morgan, Play Worker, Van Sports and Play Club. | 72.00 |
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| I. | 100238 | Town and Community Council Liaison Committee, affiliation fee, | 100.00 |
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Signed:.....

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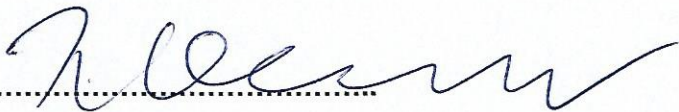
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| | | 2016/17. | |
| J. | 100239 | John Dilworth, Clerk's net salary (less deductions), 2016/17, month 8. | 552.88 |
| K. | 100240 | John Dilworth, expenses. | |
| | | Postage | 7.62 |
| | | Post Office Phone Card(1) | 10.00 |
| | | Photocopying | 27.46 |
| | | Ink jet cartridges | 0.00 |
| | | Council Wreath | 18.50 |
| | | Stationary | 3.38 |
| | | Mileage (see breakdown) | 69.93 |
| | | Total claimed. | 136.89 |

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| Journeys/breakdown: | | | |
| 1. | 11 th Oct, 2016 | Travelled to Van and return, site meeting, Dol yr Eos, United Housing (26 miles). | 11.70 |
| 2. | 13 th October, 2016 | Travelled to Trustmark, Talbot Green, copying (2.44 miles). | 1.11 |
| 3. | 17 th October, 2016 | Travelled to Trustmark, Talbot Green, copying (2.44 miles). | 1.11 |
| 4. | 17 th October, 2016 | Travelled to Van and return, delivered agenda and papers (26 miles). | 11.70 |
| 5. | 21 st October, 2016 | Travelled to Trustmark, Talbot Green, copying. | 1.11 |
| 6. | 21 st October, 2016 | Travelled to Van and return, council meeting (26 miles). | 11.70 |
| 7. | 24 th October, 2016 | Travelled to Ty Penallta, pay urgent bill (35 miles). | 15.75 |
| 8. | 2 nd November, 2016 | Travelled to Ty Penallta, TCCLC (35 miles). | 15.75 |

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|----|--------|--|---------------|
| L. | 100241 | John Dilworth, Clerk's, reimburse. | 189.31 |
| | | Updated internet security and firewall. Council has a responsibility to ensure that the PC used to transmit to CCBC, Welsh Government etc. does not pass on viruses. Avg, one of the most respected IT-security institutes, AV-Test, tested AVG AntiVirus and scored it for its ability to protect and repair. | |
| | | AVG internet Security (2 years) | 72.99 |
| | | AVG Ultimate AVG Installation Disc HMA Pro VPN | 96.33 |
| | | AVG Express Installation Support | 19.99 |

Signed:.....



20th January, 2017

Clerk's advice: Lingfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision (referring to Any Other Business).

VAN COMMUNITY COUNCIL MINUTES, 11TH NOVEMBER, 2016

- ii. Accounts, 2016/17 (appendix 4a, 4b, and 4c), review budget headings on the Management Report (no overspend).

The Clerk advised to increase the Office Misc. budget, avg etc. to £500.00 and it was resolved to amend the figure and approve the accounts.

- iii. Grant applications:

None received.

71/16 To appoint a representative to attend consultative meetings organized by Groundwork-Wales regarding the Lansbury Green Spaces Big Lotter Application (£1 million). NB Members for the Lansbury Community Council Ward; Councillors Pam Nelder, Gwyn Nicholls, David Hill, and Eileen Macey.

Nominations for representative were opened and Councillor Eileen Macey was proposed and seconded. There being no further nominations Councillor Macey was elected and the Clerk to inform the relevant officer.

72/16 Good youth and citizens awards (remain as an agenda item).

No nominations.

73/16 Play Area, Van Terrace

See Clerk's Report.

74/16 Van Community Centre garden project.

Clerk to make inquiries with the Van Road Allotment holders.

75/16 Minor Authority vacancy, St Helens RC School Governing Body, notice has been posted.

It was resolved to pursue periodic publication of the notice seeking a suitable person to be nominated for the GB.

76/16 Easter event and bonnet competition. Free chocolate eggs for the children of the Community Council area.

It was raised that providing chocolate East Eggs was not healthy eating and Councillor Russell Deacon to investigate other options.

It was resolved to hold it at the Van Community Centre, Friday, 7th April, 2017 (Friday before Good Friday), at 6.00pm

Deferred to the January meeting.

77/16 To declare vacancies following the sad passing of Councillors David Hill and Brian Jenkins in Lansbury and Brynau Wards.

Signed:.....

20th January, 2017

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VAN COMMUNITY COUNCIL MINUTES, 11TH NOVEMBER, 2016

It was resolved to declare the vacancies and the Clerk to inform Mr David Beecham, Electoral Manger, CCBC, and also in view of the absence and no communication from Councillor Gwyn Nicholls to disqualify the member and declare the vacancy. 2 vacancies Lansbury and 1 at Brynau wards.

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78/16 To appoint the Minor Authority Governor to represent Van Community Council on the St James Primary School Governing Body, previously held by the late Councillor Brian Jenkins.

Nominations for representative were opened and Mrs Kathleen Reeves-Macey was proposed and seconded. There being no further nominations Mrs Reeves-Macey was elected to serve for four years on the Governing Body and the Clerk to inform the Clerk to the St James School GB.

79/16 To consider the Clerks membership of the Society of Local Council Clerk's, (£141.00).

It was resolved to pay the membership of £141.00 fee for 2016/17.

80/16 The press and public be excluded from the meeting for the next item of business on the grounds that it involves the disclosure of information of a confidential nature.

Clerk's salary review, confidential report on pink paper to be distributed at the meeting.

Clerk left a copy of his timesheet.

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It was resolved to exclude the press and public from the meeting on the grounds that it involved disclosure of information of a confidential nature.

The Clerk declared a personal interest and left the room.

The Clerk was recalled to the meeting and advised, recommendations were approved, i.e. as reproduced:

New banding, SCP 24 to 28

Progression to SCP 24 as of the 22nd October, 2016 (with the anniversary of appointment as of the 14th October, 2011).

Increase in hours (moderate) from fifteen to sixteen per week, as of the 22nd October, 2016.

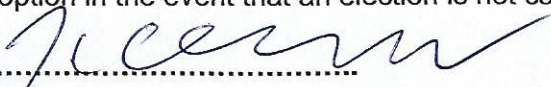
The Clerk thanked the members.

81/16 Items for the next agenda.

Mr Hefyn David, AM, 20 January, 2017, at 8.00pm.

Cooption in the event that an election is not called.

Signed:.....



20th January, 2017

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VAN COMMUNITY COUNCIL MINUTES, 11TH NOVEMBER, 2016

Meeting closed at 8.00pm.

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Signed:.....



20th January, 2017

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