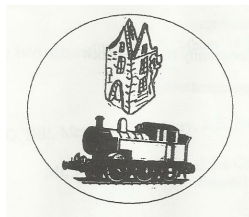


# VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

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Clerk/Clerc:  
John Dilworth.



3, School Street,  
Pont-y-Clun,  
Rhondda, Cynon and Tâf C. B. A,  
CF72 9AA.

Tel/Ffôn: 01443 228535  
E-mail/E-bost: [john@jdilworth49.plus.com](mailto:john@jdilworth49.plus.com)

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11<sup>th</sup> January, 2016.

Dear Councillor,

I write to summons you to attend the next Meeting of Van Community Council, at the Van Community Centre, Friday, 15<sup>th</sup> January, 2016, 2016, at 6.30p.m.

## **Agenda.**

**Public, any issues, and limited to ten minutes.**

Clerk's advice, Arnold Baker, 9<sup>th</sup> Edition on Access to Council Meetings states:

*"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."*

*It is not a public meeting but a council meeting and legally constituted to discuss published business.*

1. **Apologies for absence.**
2. **Declarations of interests.** To receive disclosures of personal interests from Members in accordance with the Code of Conduct (**Note:** Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).
3. **Police matters.**
4. **To approve the minutes of the Council Meeting, 20<sup>th</sup> November, 2015, (appendix 1.)**
5. **Matters arising.**
6. **Correspondence.**
7. **Planning.**

**Clerk's advice: Lingfield Parish Council v Wright (1918), item not the agenda.**  
**Council may discuss but may not make a decision (referring to Any Other Business).**

15/0785/FULL, to erect single-storey extension, 17, Tollgate Close, Porset.

**8. Reports and local matters.**

**9. Clerk's Report (appendix 2), to follow.**

- a. Site meeting, dog fouling bins, Lansbury Park, Tuesday, 27<sup>th</sup> October, 2015.
- b. Site meeting, notice-board locations, Monday, 2<sup>nd</sup> November, 2015.
- c. Grant applications.
- d. Summer Play-scheme, 2016, amended dates.
- e. Soup and Carols, Friday, November, 27<sup>th</sup> November, 2015, 6.30p.m., at the Van Community Centre, Clos Guto.
- f. Town and Community Councils Joint Liaison Committee, unpresented cheque for Council's affiliation fees, 2015/16.
- g. Members IT training.
- h. Van or Y Fan, what is in the name?
- i. Awareness session, Data Protection and Freedom of Information, Thursday, 11<sup>th</sup> February, 2016, 5pm.
- j. Partnership meeting, 7<sup>th</sup> December, 2015.

To consider passing the following resolution for Items k and l:

"By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."

- k. Clerk's progression to SCP 22, final salary increment.(Under exclusion of the press and public, on pink paper).

The Clerk declares an interest and will leave the room during consideration on the matter.

- l. Office Accommodation Allowance and Broadband charges funded by the Clerk.

The Clerk declares an interest and will leave the room during consideration on the matter.

**10. Finance.**

- i. To consider payment of creditors (appendix 3).
- ii. Accounts, 2015/16, accounts (sets, appendix 4a, and 4b).
- iii. To set the precept for 2016/17 (appendix 5a (precept letter), and 5b (budget), financial years comparison to follow (2015/16 precept £20,444, if status quo for 2016/17, Community Council D Band charge, £12.47 per D Band household).
- iii. St James Primary School, Memorial Garden, applying for £1,000 for the development of memorial garden; seating, securing wall and plants (£1,000.00 ring-fenced in the Council's Accounts) (appendix 6).

**Clerk's advice: Lingfield Parish Council v Wright (1918), item not the agenda.  
Council may discuss but may not make a decision (referring to Any Other Business).**

- iv. Trevelyan Court Residents Group, applying for £150, to improve the environment including grass cutting, planting borders, wall brackets, hand tools, paint brushes and public liability insurance (appendix 7)
  - v. To appoint Mr Peter Morgan, Independent Internal Auditor for the year ending accounts, 31<sup>st</sup> March, 2016 (fee £150.00).
  - vi. Grant policy (Clerk, one grant per year, however, only under exceptional circumstances will a second grant be made in the year and the Community Council recognized in any promotional literature and social media for sponsoring, compliance with the provision, 1972 LG Act).
11. **To declare the casual Vacancy in the Lansbury Ward of the Van Community Council area following the resignation of Councillor Christine Forehead.**
  12. **Good youth and citizens awards (remain as an agenda item).**
  13. **Play Area, Van Terrace.**
  14. **If appropriate, to set-up a Committee to meet representatives of Lansbury Matters and four members of the Council to be elected to the Committee, General Purpose Committee (Lansbury Matters).**

Meeting time scale; monthly, bye-monthly, quarterly or half yearly.

Time of meeting; day or evening.

Note from the Clerk: Standing Order 7:

*“The Council, for the purpose of discharging any of its functions or advising it on any matter relating thereto, may appoint one or more Committees comprising members of the Council and, if it so wishes, including persons who are not members thereof, but the latter shall not be permitted voting rights thereon and shall not be elected to preside thereat.”*

Deferred.

15. **Van Community Centre garden project.**
16. **Following the resignation of Councillor Chris Forehead, Leader, to elect a Leader of the Council (no Deputy Leader).**
17. **Items for the next agenda.**

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John Dilworth,  
Clerk to the Council.

**Clerk’s advice: Lingfield Parish Council v Wright (1918), item not the agenda.  
Council may discuss but may not make a decision (referring to Any Other Business).**