

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Chairman Councillor Maria Hall, Clerk/R.F.O. John Dilworth
Vice-Chairman Councillor Eileen Macey.

Minutes,
Full Council Meeting,
Friday, 15th January, 2016,
Van Community Centre.

Present:	Councillors	Russell Deacon, Maria Hall, David Hill, Barbara Jones, Sheila Newbury, Gwyn Nicolls, Brian Jenkins, Eileen Macey.
In attendance:	Clerk/R.F.O. Gwent Police	John Dilworth, C.S.O.s Lisa Gibbs, and Claire Robinson.

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

No members of the public were present.

59/16. **Apologies for absence.**

There were apologies for absence received from the following Council member; Councillor Fay Gay.

60/16. **Declarations of interests.** To receive disclosures of personal interests from Members in accordance with the Code of Conduct (**Note:** Members are requested to give written notice of

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the item number and subject matters that their interest relates to and signify the nature of the personal interest).

The following declarations were made:

Councillor Barbara Jones	Member of the Gwern y Domen Conservation Group	Grant request from the Gwern y Domen conservation group.	Personal, stayed.
Councillor Barbara Jones	Land at Van Terrace, Owned by CCBC, item 13.	Member of CCBC. Deputy Leader and Cabinet Member for Corporate Services.	Personal, stayed.
John Dilworth, Clerk	Item 9 k and l	Progression to SCP 22 and increase on Office Accommodation Allowance.	Personal, left the room.

61/16. **Police matters.**

C.S.O.s Lisa Gibbs, and Claire Robinson.

Reported crimes and ASB Incidents logged between 1st November, 2015 to 15th January, 2016, were 67, and 33 respectively, however, for the same period, last year, there were 86 and 74 respectively. A drop in the number of crimes and incidents was noted.

Successful Intergeneration Christmas lunch, St James School, 4th December, 2015, and Council thanked for the £100.00 donation.

Ongoing talks with the School to start the fortnightly club at St James School..

Caerphilly Police Station, last day, (lease ran out on the building) refer to Bedwas Police Station. A member pointed out, the closure indicated a lack of planning. Members expressed their grave concerns on the closure and the amputation of this essential and important service to the community. It was advised that the 101

Clerk to write to the Police and Crime Commissioner to express member's grave concerns on the closure.

Hate crime Awareness talk for "Us Girls."

Your Voice, 16th December, 2015, new priorities;

Breaking and entering, vehicles and outbuildings on Brynau Road, Castle Park Estate. Request made for funding for crime prevention packs.

OWL, further round and request for council to publish link on web site (Clerk awaiting training which is expected shortly).

Anti-social behavior referrals over the Christmas break. Four boys have been spoken to in the presence of their parents. Some have received anti-social behavior referrals and referred to the

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YISP Programme (Youth Inclusion and Support Panels). Representatives from Tenancy Enforcement and the housing office were present to outline that such behavior has implications on the tenants' rights.

Parking at Gwaun-Hyfyrd, no restrictions on parking except the offence is caused when opposite parked vehicle causes obstruction.

The Chairman thanked the officer for attending the meeting who took their leave.

62/16. **To approve the minutes of the Council Meeting, 20th November, 2015, (appendix 1.)**

The minutes were approved and signed by the Chairman.

63/16. **Matters arising.**

Minute 81/15 Clerk's Report, C Freedom of information Request. Not illegal to publish the name of the person making the request (see FOI Request 15/0755, CCBC).

64/16. **Correspondence.**

The Clerk circulated a schedule of correspondence received since the last meeting.

- i Email, 1st December, 2015, , Miss Helen Morgan, Senior Committee Clerk, CCBC, report that is being presented to Policy and Resources Scrutiny Committee on 7th December 2015. Noted.
- ii Email/letter, OVW/Welsh Government, 7th December, 2015, Strategic Framework for Welsh Language Services in Health, Social Services and Social Care The Welsh Government recognizes that for many Welsh speakers, being able to use their own language is likely to be a fundamental aspect of their care. For this reason it wants to build on the work done by the first More than just words.... strategic framework to further strengthen the provision of Welsh language services within health, social services and social care. This follow-on strategic framework has been drafted with guidance and support from the More than just words.... Implementation Group and has been presented to stakeholders across NHS Wales, social services and social care for their comments. Ministers have decided to consult with the service and the public on the proposals. If you would like to respond to this consultation, please ensure that we receive your responses by 28 February 2016. Full details of the public consultation as well as instructions on how to respond are available here: <http://llyw.cymru/consultations/healthsocialcare/morethan-just-words/?skip=1&lang=en>. We will also be holding two consultation events in Caernarfon (13 January 2016) and in Cardiff (2 February 2016). You can register to attend these events through completing the Consultation Event Registration Form found here: <http://gov.wales/docs/dhss/consultation/151214registrationen.doc>. Yours sincerely, David Cullis Welsh Language Policy Unit Health and Social Services. Noted.
- iii Email, 11th December, 2015, , Miss Helen Morgan, Senior Committee Clerk, CCBC, attached report that is being presented to the Special Education for Life Scrutiny Committee next week. This is the last of the 4 Special Committee meetings on the budget proposals. Noted.

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- iii Email, 12th December, 2015, Mr Paul Samuel, Head Teacher, St James School, completed grant application form less accounts. Bank statement received following further correspondence.
- v Letter, 17th December, 2015, for Interim Head of Corporate Finance, precept, Council Tax base notification. Agenda item, appendix 5b.
- vi Email, 17th December, 2015, Mrs Stacey Jones, Bursar, St James School, clarifying, “opera irk” (Mr Paul Samuel) and will advise Council of the Health Safety instructions for the 2016 Summer Play-scheme near its commencement. Clerk, I believe “opera irk” may mean, operational risks. Noted.
- vii Letter, 18th December, Mr Phil Bryett, Trevelyan Court Residents Group, grant application. Agenda item, appendix 7.
- viii Email, 30th December, 2015, Mr Julian Hayman, Engagement Development Manager, Aneurin Bevan University Health Board. Refers about the conditions that can be safely treated at the Local Emergency Centre within Ysbyty Ystrad Fawr. Noted.
- viii Email, 5th January, 2016, Mr Paul Samuel, Head Teacher, St James School, copy of the accounts supporting the School’s grant application. Agenda item, appendix 6.
- x Email, 6th January, 2016, Mr Robert Campbell, Clerk/Secretary, Town and Community Councils Joint Liaison Committee, in reply to Clerk’s inquiry, when the Council’s cheque for £10.00, no. 100137, when will be present it to the bank. Both himself and the Chairman are arranging for a new cheque account and he hoped it would be opened shortly and banking of cheques to follow. Clerk’s Report.
- xi Email, 12th January, 2016, Legal Services, Caerphilly County Borough Council. Clerk’s inquiry over the transfer of the former play-area, Van Terrace by Van Community Council to the former RVDC. Reply, Rhymney Valley District Council acquired the land from Van Community Council on the 18 December 1989. The Clerk has requested a copy of the deed since the previous Clerk did not transfer all documents, on his resignation to the Council. Email, 14th January, 2016, now requires permission from Legal to release the copy to Van Community Council who were the previous owners of the land. Copy of the Conveyance and reported to Council.
- xii Email, 12th January, 2016, Fitzpatrick Woolmer, two notice-bards, delivery to them by end of March. Noted.
- xiii Email, 12th January, 2016, Professor Stephen B. Dunnett, DSc., Gwern y domen Conservation Group (www.gdcg.info). Grant application and explanation, terms of the group: “... local community group working to protect the rural environment in the between Caerphilly and Rudry, both for the health leisure and well-being of present and future generations of local residents and conservation of the rich wildlife that lives there. I understand that the Van Community Council can make small grants to support local community groups for projects that further our common aims. I would be extremely grateful if you could send me terms and conditions for making an application, relevant

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application forms, and deadlines for forthcoming application rounds.

For your information, the Draethen, Waterloo and Rudry Community Council awarded a grant to us in 2015 as a contribution to funding an updated ecological survey of bat populations nesting and roosting on the Gwern y domen farm site, a copy of which is available on request." Clerk forwarded grant application form.

65/16. **Planning.**

The Clerk reported the planning application, no. 15/0785/FULL, to erect single-storey extension, 17, Tollgate Close, Porset.

It was resolved to make no comments.

66/16. **Reports and local matters.**

Councillor Brian Jenkins raised the matter of parking at Haldane Court (location of the demolished maisonnettes) where previously there were parking bays. The installation of raised curbs prevents use of them. The member was informed that CCBC does not have funding available.

Councillor Sheila Newbury, raised the matter of illegal dumping at the back of Dol yr Eos (off footpath from rear of Dol Fran). The Clerk to progress with CCBC.

Councillor Eileen Macey reported that the plaque to the late Mrs Elaine Griffiths, past Secretary, Van Community Centre Management Committee, will be unveiled on the 18th January, 2016, at 5.30pm.

67/16. **Clerk's Report (appendix 2), to follow.**

The Clerk tabled his report.

- a. Site meeting, Clerk has advised the Public Services Officer, CCBC, of Council's dog fouling bins, contribution, £1,045.40 and invoice to follow.
Lansbury Park,
Tuesday, 27th
October, 2015. Member's noted the actions of the Clerk.
- b. Site meeting, Clerk met, on site, representative of Atlantic (CCBC recommended contractor) and estimate agreed at £688.00 plus VAT. Council will claim the VAT.
Notice-board
locations,
Monday, 2nd
November,
2015. Delivered to Fitzpartrick Woolmer, end of March, and installation to follow shortly afterwards. Mr Steve Hawkins, Community Centre Manager, has been advised.

Members confirmed the actions of the Clerk.
- c. Grant applications. At the last meeting, 20th November, 2015, grants were awarded to the following:

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Gwent Police, £100, prizes for the children.

Acknowledgment Slip, promptly returned but cheque not presented.

Lansbury Matters, £250.

Acknowledgment Slip, still awaited and cheque not presented.

Grant Form provided to St James Primary School, returned with bank statement.

Grant form requested by the Gwern y domen Conservation Group (www.gdcg.info), and provided. Advised as follows:

"... local community group working to protect the rural environment in the between Caerphilly and Rudry, both for the health leisure and well-being of present and future generations of local residents and conservation of the rich wildlife that lives there.

I understand that the Van Community Council can make small grants to support local community groups for projects that further our common aims. I would be extremely grateful if you could send me terms and conditions for making an application, relevant application forms, and deadlines for forthcoming application rounds.

For your information, the Draethen, Waterloo and Rudry Community Council awarded a grant to us in 2015 as a contribution to funding an updated ecological survey of bat populations nesting and roosting on the Gwern y domen farm site, a copy of which is available on request."

Councillor Brian Jenkins pointed out, encroachment on Coed y Maerdy Wood (ancient wood).

Member's noted.

- d. Summer Play-scheme, 2016, Amended dates.

Confirmation that St James School will support the 2016 Play-scheme and the following dates have been inserted in the School diary.

Play-scheme dates

Week

- | | | |
|----|---------------------------------|---------------------------------|
| 1. | Monday, 25 th July | Friday, 29 th July |
| 2. | Monday, 1 st August | Friday, 5 th August |
| 3. | Monday, 8 th August | Friday, 12 th August |
| 4. | Monday, 15 th August | Friday, 19 th August |

The Clerk has been informed, by the School Bursar, that the School will provided clear instructions to the Council on their health and safety requirements for the Summer Play-scheme or "opera irk" (Mr Paul Samuel).

Clerk reminds members, 2015 Summer Play-scheme was subject to 11th hour instructions from the School which placed it in jeopardy. These were

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overcome through the actions of Councillor Barbara Jones and the good offices of the Clerk.

Member's noted.

- e. Soup and Carols, Friday, November, 27th November, 2015, 6.30p.m., at the Van Community Centre, Clos Guto.

It was a great success and my thanks to all who helped including; Mrs Cath Grant, Councillor Eileen Macey, Mrs Julie Dilworth, US Girls, US Little Girls, and Community 1st.

Looking to the future:

St David's Day Concert, Friday, 4th March, 2016, at the Van Community Centre, starting at 6.15pm.

Dan Phelps, pianist, Kirsty Adams, singer karaoke, Us Little Girls, and hot dogs.

It would engage the community and increase the Council's already growing profile.

Members thought that Miss Kirsty Adams gave a great performance and apologies from Councillors Brian Jenkins and Gwyn Nicolls.

It was resolved, the Clerk to proceed with the arrangements for the St David's Day concert.

Member's confirmation.

- f. Town and Community Councils Joint Liaison Committee, unrepresented cheque for Council's affiliation fees, 2015/16.

Report, Council's £100, no. 100137, dated the 16th October, 2015, for affiliation fees to the Committee has not been presented, however, the Secretary/Clerk has advised:

"As per the last couple of meetings' discussions, Jo and I are in the throws of arranging for a new bank account with a cheque book facility to be opened up and Ceri is closing down the old savings only account. Not an easy task. Hopefully it will be up and running soon and then I can do the banking arrangements for us."

Members noted the delay in presenting the cheque and hopefully it will be presented in this current financial year.

- g. Members IT training.

Following circulation of the questionnaire at the last meeting, to be returned to the Clerk at the February meeting and Councillors Maria Hall and Barbara Jones to be provided, at the meeting, with a questionnaire.

Members bring the completed questionnaire to the February meeting.

- h. Van or Y Fan, what is in the name?

Following the Clerk's research into the name "Van" the Clerk advises: Van is located on a hill overlooking Caerphilly where the Van Mansion stands and constructed from stones from Caerphilly Castle.

A number of place names end with the "affix" "fan" such as, Tegfan,

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and Penylan just to mention a few. "Fan" in English is spelt and pronounced "Van".

"Fan", in Welsh, means lofty or high place, for example, "Tegfan," fair summit, "Pen y fan" top or head of a high place. So "Y Fan", is the high or lofty place.

A member commented, "Van" means beacon..

- i. Awareness session, Data Protection and Freedom of Information, Thursday, 11th February, 2016, 5pm.

As advised at the Community Council Liaison Sub-Committee last week, the Information Commissioners Office are currently providing free Data Protection/Freedom of Information Awareness Raising Sessions for town and community councils.

In that this was welcomed by those present, arrangements have been made for David Teague, a Senior Policy Officer at the ICO Wales Office in Cardiff, to deliver a session to town and community councils **at 5pm on Thursday 11th February 2016** and I would like to extend an invitation to yourself and all community/town councillors.

The Information Commissioner's Office is the independent regulator for information rights legislation in the UK. Throughout 2014 and 2015, the ICO delivered a number of data protection and freedom of information awareness-raising sessions to town and community councils across Wales. These sessions informed councils of their obligations under the Acts, provided practical advice on how to improve their practices and compliance and councils who attended gave very positive feedback.

Please advise who wishes to attend, the Clerk will be attending.

Member's noted that Councillor Eileen Macey and the Clerk will attend.

- j. Partnership meeting, 7th December, 2015.

The Clerk attended with Councillor Eileen Macey.

The Clerk reported to the Van Partnership on recent council events and thanked Mr Phil Bryett.

Partnership received a Police Report; Intergenerational Dinner, Parking at Clos Guto (ongoing), solution has evaded the Police, Castle Park, Anti-social Behaviour, next Your Voice, 16th December, 2015.

Trevelyan Court, contractors, vehicular damage to the grass verges, Phil has taken up.

Youth Club starts back, 6th January, 2016.

Members noted.

- k. Clerk's progression to SCP 22, final salary increment. (Under

Separate report on pink paper.

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exclusion of
the press and
public, on pink
paper).

The Clerk
declares an
interest and
will leave the
room during
consideration
on the matter.

- I. Office Accommodation Allowance and Broadband charges funded by the Clerk. Separate report on pink paper.

To consider passing the following resolution for Items k and l:

"By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."

It was resolved to approve the above resolution.

The Clerk tabled copies of his report (pink paper) and left the room (previously declared a personal interest.)

On his return was advised by the Chairman:

- i. The Clerk to progress to SCP 22 scale as of the 1st April, 2016.
- ii. Office Accommodation Allowance (paid to the Clerk for the use of his hole, Council Office) increased to £600.00, as of the 1st April, 2016.

68/16. **Finance.**

- i. **To consider payment of creditors (appendix 3).**

The list of credits was considered and the bills and invoices outlined be paid and cheques signed accordingly (cheques A to E).

A.	100147	Police and Crime Commissioner for Gwent (payable) grant, Annual Intergeneration Christmas Meal at St James Primary School, raffle prizes.	100.00
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B.	100148	Smart Money Cymru (payable to Lansbury Matters, account held in the Credit Union), grant, Christmas Party, and Halloween Party (Pantomime has been cancelled).			250.00
C.	100149	John Dilworth, Clerk, reimbursement, chocolate, soup, for Council's Soup and Carols, 27 th November, 2015.			138.78
D.	100150	John Dilworth, Clerk's net salary (less deductions), 2015/16, month 9.			533.56
E.	100151	John Dilworth, expenses.			
		Postage		10.08	
		Photocopying		40.45	
		Stationary		12.48	
		Soup/Carols		32.57	
		Post Office Phone Card		10.00	
		Mileage (see breakdown)		75.75	
Journeys:					
1.	7 th November, 2015	Travelled to Trustmark, Talbot Green, and return, copying Soup/Carols posters (2.48 miles).		1.11	
2.	10 th November, 2015	Travelled to HSBC, Talbot Green, payment return, payment into bank (2.48 miles).		1.11	
3.	12 th November, 2015	Travelled to Trustmark, Talbot Green, and return, copying agenda and papers (2.48 miles).		1.11	
4.	19 th November, 2015	Travelled to Van and return, site meeting, Housing Officer, Lansbury siting of notice-board at Pwll Coed (26 miles)		11.70	
5.	20 th November, 2015	Travelled to Van and return, Council meeting (26 miles)		11.70	
6.	23 rd November, 2015	Travelled to Trustmark, Talbot Green, and return, copying Soup/Carols flyers (2.48 miles).		1.11	
7.	23 rd November, 2015	Travelled to Van and return, distribute Soup/Carols flyers (26 miles)		11.70	
8.	24 th November, 2015	Travelled to Van and return, distribute Soup/Carols flyers (26 miles)		11.70	
9.	26 th November, 2015	Travelled to Trustmark, Talbot		1.11	

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		Green, and return, copying Soup/Carols carol sheets (2.48 miles).		
10.	27 th November, 2015	Travelled to Caerphilly and Crossways and return, bread rolls, chocolate/soup from Makro and chocolate donation from Tesco (26 miles)	11.70	
11.	27 th November, 2015	Travelled to Van and return, Soup/Carols (26 miles)	11.70	
12.	1 st December, 2015	Travelled to Van and return, site meeting, Atlantic contractor, notice-boards.	11.70	
		Total claimed.		181.33
F.	100152	John Dilworth, Clerk's net salary (less deductions), 2015/16, month 10.		533.56
E.	100153	John Dilworth, expenses.		
		Postage	3.46	
		Photocopying		
		Stationary	27.43	
		Soup/Carols		
		Post Office Phone Card		
		Mileage (see breakdown)	12.81	
		Journeys:		
	1.	7 th December, 2015	Travelled to Van and return, Partnership meeting (26 miles)	11.70
	2.	22 nd December, 2015	Travelled to Trustmark, Talbot Green, and return, purchased inkjet cartridge (2.48 miles).	1.11
			Total claimed	43.70
G.	100154	Post Office Ltd. Amount due to HMRC, Clerk's tax and N.I., months 7, 8, and 9.		400.20

ii. **Accounts, 2015/16, accounts (sets, appendix 4a, and 4b.**

It was resolved to approve the accounts.

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iii. **To set the precept for 2016/17 (appendix 5a (precept letter), and 5b (budget),**

The Clerk distributed copies of the Financial Years Comparison from 2011/12 to 2016/17.

He advised, 2015/16 precept £20,444, if status quo for 2016/17, Community Council D Band charge, £12.47 per D Band household.

Following consideration it was resolved to set the precept at £20,444 for 2016/17 and the Clerk to inform Caerphilly C. B. C. of the decision.

iii. **St James Primary School, Memorial Garden, applying for £1,000 for the development of memorial garden; seating, securing wall and plants (£1,000.00 ring-fenced in the Council's Accounts) (appendix 6).**

It was resolved that, to grant £1,000.00 having considered the grant request. Council considered that it is in the interests of, and will bring direct benefit to, their area or a part of it.

There being no other powers to incur this expenditure the Council approved the request under the Local Government, Section 137 with the following condition:

- i. The Clerk will pay all bills, for listed work, and Van Community Council will be invoiced up to £1,000.00, however, Clerk granted discretionary powers, if the amount exceeds £1,000.00.
- ii. Delegated powers are granted to the Clerk to ensure payments are made Promptly, in between council meetings.
- iii. Van Community Council's contribution is recognized in any promotional literature and social media.

iv. **Trevelyan Court Residents Group, applying for £150, to improve the environment including grass cutting, planting borders, wall brackets, hand tools, paint brushes and public liability insurance (appendix 7)**

It was resolved that, to grant £150.00 having considered the grant request. Council considered that it is in the interests of, and will bring direct benefit to, their area or a part of it.

There being no other powers to incur this expenditure the Council approved the request under the Local Government, Section 137 with the following condition:

Van Community Council made the grant application in the understanding that it is recognized in any literature or statements on Social Media.

v. **To appoint Mr Peter Morgan, Independent Internal Auditor for the year ending accounts, 31st March, 2016 (fee £150.00).**

Following the Clerk's recommendation and the excellent service Mr Morgan has provided to the Council for auditing previous years accounts, to appoint Mr Morgan for the 2015/16 audit.

vi. **Grant policy (Clerk, one grant per year, however, only under exceptional**

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circumstances will a second grant be made in the year and the Community Council recognized in any promotional literature and social media for sponsoring, compliance with the provision, 1972 LG Act).

Defer for further information.

69/16. **To declare the casual Vacancy in the Lansbury Ward of the Van Community Council area following the resignation of Councillor Christine Forehead.**

It was resolved to declare a Casual vacancy following the resignation of Councillor Chris Forehead and the Clerk to take the necessary action and also if an election is not called to consider applicants from suitably qualified persons (agenda candidates, February meeting).

70/16. **Good youth and citizens awards (remain as an agenda item).**

Noted, Mr John G Evans of 33, Darren Close, nominated by Councillor Eileen Macey. Clerk to make inquiries, address of the nominated person.

71/16. **Play Area, Van Terrace.**

Councillor Barbara Jones declared an interest (Personal, Deputy Leader, and CCBC).

The Clerk reported, he awaits a reply to the Council letter of the 11th January, 2016, from Leisure Services (for the attention: Mr. Gareth Davies, Parks Area Officer, Parks and Open Spaces). £20,000 ring fenced (not committed) in the Van Community Council balances effect the Council decision for a new play area at Van Terrace.

The Clerk reported receipt of a copy of the Conveyance between Van Community Council and the District Council of Rhymney Valley (DCRV). The land of the former play area was sold to DCRV for one pound (£1) on the 18th December, 1989, with no conditions attached to the Conveyance. He pointed out, the two plots of land owned by CCBC (Park Services and Property Services) have highway access (established) and could be resold for residential development.

The Clerk to write to the Legal Department, inquiring if Van Community Council can lease the former play area (the Clerk recommends a rent of one pound (£1) per annum).

72/16. **If appropriate, to set-up a Committee to meet representatives of Lansbury Matters and four members of the Council to be elected to the Committee, General Purpose Committee (Lansbury Matters).**

Meeting time scale; monthly, bye-monthly, quarterly or half yearly.

Time of meeting; day or evening.

Note from the Clerk: Standing Order 7:

"The Council, for the purpose of discharging any of its functions or advising it on any matter relating thereto, may appoint one or more Committees comprising members of the Council and, if it so wishes, including persons who are not members thereof, but the latter shall not be permitted voting rights thereon and shall not be elected to preside thereat."

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Membership; Lansbury Ward members (4) with Councillor Brian Jenkins, substitute, and to be arranged, as appropriate in accordance to standing orders.

73/16. **Van Community Centre garden project.**

No further developments.

74/16. **Following the resignation of Councillor Chris Forehead, Leader, to elect a Leader of the Council (no Deputy Leader).**

It was resolved to defer to the AGM and not elect at this time.

75/16. **Items for the next agenda.**

Nominations for casual vacancy, if received.

Grant policy (Clerk, one grant per year, however, only under exceptional circumstances will a second grant be made in the year and the Community Council recognized in any promotional literature and social media for sponsoring, compliance with the provision, 1972 LG Act).

Meeting closed at 8.45pm, however, standing orders had been suspended at 8.15 pm to allow for an extension of the meeting to 8.45 pm.