

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Clerk/Clerc:
John Dilworth.



3, School Street,
Pont-y-Clun,
Rhondda, Cynon and Tâf C. B. A.,
CF72 9AA.

Tel/Ffôn: 01443 228535
E-mail/E-bost: john@jdilworth49.plus.com

8th November, 2018.

Dear Councillor,

I write to summons you to attend the next Meeting of Van Community Council, at the Van Community Centre, Thursday, 15th November, 2018, at 6.00p.m.

The agenda of the meeting is as follows:

Agenda.

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

1.	To receive apologies and whether to approve the reason for absence.
2.	Declarations of interests. To receive disclosures of personal interests from Members in accordance with the Code of Conduct (Note: Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest). Chair to read the following statement. Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a Disclosable Prejudicial Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent upon members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This in order that the potential interest is clarified before the meeting proceeds.
3.	Police matters, to receive the Inspector and local CSO with regard to the following: "... we will ask you to gather information for the month of October from your local constituents as to what they believe the Local Police priorities should be for the next 6 months. Either I or Inspector Clifton will be attending the next meeting with your designated ward Officer, to ensure the process is embedded and alleviate any concerns or issues that are raised."
4.	To approve the minutes, Council Meeting, 18th October, 2018 (appendix 1).
5.	Matters arising.
5.1	Minute 90/18.2 Flyer, Cllr Barbara Jones, Chair.

**Clerk's advice: Longfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision.**

5.2	"By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item, 5.3, on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted." THE CLERK DECLARES HIS INTERESTS IN THE ITEM AND WILL LEAVE THE MEETING AND THE ROOM (minute 43/18 ii).	
5.4	Minute 90/18.4 Discussion with Cllrs Tony Graham, Chair of the Employment Committee, John Leek, committee member and the Clerk/RFO, 5 th November, 2018. CLERK/RFO WILL LEAVE THE MEETING AND THE ROOM.	
6.	Correspondence.	
7.	Planning: rear extension, rebuild garage and new flat roof, 67, Haldane Crt., Caerphilly.	
8.	Reports and local matters.	
9.	Clerk's Report (appendix 2).	
	A	Clerk/RFO reports, former Van Terrace Play area land and the TR1, Property Transfer Deed, to transfer ownership of the land from Caerphilly County Borough Council to Van Community Council for one pound (£1) and now completed.
	B	Clerk/RFO reports, Annual Audit, year ended accounts, 2018.
	C	Clerk/RFO reports Walkabout, 22 nd October, 2018, Dol yr Eos, Dol Fran, and Porset Brook.
	D	Grant applications. Home-start Caerphilly Borough.
	E	Clerk/RFO reports, contacted by Sovereign Playground who wish to do a free quote on the former play area at Van Terrace and update.
	F	Clerk/RFO's attendance at outside bodies; Caerphilly Town Centre Management Group, whether he should continue to attend?
	G	Clerk/RFO barring by Mrs. Nikki Dargie, Head Teacher, St James Primary School has not been lifted, however, the Clerk/RFO has attended Safeguarding training.
	H	DBS Update Service.
10.	Finance.	
	i.	To consider payment of creditors (appendix 3).
	ii.	Accounts, 2018/19, bank rec. 1 st November, 2018, (appendix 4a, 4b, 4c).
	iii.	Grants and the legislative powers authorizing them.
	vi.	External Audit, year ended the 31 st March, 2018.
	v.	To appoint Mr. Mike Fisher (qualified auditor), Independent Internal Auditor for the year ending accounts, 2018/19, at a fee of three hundred pounds (£300). Mr. Fisher undertook the Council's audit for 2017/18.
	vi.	To set the date of the Precept Setting meeting. Minute 104/18 iv, January 19 th , 2018:"...resolved to hold a Precept Setting meeting in the first week of December 2018, to set the budget and precept for 2019/20." (Appendix 5). Or to rescind the minute, Standing Order 41.
11.	To consider a carnival. Clerk/RFO recommends: (i) Appoint a committee of at least three members (ii) Delegate to the Committee the task of looking at appropriate sites, dates (months of May or June), volunteers or Stewards (12) at £30/Steward, engagement with outside bodies and the structure of the Carnival to report to the January meeting (February meeting if January meeting a shortened agenda to facilitate "Precept Setting."	
12.	To consider the minor authority vacancies on St Helens R C Primary and St James Primary School Governing Bodies as requested by the Education Achievement Service for S E Wales.	
13.	Special award for promoting the environment.	
14.	To consider ownership and or transfer of the Defibrillator Cabinet following the Chair of the Management Committee discussions with the Centre Management Committee and the	

Clerk's advice: Longfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision.

	Defibrillator application by the Van Centre to the Wales Ambulance Services NHS Trust (WAST).
15.	Members Remuneration, 2018/19, The draft annual report states i.e. as reproduced: "all community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses" - this is determination 37 on page 42 of the draft annual report, and determination 46, five members with specific responsibilities £500/member on top of the £150 (also applies to the Chair), and determination 47 mileage for "<u>approved duties</u>." The Clerk/RFO wishes to know what charges members will be making against the Council so that he can take appropriate action for payments.
16.	A candidate for the Welsh Government Youth Parliament elections to be held in November and voting up to the 25th November, 2018, wishes to meet the Councillors.
17.	Council's Safeguarding Policy.
18.	CCBC Events Review for 2018 (appendix 6).
19.	CCBC draft budget report, 2019/20.
20.	Items for the next agenda.

.....

John Dilworth,
Clerk to the Council.

Clerk's advice: Longfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision.