

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Chairman Councillor Elaine Forehead, Clerk/R.F.O. John Dilworth
Vice-Chairman Councillor Maria Hall.

Minutes,
Full Council Meeting,
Friday, 16th January, 2015,
Van Community Centre.

Present:	Councillors	Chris Forehead, Fay Gay, David Hill, Brian Jenkins, Barbara Jones, Eileen Macey, Sheila Newbury
In attendance:	Clerk/R.F.O.	John Dilworth.

In the absence of both the Chairman and Vice-Chairman the Clerk asked for nominations for Chairman. Councillor Chris Forehead was nominated and elected to the Chair, for this meeting only.

Public, any issues, and limited to ten minutes.

No members of the public were present.

88/15. Apologies for absence.

There were apologies for absence received from the following Council members: Russell Deacon, Elaine Forehead, and Maria Hall

89/15. Declarations of interests. To receive disclosures of personal interests from Members in accordance with the Code of Conduct (Note: Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).

No declarations were made.

90/15. Police matters (CSO Jonathan Spokes and CSW Margaret Reed).

Police were not present and no report was received (see minute 92/15 attendance Inspector/Sergeant).

91/15. To approve the minutes of the Council Meeting, 21st November, 2014 (appendix 1)

The minutes were approved and signed by the Chairman.

Signed:.....

92/15. **Matters arising from the minutes.**

Minute 80/14. The Clerk reported receipt of e-mails from Councillor Russell Deacon inquiring how his point could be recorded in the minutes. The Clerk responded that it is incumbent upon the Clerk to advise members, further, decisions made by Council are group decisions and it is inappropriate for an individual member to get his point recorded in the minutes (*Standing Order 45: "A member shall be entitled to have his/her name recorded in the minutes as voting against a specific matter or as abstaining from voting thereon."*)

Councillor Chris Forehead, following a discussion with the Lead Officer, Democratic Services, a motion not seconded is not recorded in the minutes.

Minute, Clerk's Report, 84/14 H. Councillor Barbara Jones pointed out, for clarification, the matter was raised at a PACT meeting and if the grant not been made she would have paid the £200 herself. The Clerk reaffirmed that Van Community Council had made a grant of £100 and likewise, DWR Community Council.

(Powers to make the grant: The Local Government and Rating Act, 1997, Sect. 31 states: "(1) A ...community council may, for the detection or prevention of crime in their area— (c) Assist others to install and maintain any equipment or to establish and maintain any scheme."

Minute 84/J. Councillor Chris Forehead, pointed out, the Police and Crime Commissioner is requesting an increase in Police precept of 3.99%, 2015/16, and thereafter 4% for the next three years. It was noted, the Commissioner had stated in the meeting entitled "Getting it Right,"..."it is not too much to expect an officer Inspector/Sargent to attend..." Council has not received the courtesy of an Inspector/Sargent, at a Council meeting.

93/15. **Correspondence.**

The Clerk circulated a list of correspondence received since the last meeting.

- i E-mail, 25th November, 2014, Mr. Paul Samuel, Head Teacher, St James Primary School, Council's letter to the Caerphilly Observer. Clerk acknowledged e-mail and copies to Chairman, Vice Chairman and Minor Authority Representative on the School Governing body. Advised, Mr. Paul Samuel that his e-mail would be considered at the next meeting of Van Community Council, 16th January, 2015, and Council would respond. Clerk prepared detailed report and members to consider what action to take.
- ii E-mail, 27th November, 2014, OVW, nomination for Buckingham Place Garden Parties, close of nominations, 2nd January, 2015. Noted.
- iii Letter, 27th November, 2014, Shelter Cymru, thanking Council for the donation of £200. Noted.
- iiii Letter, December, 2014, Director of the Eisteddfod and Arts, grant application. To be considered.
- v Letter, 15th December, 2014, Interim Head of Corporate Finance, Caerphilly County

Signed:.....

- Borough Council, Council Tax Base Notification, 2015/16, Attached to agenda and papers. Noted.
- vi E-mail, 15th December, 2014, Miss Rosie Quinn, Reforming Local Government programme, Welsh Government. Response to the paper, Reforming Local Government and compiled into a report on the web site:
<http://wales.gov.uk/consultations/localgovernment/white-paper-reforming-local-government/?status=closed&lang=en> Noted.
- vii E-mail 17th December, 2014, Miss Helen Morgan, Senior Committee Services Officer, Caerphilly County Borough Council. Dates for the Town and Community Councils Joint Liaison Committee and the Community Council Joint Liaison Sub-committee. Former Secretary of the Town and Community Councils Joint Liaison Committee has “stood down”. Copy of e-mail forwarded to Councillor Eileen Macey, Council Representative. Councillor Eileen Macey, responded, the Clerk’s letter had not been received. The Clerk provided the member with another copy of the e-mail.
- viii Letter, 23rd December, 2014, Aneurin Bevan Community Health Council, next meeting (open to the public), 7th January, 2015. Noted.
- viii E-mail, 5th January, 2015, and attached letter, Mr. Robert Hay, Local Government Finance and Public Service Performance Division, Welsh Government. Notification of Section 137 Expenditure, limit for 2015/16. Members noted the Section 137 amount for 2015/16, and the limit of the expenditure determined on the gross electorate.
- xv E-mail, 7th January, 2015, Mrs. Allison Jones, Secretary, Van Communities 1st Partnership, notification of the next meeting, AGM, Monday, 2nd February, 2015, 6.00p.m., Van Community Centre. Noted.
- xvi E-mail, 7th January, 2015, Miss Helen Morgan, Senior Committee Clerk, Caerphilly C. B. C. Advising, deadline for written submissions to the savings proposals (C.C.B.C. budget, 2015/16) is the 16th January, 2015. Noted.
- xvii E-mail, 9th January, 2015, Mrs Julie Evans, Administrative Officer, Caerphilly C. B. C. Advising, attachment showing changes to identification for DBS (Council has an agreement with C.C.B.C.) Noted.
- xviii E-mail, 10th January, 2015, CSO 201 Claire Robinson, dates of Council meetings. Replied and provided information. Noted.
- xviii E-mail, 13th January, 2015, and letter attached, Mr. Ian Johnson, QPM, Police and Crime Commissioner, Gwent Police, report from the ‘Getting it right,’ with Community and Town Council, 6th November, 2014. Noted.
- xx Letter, 12th January, 2015, Senior Planning Officer, Strategic & Development Plans Team, Caerphilly C. B. C., Development Plan (1st Division) up to 2031. Up for consultation during the months of February to March. Noted.
- xxi E-mails (2), 14th January, 2015, Councillor Russell Deacon, referred to interest payable on the Leisure Amenities Fund paid to Council. Referred to under the item, “Matters Arising.”
- xxii E-mail, 15th January, 2015, Business in the Community, they are looking for projects

Signed:.....

steered by volunteers but no finance. Noted.

xxiii CD, Highway Maintenance, Caerphilly C. B. C. Noted.

94/15. **Planning.**

The Clerk reported the following planning application received since the last meeting.

Case Ref. 14/0839/FULL Site Area: 283m²

Location: 3 Brookside Crescent Caerphilly CF83 1PH

Proposal: Convert loft to incorporate bedroom with en-suite and study area

Applicant: Miss F Williams 7 Cae Syr Dafydd Llandaff Road Cardiff CF11 9QG

Agent:

Case Officer: Mr C Powell _01495 235019 _ powelc2@caerphilly.gov.uk

Ward: St James **Map**

Ref: 316170 (E) 187092 (N) **Expected**

Decision Level: Delegated

Community Council: Van Community Council.

It was resolved to make no comments on the application.

95/15. **Reports and local matters.**

Councillor Eileen Macey, reported logs, located, free of charge by the Forestry, at Trevelyan Court and proposed adventure play area and also application for lease of land (footbridge).

Councillor Brian Jenkins, roundabout at Castle Park.

Reports were noted.

96/15. **Clerk's Report (appendix 2, A, B, C and D).**

The Clerk's Report was considered.

- A. Motion not seconded. Standing Order 33 requires a proposer and seconder for motions or amendments other bodies may not but this Council does. That is it, you can't get round it.

Every motion or amendment requires a seconder.

When a motion is seconded it gives it status or life. Without a seconder it has no status and is dead, therefore it is not recorded in the minutes.

A vote is taken and it is either approved or defeated. If it is approved it then become a resolution and the policy of Council.

I must point out that members are proposing motions without notice, however, some motions do not require notice.

The Clerk recommend that the Standing Orders are amended accordingly so that members are clear on the matter:

Signed:.....

It was resolved to progress the Clerk's recommendation, i.e. as reproduced:

"Motions and Amendments

45 Motions or amendments made but not seconded will not be discussed or recorded in the Minutes. When a motion or amendment has been moved but seconded, the mover may request that his or her dissent in respect of the item of business be recorded in the Minutes."

(Renumber thereafter.)

It was resolved to progress the Clerk's recommendation to amend the Standing Orders i.e. as reproduced:

"Motions and Amendments

45 Motions or amendments made but not seconded will not be discussed or recorded in the Minutes. When a motion or amendment has been moved but seconded, the mover may request that his or her dissent in respect of the item of business be recorded in the Minutes." (Renumber thereafter.)

B. E-mail,
Memorial
Garden, St
James
Primary
School.

The Clerk reported (in his report) on the e-mail (appendix A) which quotes several of his e-mails (without quotation marks) on behalf of Van Community Council regarding the Memorial Garden at St James Primary School site. The Clerk thought it was fair to say, Mr. Samuel presents a portrait of Van Community Council and himself as Clerk in less than a favourable light in this matter and is a bit harsh after all are we (Council) all working for the good of the community.

The Clerk pointed out, (in his report) the Council wished to answer the article and the timing of the press release was very unfortunate since it was also made public, Lansbury Park in Caerphilly ranked as 'most deprived' area in Wales.

The article has now been amended following contact with the paper (Caerphilly Observer):

"This article was amended on November 20 2014 to clarify Van Community Council's role in the project after we stated they cut funding."

He pointed out to members, Mr. Paul Samuel states in his e-mail:

"... if your letter does reach publication, I will need to provide a response which will show a slightly different picture to the one portrayed in your letter."

The Clerk (in his report) consulted with the Chairman and the Council's letter was published (appendix B), however, had Mr. Samuel's response gained publication then he (Clerk) would have advised the paper, **Van Community Council had no control over the Van Partnership funding budget, so it did not withdraw funding.**

Mr Paul Samuel raises a number of points, which allege contradictions, which the Clerk dealt with (in his report) the (e-mail) same e-mail numbered

Signed:.....

sequence. Before he proceeded, he (Clerk) provided clarification on the term, "contradiction," which he (Mr. Paul Samuel) widely refers to in his e-mail.

For example, if the Clerk publically stated, he is an atheist and then on Sundays attend Christian workshop that would be a contradiction, it is opposite. The reasons listed in reports, minutes, and the publicised letter stem from the decision and discussions (Council and are related. The Clerk appreciated that he refers to them to justify the points he raises.

The Clerk (in his report) moved onto the points, in sequence:

1. The final decision followed detailed discussion over several meetings at which the durability of the material raised concerns. The Clerk (in his report) quoted the Council minute, 144/14 d, of its Extraordinary Meeting, 2nd May, 2014, i.e. as reproduced:

"Members considered the matter and reluctantly resolved in view of the time scale, the practicality of transposing the drawing into an acceptable art form to withdraw from the second part of the project. The Clerk was directed to contact Mr. Paul Samuel, Head Teacher, and St. James Primary School, to advise him of Council's decision."

Mr Paul Samuel in his e-mail.

"Although the school wanted the sculpture to be made out of wood and made this very clear throughout the project..."

The Clerk (in his report) stated, this is not correct and the notes the Clerk took at the meeting of the 2nd July, 2013, with Mrs. Bethan Jones, Eco School Coordinator, introduced the stature feature (at that time it was an angel) through the children's garden plan but there is no reference to the material (appendix C).

Mrs. Bethan Jones did not take notes but the Clerk has a set of notes and the report made to Council at the first available meeting. Mrs. Bethan waited till the 22nd August, 2013, to update Mr. Paul Samuel in an e-mail to him, i.e. as reproduced:

"On Thu, Aug 22, 2013 at 2:28 PM, Bethan Jones <bethanjones35@gmail.com> wrote:

*Hi Paul,
I've forwarded this to you so you are in the loop. I've got a feeling this garden is going to be hard work...for all the wrong reasons!
I haven't replied about the meeting yet - I don't think the eco-council will be elected by then. It may be better if I attend the meeting on my own...the kids were bored rigid last time (and then I can have it outside teaching time).
Beth x"*

The Clerk reported, (in his report) he noted regretfully from Mrs. Bethan Jones e-mail, "...the kids were bored rigid..."

Signed:.....

The Clerk (in his report) reported to the next available meeting of Council, 19th July, 2013, i.e. as reproduced, Minute 54/13 i.e. as reproduced:

"The Clerk reported his attendance at a meeting of the School Eco-Council, 2nd July, 2013, with Mrs. Bethan Jones, Eco-School Co-ordinator, and Eco-Council Members, ranging from 6 to 11 years.

The children have a number of ideas; three forces represented by an Army, beach, Navy, pond, and Air Force, to be decided.

A piece of land has been selected and Mrs. Jones will investigate if permission is required and provide sketches.

They wish to phase it over two years with the official opening, November, 2014.

It must be emphasized that the children's ideas are respectful.

Members noted the progress and the Clerk to progress the project."

The Clerk (in his report) was made privy to the feature/statue material in an e-mail from Mrs. Bethan Jones, dated the 5th November, 2013, i.e. as reproduced:

*"Hi John,
The winning design for the statue has been chosen and I went to see Rhys Harris (who has done all of our outdoor work in school and was also recommended by Keith Fairhall) in half term. He has suggested that the cheapest and most effective way of doing it would be as a relief carving on a stone wall mount.
His quote for the relief carving would be £1200 inc vat with groundwork supplying the plinth / pillar and the timber scheme for the wood.
The other option is to have a 5' sculpture for £1850 but I think the 1st option is probably best.
Once you have taken this to your meeting next week, could you let me know whether we are able to proceed so that Rhys can produce some drawings for us.
Many Thanks
Bethan"*

The Clerk (in his report) reported to Council on the project at the earliest meeting, 15th November, 2013, following internet research in to Mr. Rhys Harris.

Moving on, Mr. Paul Samuel is saying, there are contradictions in the reason for withdrawal from the project and refers to the following e-mail and others:

"They regret to inform you and your colleague Mrs. Bethan Jones, they find themselves unable to take the project forward, to the next stage, believing this to be the best course of action for the Council and taking into account the design and time-scale, 4th August, 2014 (WW1, 4th August,

Signed:.....

1914).

E-Mail from John Dilworth, 3rd May 2014)"

The Clerk, in his report, posed the question: did Van Community Council withdraw funding from the Memorial Garden project as stated in the Caerphilly Observer and reaffirmed by Mr. Paul Samuel, Head Teacher, and St James Primary School? The answer is clear, it did not. Why?

Mr. Samuel reaffirms his position by stating the following in his e-mail of the 25th November, 2013, i.e. as reproduced:

"The above statement contradicts with what you have said in your letter to the Observer as it is clear from the above statement that the Community Council did indeed withdraw funding for the completion of the project."

Van Community Council cleared an application path to the Van Partnership over funds with the Council holding the funds for the School and the funds were not transferred to Council. It is clear that Van Community Council did not withdraw funding and the funds are still there.

Van Community Council did fund the project by paying for the dumper to transport the stone. Also Van Community Council, through the Clerk's efforts provided volunteers together with Councillor Elaine Forehead, who also volunteered. Council has never received a letter of thanks from Mr. Paul Samuel for its donation.

2. Number of reasons and each had a bearing on the decision to withdraw. The Clerk (in his report) posed the question: Is there a correspondence from myself as Clerk to Mr Paul Samuel stating that Van Community Council stopped funding? Yet Mr Paul Samuel has reached a conclusion that Van Community Council withdrew funding.
3. Whilst the Memorial Garden is reflected through the eyes of children members had to take into account the justification of public money and the durability of the wooden carving. Basically, after several years it would have deteriorated under our harsh climate and the Clerk (in his report) suggested a trip to the Bargoed Country Park to view their wooden statues.

1. Mr. Paul Samuel states in his e-mail, i.e. as reproduced:

"I'd also like to point out that this email (7th January 2014) was the last one that we received until March when you requested another copy of the winning design. Following that it was April before we heard anything further and then we had your email in May to inform us that the Community Council were going to withdraw from any future part of the

Signed:.....

project.”

The Clerk (in his report) stated, this is not true for the following reasons:

E-mail, 9th January, 2014, to Mrs. Bethan Jones.

E-mail, 23rd January, to Mrs. Bethan Jones, stated, i.e. as reproduced:

“Following my previous e-mails of the 7th and 9th, please advise.”

The Clerk (in his report stated) no reply to the e-mails of the 7th, 9th and 23rd January, 2014, to Mrs. Bethan Jones, till response from Mr. Paul Samuel, 10th February, 2014, i.e. as reproduced:

“On a different matter, please can you provide an update on where we're at with the memorial garden? I've spoken to Beth about it and understand that there's been some concerns raised by the Community Council about the design of the structure and more so, the material that we were hoping to have it made from. Please can you explain what these concerns are, what the Community Council are doing about it and what the timescale is going forward?”

On the 17th March, 2014, the Clerk (in his report) reported he sent an e-mail to Mr. Paul Samuel, ie.as reproduced:

“I understand you are away this week and I would appreciate if you would respond to his e-mail on your return to School.

I spoke to Councillor Chris Forehead this morning, whilst delivering agenda and papers, who advised me that Mrs. Bethan Jones, Eco-school coordinator, has provided the children's design for the sculpture to me. I am slightly confused on this matter since the only drawing I am in receipt of is the plan of the Memorial Garden (see attached). That said, to move matters on would you arrange for the design to be sent to me in a pdf format, at your earliest convenience. Unfortunately, it will be too late for the Council meeting on the 21st March and now let's move on to the April meeting.

Correct me if I am wrong, but if the members of Van Community Council insist on the sculpture made from a more durable material to wood it is over to Van C.C. to take it forward for the opening at the end of the Summer Term?

What I intend to do is to make inquiries with a monumental mason and Cardiff Metropolitan University for alternatives (submitted as recommendations).”

The Clerk (in his report), stated, on the 25th March, Mrs Bethan Jones, sent an e-mail, not received (resent on the 7th April, 2014).

On the 7th April, 2014, further e-mail to Mr. Paul Samuel, “...if the design was on its way to me.”

Signed:.....

Same day, several hours later, the Clerk (reported), received an e-mail from Mrs. Bethan Jones, resending the e-mail of the 25th March, and the design. Incidentally, the design was feint and did not stand up to photocopying for members.

Members will be aware that the Council meeting on the 18th April, 2014, did not go ahead (Good Friday) and there was a report on developments which was considered at the Council meeting of the 2nd May, 2014, at which the decision was taken to withdraw from the project. Mr. Paul Samuel was then informed of Council's decision.

The Clerk (in his report stated), he had explained the reason for the alleged delay made by Mr. Paul Samuel and I consider his allegation, unfair.

In passing and on another matter, the Clerk reported, (in his report) he sent an e-mail to Mr. Paul Samuel, dated the 23rd January, 2014, asking for a reference in support of a grant application for the Summer Play-scheme (reminder sent on the 28th January, 2014), which he replied to on the 10th February, following the closing date, 31st January, 2014. Unfortunately, Van Community Council was not successful but the belated reference was received.

2. "Megan's parents had taken it upon themselves to contact the press..."

Begs the question, who is in charge of the School?

There was point on alternative material for the sculpture, the Clerk reported (in his report) that he looked at fibre glass and sandstone and also representing the design as a mosaic.

A line has to be drawn and time was running but the funding rested with the Van Partnership.

Recommendation:

The Clerk write to Mr. Paul Samuel, Head Teacher, St James Primary School, and advise, his e-mail was considered with the Clerk's Report at the Council meeting of the 16th January, 2015.

Van Community Council notes that its approved letter was published in response to allegation it had withdrawn funding from the Memorial Garden Project and the wishes to draw a line under the matter.

It was raised that the Eco-council decided on the design but it should have been the whole school.

No one from the Council or a School Governor was invited to the Memorial Ceremony.

Signed:.....

Following consideration of the Clerk's recommendation it was unanimously resolved to progress the Clerk's recommendations.

C. Council
Precept,
2015/16.

Attached the Council tax base notification for 2015/16 (appendix 6).

During 2014/15 financial year Council received significant balances from Caerphilly County Borough Council through the closure of the Leisure Service Agreement, £42,855.72. I have dispersed the main part of this sum into the budget. I must warn that the Project Budget has been increased to £25,000. The allocation will show the auditor that money has been earmarked for projects and reducing the Council's surplus. I think it is a prudent move and will re-address, further, any potential inquiries increased by the £42,855, from the auditor.

The audit fee budget has been increased to reflect the increased income carried forward which will increase the audit fees, 2015/16.

It is important that during 2015/16, part of the £42,855 is spent but retaining some to support future expenditure and retaining a continued low precept.

Recommendation:

Council request of Caerphilly County Borough Council to collect on its behalf for 2015/16, the sum of £20,444.

The Clerk's recommendation was progressed.

D. Soup and
Carols,
Friday,
28th
November,
2014.

The Clerk in his report stated, it was a success and a decision is required for 2015.

Date: Friday, 27th November, 2015.

Venue: St James Primary School or Van Community Centre.

It was suggested that "Phil" may be able to act as Santa's Deputy.

The Clerk's recommendation was progressed.

E. Summer
Play-
scheme.

Researching membership but it is already apparent that CSSIW will require all staff involved in the Play-scheme to be CRB checked which could present a logistic problem; interview, appointment, and commencement of the Play-scheme.
Noted.

G. Lansbury
Park in
Caerphilly
ranked

Councillor Brian Jenkins referred to media attention and contact with him and congratulated the Clerk on his handling of the Leisure Service Agreement.

In reply to the Clerk's query, any media queries are to be referred to the

Signed:.....

as 'most
deprived'

Chairman.

Councillors Barbara Jones and Fay Gay left the meeting at 8.00p.m.

97/15. **Finance.**

i. **To consider payment of creditors (appendix 3).**

The Clerk reported payments, under plenary powers (A-F, December recess) and it was resolved to sign cheques (G-I) accordingly.

A.	100069	D J Phelps, providing musical entertainment at Soup and Carols, Friday, 28 th November, 2014.	100.00
B.	100070	Llamau, homeless charity for women, grant.	100.00
C.	100071	John Dilworth, Clerk, to reimburse for purchase of £100 Asda voucher. Donated to the St James Neighbourhood Police Team. Prize to the family who registered the most people on Owl, national crime and prevention tool	100.00
D.	100072	John Dilworth, Clerk's salary, month 9.	533.60
E.	100073	Post Office Ltd., PAYE months 7,8, and 9 (tax deducted and NI)	440.00
F.	100074	John Dilworth, expenses.	249.24
		Postage	13.84
		Photocopying, inc. Soup/Carols carol sheet and flyers.	95.50
		Stationery (inc. ink cartridge)	6.00
		Post Office Phone Card	0.00
		Chocolate and plastic cups, Soup/Carols	56.32
		Mileage	77.58

Journeys:			
1.	10 th November, 2014	Travelled to HSBC, Talbot Green, to pay cheque for substantial amount and return (2.48 miles).	1.11
2.	15 th November,	Delivered agenda and papers to 7 members	17.55

Signed:.....

	2014	re. hard copies and last address, 35, Trevelyan Crt., and return (39 miles).		
3.	17 th November, 2014	Travelled to Trustmark, Talbot Green, placed order for Soup and Carols carol sheets (file loaded on pen), and return (2.48 miles).	1.11	
4.	17 th November, 2014	Travelled to Van and return, delivered Soup/Carol posters (26 miles)	11.70	
5.	21 st November, 2014	Travelled to Van and return, Council meeting (26 miles)	11.70	
6.	24 th November, 2014	Travelled to Trustmark, Talbot Green, pick-up Soup and Carol flyers, cut in half, and return (2.48 miles).	1.11	
7.	26 th November, 2014	Travelled to Mackro, purchase chocolate for Soup and Carols, (22 miles)	9.90	
8.	27 th November, 2014	Travelled to Van and return, Soup/Carols, distribute flyers), and return (26 miles)	11.70	
9.	28 th November, 2014	Travelled to Van and return, Soup/Carols, and return (26 miles)	11.70	

G.	100075	Caerphilly C. B. C., fee for Clerk's DBS check.	54.00
H.	100076	John Dilworth, Clerk's salary, month 10 (not fully applied since covers months of December, 2014 and January 2015) National Pay award, 20014/16, and one-off pro-rata payment.	573.94
I.	100077	John Dilworth, expenses.	86.91
		Postage	0.00
		Photocopying	0.00
		Stationery (inc. ink cartridge)	62.99
		Post Office Phone Card	10.00
		Mileage	13.92

Journeys:				
1.	8 th December, 2014	Travelled to Van and return, cheque signatures.	11.70	
2.	12 th December, 2014	Travelled to Trustmark, Talbot Green, purchased inkjet cartridges, and return (2.48 miles).	1.11	
3.	22 nd December, 2014	Travelled to Trustmark, Talbot Green, purchased inkjet cartridges, and return (2.48 miles).	1.11	

Signed:.....

ii. **Accounts, 2014/15 (appendix 4a, 4b, and 4c).**

The accounts were approved.

iii. **To receive the budget for 2015/16 and to decide upon the level of precept (appendix 5a and 5b)**

Following consideration it was resolved to set the precept at £20,444 for 2015/16 and the Clerk to inform Caerphilly C. B. C. of the decision.

iiii. **Grant applications.**

National Eisteddfod – It was resolved to make no award.

98/15. **Good youth and citizens awards – Councillor Russell Deacon.**

The discussion moved to accepting the proposal and several names were mooted: Mr. J. Geraint Evans, present conductor, Aber Valley Male Voice Choir, Mr. David Haines, and Phil and Wendy.

It was resolved to adopt the resolution and discuss it further at the next meeting.

99/15. **Community Infrastructure Levy agreement (appendix 6).**

It was resolved to enter into the agreement and the Clerk to take steps to contact the Chairman to sign the document, for the Council.

100/15. **Items for the next agenda.**

Community Infrastructure Levy, agreement.

Meeting closes at 8.30p.m.

Signed:.....