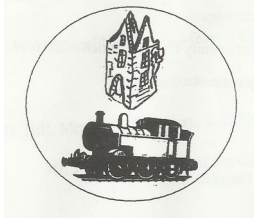


VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Clerk/Clerc:
John Dilworth.



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12th September, 2016.

Dear Councillor,

I write to summons you to attend the next Meeting of Van Community Council, at the Van Community Centre, Clos Guto, Caerphilly, on Friday, 16th September, 2016, at 6.30p.m.

Bring to the meeting papers previously provided to you for the the meeting on the 15th July, which was aborted.

To hold a minutes silence for Mrs Betty Jenkins, deceased wife of Councillor Brian Jenkins. The Clerk to read; Footprints in the Sand (alleged written by Mary Stevenson, 1939) and a line from the poem by Minnie Louise Haskens (1875 to 1957) spoken by the late King, George VI in the 1939 broadcast to the British Empire.

Agenda.

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

1. **Apologies for absence.**
2. **Declarations of interests.** To receive disclosures of personal interests from Members in accordance with the Code of Conduct (**Note:** Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).

**Clerk's advice: Lingfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision (referring to Any Other Business).**

3. **Police matters.**
4. **To approve the minutes of the Council Meeting, 17th June, 2016, (appendix 1.)**
5. **Matters arising.**
6. **Correspondence.**
7. **Planning.**
8. **Reports and local matters.**
9. **Clerk's Report (appendix 2), to follow.**
 - a. Proposed bus stop works; near, 49, and 78, Brynau Road, and also, 51, Pen y Cae, Caerphilly.
 - b. Former Van Terrace Play area land.
 - c. Van Partnership AGM and Ordinary Meeting, Monday, 25th April, 2016.
 - d. Grant applications
 - e. Summer Play-scheme, Registration and the Van Sport and Play Summer Play Scheme, 2016(operate unregistered) and within the exceptional activities parameters and to consider the Ministers response (appendix A).

Confirm the actions of the Clerk:

Payment of £160 to Miss Jade Bishop for loss of earnings attending the MAHPS course.

Payment of £240 to Pontlloftyn Primary School for Supply Teacher to cover Miss Jade Bishop's leave of absence.

- f. To confirm the Clerk as the Registered Person and Nominated Responsible Individual who will act for Van Community Council in respect of CSSIW registration and its application and with personal responsibility to the law. The Clerk will act to the best of his ability and knowledge and Council will provide training and support so that he is able to comply with the legal responsibility placed upon him. Council insurance policy will need to provide for professional indemnity.
- g. St James School, "opera irk", requirements for the Summer Play-scheme and now refocused, Van, New Sports and Play Club.
- h. Communal clear up United Housing area and Porset Brook bank, rear of Dol yr Eos.
- i. Annual Return, 2015/16.
- j. Minor Authority representation on the St Helens School Governing Body.
- k. Police and Crime Commissioner, Mr Jeff Cuthbert, presentation, 6th September, 2016, registration, 6.00pm for 6.15pm.

Clerk's Addendum Report – 16th September, 2016

- L. Council meeting, 15th July, 2016, aborted (lack of quorum).
- M. Groundwork Wales, meeting, 12th September, 2016, to discuss the development of the Lansbury Greenspaces Project (Lottery application for one million).
- N. Van, New Sports and Play Club, 25th July, to the 19th August, 2016.

**Clerk's advice: Lingfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision (referring to Any Other Business).**

- O. Machynleth Town Council audit, review points for members attention ie Town Council collecting money for the April Jones fund (little girl murdered in North Wales) and failure to claim VAT and proper accounting procedures.
- P. Meeting, PCC, Mr Jeff Cuthbert, 6th September, 2016, to “discuss joined up working and your local policing service.”
- Q. Soup and Carols, 2016.
- R. Response from CSSIW, registration, with extensive review points (not good) (Appendix A).

10. **Finance.**

- i. To consider payment of creditors (appendix 3).
- ii. Accounts, 2016/17 (appendix 4a, 4b, and 4c), review budget headings (no overspend), accounts (4d, 4e, and 4f), review budget headings (no overspend).
- iii. Grant applications:
Home-start Caerphilly C B (Appendix 5)
Mayors charity, pledge of £150 made and to confirm (Appendix 6).
- iiii. To reimburse Miss Jade Bishop the sum of £160.00 for loss of earnings for her attendance of three sessions of the Managing a Holiday Play-scheme as part of the qualifications required for the Councils Summer Play-scheme Registration.

Payment of £246 to Pontllytyn Primary School for Supply Teacher to cover Miss Jade Bishop’s leave of absence, subject to invoice received from the School.
- v. Appointment of Independent Internal Auditor for the audit of accounts, 2016/2017. Mr Morgan’s fee, £150.00.

11. **Good youth and citizens awards (remain as an agenda item).**

12. **Play Area, Van Terrace.**

13. **Van Community Centre garden project.**

14. **Minor Authority vacancy, St Helens RC School Governing Body.**

15. **Removal of the public phone, Van Terrace, and whether adoption.**

16. **Items for the next agenda.**

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John Dilworth,
Clerk to the Council.

**Clerk’s advice: Lingfield Parish Council v Wright (1918), item not the agenda.
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