

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Clerk/Clerc:
John Dilworth.



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10th January, 2019.

Dear Councillor,

I write to summons you to attend the next Meeting of Van Community Council, at the Van Community Centre, Thursday, 17th January, 2019, at 6.00p.m.

The agenda of the meeting is as follows:

Agenda.

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

1. **To receive apologies and whether to approve the reason for absence.**
2. **Declarations of interests.** To receive disclosures of personal interests from Members in accordance with the Code of Conduct (**Note:** Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).

Chair to read the following statement.

Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a Disclosable Prejudicial Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent upon members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This in order that the potential interest is clarified before the meeting proceeds.

3. **Police matters,**
4. **To approve the minutes, Council Meeting, 15th November, 2018 (appendix 1).**
5. **Matters arising.**

Minute 105/18 5.2 Flyer, Cllr John Leek (sharing this task from Cllr Barbara Jones, Chair).

To consider the following resolution for minute 109/18 and item 6.

"By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be

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transacted." THE CLERK DECLARES HIS INTERESTS IN THE FOLLOWING ITEMS AND WILL LEAVE THE MEETING AND THE ROOM for the following two items (NJC pay award introduced in this part of the agenda, since the Clerk/RFO will be out of the room and the Clerk/RFO's Barring issue). Clerk/RFO will leave the meeting and the room for the aforementioned two items and 14b (second part).

Minute 109/18 Clerk's Barring by Mrs. Nikki Dargie, Head Teacher of St James Primary School. Chair, Cllr Barbara Jones or Vice-Chair, Tony Graham, action point.

6. **To consider the implementation of the National Joint Council (NJC) for Local Government Services new pay spine resulting from the introduction of the Living Wage and scales which contrast the current scales and the corresponding new ones as of the 1st April, 2019. That the Clerk/RFO current scale of SCP 24 translates to the new spine scale (appendix 2).**
6. **To receive the minutes of the Precept Setting meeting, 5th December, 2018 (appendix 3)**
7. **Matters arising.**
- 7.5 **Purple Shoots Business Lending Ltd, whether to invite a representative to the February meeting of Council (appendix 4).**
8. **Soup and Carols, 2018, Cllr Tony Graham, Vice-chair, to report.**
9. **To receive a ten minute presentation and question from a representative of Fly Tipping Action Wales regarding the Mornington Meadows Project (meeting was held at Cole Court on Monday, 7th January, 2019, the Chair and Vice-Chair were notified as to their instructions during December Recess).**
10. **Correspondence.**
11. **Planning:**
12. **Reports and local matters.**
13. **Clerk's Report (appendix 5).**
 - A Clerk/RFO reports, storage of original deeds for the land at Van Terrace as transferred to Van Community Council.
 - B Clerk/RFO reports Walkabout, 19th November, 2018, Dol yr Eos, Dol Fran, and Porset Brook. Action taken by the Clerk/RFO, removal of two double sofas in the Porset Brook and attendance at a meeting with UW, Fly Tipping Action Wales and Cllr Sheila Newbury. Cllr Sheila Jones attended the rescheduled Walkabout, 17th January, 201, however, the Clerk/RFO was not in attendance due to pressure of work for the later council meeting.
 - C Grant applications.
 - D Clerk/RFO reports, contacted by Sovereign Playground who wish to do a free quote on the former play area at Van Terrace and update.
 - E Members Remuneration.
 - F Clerk reports that he is a members of SLCC and ALCC and membership has been renewed.
 - G Hard copies of agenda and papers and other documents/reports to members.
14. **Finance.**
 - i. To consider payment of creditors (appendix 6).
 - ii. Accounts, 2018/19, bank reconciliation 1st January, 2019, (appendix 7a, 7b, & 7c).
 - iii. Grants and the legislative powers authorizing them.
 - vi. External Audit, year ended the 31st March, 2018. Minor issues raised (appendix 8:
 - a Section 1 of the annual return does not add up to £1 (Clerk/RFO insert: rounding decimal point issue).
 - b The Council (Van Community Council) have not completed the question on Part 2 concerning the obligation to pay a gratuity. The incorrect statement has not been crossed out and the authority have answered "No"...
"The Council does not appear to have fully considered its obligation in respect of gratuity payments..." (Clerk/RFO no decision on gratuity payment so obviously the answer is "No".) BDO advice to seek legal advice from OVW whether to approve a service gratuity to the Clerk/RFO. Alternatively, in the absence of a service gratuity the Clerk/RFO will take up the option of a statutory pension with Council (3% employer payments amounting to £24.22 per month).

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- v. Council has received confirmation that the Group Accountant, CCBC, has noted the council's precept for 2019 to 2020 precept.
- v. Cheque number 100382 payable to Rio Scibona for one hundred pounds (£100).
- 16. **To consider an Easter Event.**
- 17. **Special award for promoting the environment.**
- 18. **To consider ownership and or transfer of the Defibrillator Cabinet following the Chair of the Management Committee discussions with the Centre Management Committee and the Defibrillator application by the Van Centre to the Wales Ambulance Services NHS Trust (WAST) (Deferred from the November meeting).**
- 19. **Local Toilet Strategy Consultation, links:** Policy Team, either by email: policyteam@caerphilly.gov.uk or by telephoning 01443 811368.

<https://www.caerphilly.gov.uk/involved/Consultations/Local-toilet-strategy-consultation?lang=en-GB>
- 20. **Council's Safeguarding Policy.**
- 21. **Draft MTFP Proposals for 2019/20 Subsidised Bus Service.**
- 22. **Data Protection draft policies, to be "tabled".**
- 23. **Items for the next agenda.**

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John Dilworth,
Clerk/RFO to the Council.