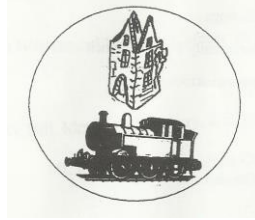


VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Clerk/Clerc:
John Dilworth.



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11th January, 2018.

Dear Councillor,

I write to summons you to attend the next Meeting of Van Community Council, at the Van Community Centre, Friday, 19th January, 2018, at 6.00p.m.

The agenda of the meeting is as follows:

Agenda.

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

1.	To receive apologies and whether to approve the reason for absence.
2.	Declarations of interests. To receive disclosures of personal interests from Members in accordance with the Code of Conduct (Note: Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest). Chairman to read the following statement. Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a Disclosable Prejudicial Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent upon members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This in order that the potential interest is clarified before the meeting proceeds.
3.	Police matters.
4.	To approve the minutes, Council Meeting, 17th November, 2017 (appendix 1). (Recorded by Cllr Tony Graham, at the Council meeting of the 17th instant, in the absence of the Clerk). To follow.
5.	Matters arising.

Clerk's advice: Lingfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision.

6.	Correspondence.	
7.	Planning. 19/0997/FULL, land south of Glandale (Plot 3A, The Paddock) Van Road, Caerphilly, erect single detached dwelling. 17/1061/FULL, 17 Vanfield Close Caerphilly CF83 1PS, demolish existing rear garage and erect single-storey rear extension and enlarge front porch.	
8.	Reports and local matters.	
9.	<p>To consider passing the following resolution for Items vii: "By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."</p> <p>To consider the "Private and Confidential" letter from Miss Judith Morgans, Customer Services Manager, Caerphilly C. B. C., to "Mr J Dilworth". Clerk will distribute copies at the meeting and the advice from Mrs. Shan Bowden, Development Officer, One Voice Wales. The Clerk will leave the room for items 9 and 10.</p>	
10.	<p>To report, the Chairman and Vice-Chairman, in consultation with the Clerk, cancelled the Summer Play Club after one week under plenary powers following advice from Caerphilly County Borough Council (letter provided to all members and parents).</p> <p>In view of the reply from Councillor David Poole, Leader of the Caerphilly C. B.C. (deferred by the Chairman and Vice-chairman) as to what action to take regarding the Play Club/Play Scheme for 2018 (appendix 3a, 3b, and 3c, previously provided). Clerk's response to email, Mrs. Sarah Mutch, Early Years Manager, and letter, Mrs. Nikki Dargie, Head Teacher, St James Primary School previously provided to all members.</p>	
11.	As agreed at the last meeting, members to undergo Child Protection Training and Cllr Professor Russell Deacon, Chairman of the Council, will update members on the arrangements.	
12.	Clerk's Report, 17th November, 2017, Appendix 2 (to follow).	
	A	Educational Trust.
	B	Former Van Terrace Play area land, awaiting further response from CCBC.
	C	Friday, 24 th November, 2017, 6.00pm, Soup and Carols.
	D	Grant applications.
	E	Thursday, 2 nd November, 2017, River Clean-up, Porset Brook.
	F	Notice-board at Brynau Rd.
	G	Remembrance Service, Caerphilly Cenotaph Sunday, 12 th November, 2017.
	H	Caerphilly Basin Highway Improvements.
	I	Clerk's meeting with the Mr. Tim Crosse, Head Teacher, St Helens R C Primary School.
13.	Clerk's Report, January 19th, 2018 (appendix 3 (to follow))	
	A.	Budget and Precept, 2018/19 and historic financial developments.
	B.	Former Van Terrace Play area land, awaiting further response from CCBC.
	C.	Friday, 24 th November, 2017, 6.00pm, Soup and Carols and also children's Christmas Party.
	D.	Grant applications.
	E.	Walkabout, Tuesday, 23 rd January, 2018, Dol yr Eos, Dol Fran, and Porset Brook.
	F.	Notice-board at Brynau Rd.
	G.	"Intergen Xmas Buffet," Friday, 15 th December, 2017.
	H.	The Black History Month committee and the Race Council Wales will like to work with Van Community Council with the running of three workshops on the theme for each year which is yet to be confirmed. Presentation, Friday, 16 th February, 2018 (Council scheduled meeting for the February).
	I.	One Voice Wales, member councils liable for its finances, if wound up (not limited by guarantee).
	J.	Section 137(1) and (3) LGA, 1972, spend £7.86 per elector for 2018/19.

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14.	Finance.
i.	To consider payment of creditors (appendix 4).
ii.	Accounts, 2017/18 (bank rec. 1.11.17) 2017/18, (appendix 5a, 5b, and 5c).
iii.	Accounts, 2017/18 (bank rec. 1.12.17) (appendix 6a, 6b, and 6c).
iv.	To consider the budget (bank rec. 1.1.18), 2018/19, appendix 7a, 7b, and 7c, also Corporate Finance letter, dated 20 th December, 2017 (appendix 7d).
iii.	Grant applications: Caerphilly Foodbank (Connect Life Church (Elim) Caerphilly. Applying for £500.00 to purchase a laptop and printer to support the development of Caerphilly foodbank. The Clerk will circulate relevant documents.
iv.	Trevelyan Court Residents Group, bench in the name of the late Mrs. Eileen Macey and other Councillors.
v.	Appointment of auditor following the retirement of Mr. Peter Morgan, previous Independent Internal Auditor. Mr Mike Fisher; Qualified accountant with Chartered Institute of Public Finance and Accountancy CIPFA, Current role is Head of Finance at the South East Wales Education Achievement Service, Prior to that role thirty-four years within Local Government Finance Departments at Mid-Glamorgan County Council, Islywn Borough Council and Newport City Council, Clerk to New Tredegar Community Council for two years in the past, and undertaken Internal Audit of Gelligaer Community Council for last three years. Fee £300.00.
15.	Good youth and citizens awards (remain as an agenda item).
16.	To consider “Talk Valleys,” (hard copies previously made available at the last meeting, bring your copy).
17.	To consider the “Model Resolution Protocol,” made by OVW for dealing with minor complaints and recommended for adoption by the Principal Authority (CCBC) Standards Committee (bring your copy circulated to members at the last meeting).
18.	Review of the Parliamentary Boundaries (appendix 8).
19.	Insignia of Office (appendix 9).
20.	To receive nomination (s) for the Minor Authority Governorship, St Helens R C Primary School Governing Body or to advertise the position in the Van Community Council area.
21.	To consider appointing a representative to attend the newly formed PwlllyPant Business Engagement Group. Inaugural meeting, 10th November, 2017, 11.00am at the Ty Penallta Council building, Ystrad Mynach. To consider the ramifications to local businesses through the Pwllly Pant Round-a-bout Scheme.
22.	Items for the next agenda.

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John Dilworth,
Clerk to the Council.

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