

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Clerk/Clerc:
John Dilworth.



3, School Street,
Pont-y-Clun,
Rhondda, Cynon and Tâf C. B. A,
CF72 9AA.

Tel/Ffôn: 01443 228535

E-mail/E-bost: john@jdilworth49.plus.com

15th May, 2017.

Dear Councillor,

I write to summons you to attend the next Meeting of Van Community Council, at the Van Community Centre, Friday, 19th May, 2017, at 6.00p.m. (Note the earlier time)

The agenda of the meeting is as follows:

Agenda.

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

1. **Apologies for absence.**
2. **Declarations of interests.** To receive disclosures of personal interests from Members in accordance with the Code of Conduct (**Note:** Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).
3. **Police matters.**
4. **To receive officers from Corporate Communities, CCBC, "...to discuss the contribution that Van Community Council is willing to make towards this challenging yet exciting agenda."** (Quote from Ms. Christina Harry's letter of the 11th May). (Appendix 1a, 1b, 1c, and 1d).
5. **To approve the minutes, Council Extraordinary Meeting, 27th April, 2017, (appendix 2).**
6. **Matters arising.**

Clerk's advice: Lingfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision.

7. **To approve the minutes, AGM Council Meeting, 12th May, 2017, (appendix 3.)**

8. **Matters arising.**

Standing Orders Minute 9/1, to consider the following:

Chairman to read the following statement.

Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a Disclosable Prejudicial Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent upon members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This in order that the potential interest is clarified before the meeting proceeds.

9. **Correspondence.**

10. **Planning.**

11. **Reports and local matters.**

12. **Clerk's Report (appendix 4), to follow.**

- a. Year ending accounts, 2016/17, and Internal and external audit.
- b. If appropriate to appropriate to progress the recommendation of the Clerk and to set a date and time for a training day; acquaint new members with the workings of the council, standing orders, and finance.
- c. Clerk's help and support to the children of Cwrt Rawlin Primary School, on Van Mansion and the Lewises of the Van, regarding their Welsh Heritage Project.
- d. Former Van Terrace Play area land. Clerk requested Caerphilly County Borough Council to transfer the unregistered land with Land Registry – Wales to Van Community Council.
- e. Grant applications.
- f. Tuesday, 23rd May, 12.00noon, walkabout, Dol yr Eos, Dol Fran, Porcet Brook, to meet at 68, Dol yr Eoes.
- g. Notice-board at Brynau Rd.
- h. Communities First meeting, May 31st, 2017, at 11.00am, Communities First Office, Attlee Court, to decide on the donation of the balances held in the Van Partnership account.
- i. Clerk, in accordance to member's instructions, written to Mrs. Nikki Dargie, Head Teacher, St James Primary School, invoice for last year's Relief Caretaker (letter, 17th February, 2017, for audit).

13. **Finance.**

- i. To consider payment of creditors (appendix 5).
- ii. Accounts, 2017/18, accounts (appendix 6a, 6b, and 6c.)
- iii. Grant applications:
- iv. Trevelyan Court Residents Group, bench in the name of the late Mrs. Eileen Macey and other Councillors.

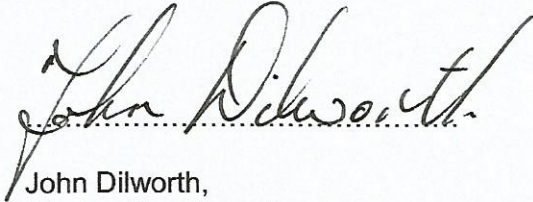
14. **Good youth and citizens awards (remain as an agenda item).**

15. **To receive applications for cooption, from suitably qualified persons, to fill the two**

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vacancies, Lansbury and Porset Wards.

16. **To appoint Members to the following Committee: Summer Play-scheme Committee and or to set-up any further committees, i.e. Employment Committee.**
17. **Items for the next agenda.**

A handwritten signature in black ink, reading "John Dilworth". The signature is written in a cursive style with a large initial 'J' and 'D'. Below the signature is a dotted line.

John Dilworth,
Clerk to the Council.