

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Chairman Councillor Russell Deacon, Clerk/R.F.O. John Dilworth
Vice-Chairman Councillor John Leek.

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Minutes,
Council Meeting,
Friday, 19th May, 2017,
Van Community Centre.

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|----------------|---------------|---|
| Present: | Councillors | Russell Deacon, Barbara Jones, Fay Gay, Linda Williams, John Leek, Sheila Newbery. |
| In attendance: | Clerk/R.F.O: | John Dilworth. |
| | Gwent Police: | CSO Claire Eyles, |
| | CCBC: | Ms Jayne Roberts-Waite, and Ms Tina McMahon, |
| | Public: | Two. |

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

Two members of the public pointed out that the DPP Lansbury study used information in the public domain for several years and failed to provide a new vision for change. Councillor Barbara Jones indicated she would speak to the residents in the near future.

15/17. To receive apologies and whether to approve the reason for absence.

There were apologies received from the following Council member's Councillors Pam Nelder and Sam Gould (seriously ill in hospital). No decision was taken whether to approve apologies or not.

16/17. Declarations of interests. To receive disclosures of personal interests from Members in accordance with the Code of Conduct (Note: Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).

Councillor Barbara Jones declared a Personal Interest, "St James Personal and stayed."

Signed:


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Councillor Barbara Jones declared a Prejudicial Interest, "Deep place plan for Lansbury Park Caerphilly Basin withdrew."

Councillor John Leek declared a Personal Interest item 4 "I am a resident member of Lansbury Park Residents Advisory Group stayed."

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Councillor John Leek declared an interest, "Trevelyan Residents Group – I am member of Group."

17/17. **Police matters.**

The Chairman welcomed CSO Claire Eyles to the meeting who presented her report, i.e.:

"Van Council Police Update – 19/05/2017"

32 CRIMES logged between 26/04/2017 – 16/05/2017 for the St James Ward

| | |
|---------------------------|------------------------|
| 9 Criminal damage / Arson | 5 Theft |
| 4 Violence without injury | 4 Violence with injury |
| 4 Dwelling burglaries | 4 Vehicle crimes |
| 1 Miscellaneous | 1 Public Order |

For the same period last year - 21

9 ASB INCIDENTS recorded between 26/04/2017 and 16/05/2017 for the St James Ward

For the same period last year – 8

Incidents of note / other

The new Your Voice priority has been set as 'Fly Tipping' on Mornington Meadows. Specifically the area around the brook at the rear of Dol Yr Eos and Dol Fran. This priority will run for 6 months. There will be a multi-agency approach to tackling this problem.

Two males from the Pontypool area were arrested in Lansbury Park on the 10th of May. They were attempting to steal some of the scaffolding guards from the estate.

On the 13th of May we had a report of an Asian male asking to read meters in the Pen Y Cae area. We haven't received any further reports, however we're asking residents to remain vigilant as rogue traders may be operating in the area.

There have been a number of wheelie bins stolen from the Porset Park area over the past week. A few have been found burnt out in the wooded area behind St James School. Keep an eye out for anything suspicious, and secure your bins if possible."

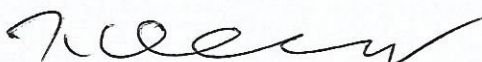
Discussion:

Scaffolding – arrests.

Wheelie-bins – thefts and set on fire and fumes have intoxicating effect. To be vigilant as to issue.

Off road motor cycles – police not allowed to chase riders due to Health and Safety issues but powers to confiscate machine when address and evidence is available.

Signed:



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The Chairman thanked CSO Eyles for attending the meeting and giving her report. CSO Eyles took her leave of the meeting.

- 18/18. **To receive officers from Corporate Communities, CCBC, "...to discuss the contribution that Van Community Council is willing to make towards this challenging yet exciting agenda." (Quote form Ms. Christina Harray's letter of the 11th May). (Appendix 1a, 1b, 1c, and 1d).**

Councillor John Leek declared a personal interest and stayed.

The Chairman welcomed Ms. Jayne Roberts-Waite, and Ms. Tina McMahon, to the meeting and they explained that they will have to leave by 7.00pm.

The Chairman pointed out, there had been a lack of communication and hoped that in the future the council will be kept, "in the loop".

Ms. Roberts-Waite led the presentation and supported by Ms. McMahon. Ms. Roberts-Waite clarified the status of the report that it is not an action plan but a high level study of data and also not expensive. She pointed out that it was an analysis of data and the "Coalition for Change" will take it forward (Van Community Council is not a represented on that body) which will meet in September and the Director will lead it.

The Chairman and members welcomed their contribution and also their commitment to keep the Council informed both on the developments with the DPP Lansbury study and other pertinent issues related to council or Welsh Government strategies in the St James ward.

Councillor Barbara Jones pointed out that Lansbury Park has the highest number of single occupancy dwellings and the tenants may lack interest in the area. To address the issue of single occupancy they could be replaced with bungalows, in concluding the point.

The Chairman pointed out, as a small council, with a very limited budget, we are not able to take a mainstream part in most strategies, we nevertheless are grateful of the fact that in future we will be kept more closely 'in the loop'.

Councillor John Leek advised that he is a member of the Resident Committee and would channel back information to Council. The Clerk advised that Councillor Leek would not be representing the Council on the Residents Committee and feeding back information as a resident.

The Chairman thanked the officers who took their leave of the meeting.

- 19/17. **To approve the minutes, Council Extraordinary Meeting, 27th April, 2017, (appendix 2).**

The Chairman, Councillor Russell Deacon advised the Clerk and the meeting that he had not received the agenda and papers (electronic) for the 27th April and the 12th May, 2017, but had received emails from the Clerk. The Clerk had provided hard copies at the meeting. It was an omission by the Clerk and inadvertently left off but Councillors Barbara Jones and John Leek confirmed receipt of the documents (does not invalidate the meeting).

Moving on it was **resolved** that the minutes are an accurate record of the proceedings and signed by the Chairman, Councillor Russell Deacon.

Signed:



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20/17. **Matters arising.**

No matters arising.

21/17. **To approve the minutes, AGM Council Meeting, 12th May, 2017, (appendix 3.)**

The minutes were approved as an accurate record of the proceedings and signed by the Chairman.

22/17. **Matters arising.**

Appointment of Leader and Deputy Leader (Note: not statutory) – Minute 6/17

Councillor Barbara Jones pointed out that it is Leader of the Group, however, it was bestowed upon Councillor Sam Gould as a honorary title and to remain for review at the 2018 AGM.

Standing Orders Minute 9/17, to consider the following:

Chairman to read the following statement.

Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a Disclosable Prejudicial Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent upon members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This in order that the potential interest is clarified before the meeting proceeds.

The Standing Order was proposed and seconded.

It was **resolved** to adopt the Standing Order and insert in the Council's Standing orders. To be read by the Chairman at the start of every Council meeting

23/17. **Correspondence.**

The Clerk circulated a list of correspondence received since the last meeting.

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| i. | Letter, 26-April-2017, Editor, BBC Wales News Online, address Council's concerns that the news item failed to include Van Community Council which was ignored (appendix 1c). |
| ii. | Letter, 28-April-2017, Information Commissioners Office, Data Protection Registration for Van Community Council. Renewal date, 19th May, 2017. Noted, Clerk taken appropriate action. |
| iii. | Email, 28th April, 2017, Councillor Russell Deacon, Chairman, disclosable interests at the Extraordinary meeting of the 27th April, 2017. Noted, Clerk taken appropriate action. |
| iiii. | Email, 1-May-2017, copied to Van Community Council, balances, Van Partnership and allocation. Mention was made of the Memorial Bench to the late Cllr Eileen Macey and the Clerk advised in accord with the minutes of the last ordinary meeting. |
| iv. | Email, 4-May-2017, Mr. Ronald Harris, Team Leader Operational Staff, Natural Resource |

Signed:



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| | Wales, refers to the complaint drawn to his attention by the Clerk, Cutting of the Conifers, rear of Bedwas Road and Dol yr Eos, falling into Porset Brook and possible flood risk. Now referred to the legal department, Natural Resource Wales. Noted that Natural Resources Wales and United Housing had been informed by the Clerk. |
| v. | Email, 5-May-2017, Came & Co Ltd, receipt for insurance payment, £756.71, 1-June-2017 to 31-May-2018. Noted that Council is fully compliant with insurance (see page of the Independent Internal Audit Report, 2016/17) |
| vi. | Email, 8-May-2017, Information Commissioners Office, Data Protection Registration for Van Community Council. Clerk made the payment by his personal credit card and they confirm that the payment of £35.00 (zero VAT rated) has been received and registration is renewed for 2017/18. Noted, Clerk mad payment on his personal credit card and reimbursement on the Creditors List. |
| vii. | <p>Letter, 11th May, 2017, Corporate Director of Communities, CCBC, wrote:</p> <p><i>"....I write to advise that noted in my previous correspondence, there has been no specific consultation on the report.</i></p> <p><i>If the Van Community Council wish to provide comments on the report please do so directly to me. The report is based on the opinion of Dr Mark Lang and Professor Dave Adamson following the analysis of key datasets and brief discussions with individuals who attend the Lansbury Park Multi Agency partnership.</i></p> <p><i>Caerphilly County Borough Council is committed to facilitating the transformation of Lansbury Park and creating new opportunities for those who live there. My officers will be happy to attend a meeting with members of the Community Council to discuss the contribution that Van Community Council is willing to make towards this challenging yet exciting agenda." (Appendix d.)</i></p> |
| viii. | <p>Letter, 11-May-2017, Interim Head of Legal Services and Monitoring Officer, CCBC, reply to Clerk's letter regarding disclosable interest at the Council Extraordinary meeting of the 27th April, 2017. Unable to give advice without investigating the matter and whether the Clerk offered advice to the member. Clerk has taken advice from the Society of Local Council Clerk's and replied to the Monitoring Officer.</p> <p>SLCC advice, it is the responsibility of Councillors to make disclosures at Council meetings.</p> <p>Councillor Barbara Jones expressed her surprise that the matter had been referred to the Interim Monitoring officer and she had not received a copy of the letter.</p> <p>The Chairman replied, a request had been made at the last meeting to clarify whether members with dual mandate (Community and County Borough). At that stage it was possible, three members (elected unopposed) of the new council could have dual mandates. Four members elected unopposed to Van Community Council were also standing at the Local Government Elections to Caerphilly County Borough Council.</p> <p>At that stage the request was made and the member was not elected to Caerphilly C. B. C. so it was not deemed to be a personal issue related to her.</p> <p>Clerk's letter to the Interim Head of Legal Services, in reply to her letter, as reproduced:</p> |

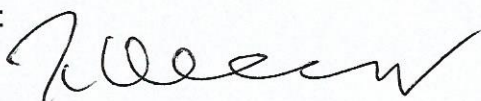
Signed:



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| | <p><i>"Very many thanks for your letter of the 11th May, 2017, and I note your first paragraph, however, the second paragraph requires an answer, as follows:</i></p> <p><i>"As the relevant officer for the Community Council, I assumed that you offered advice to the relevant Member at the relevant time."</i></p> <p><i>May I point out to you, in all due respect, having reaffirmed my understanding of disclosure of interests by Councillors with the Society of Local Council Clerks I find myself uncomfortable with your statement? I would point out I have clerked on eight Community and Town Councils (County Borough areas of Caerphilly, Bridgend and Cardiff) and served as a Community Councillor, on two Community Councils (Rhondda, Cynon and Taf area), now retired, for twenty-two years</i></p> <p><i>It is for the Councillor to decide as they are responsible for deciding if they have an interest and not the Clerk. Yes, if I am asked for my advice then I will convey what I understand to the best of my ability to the Councillor.</i></p> <p><i>If you read the recent Welsh Government publication, The Good Councillors Guide, 2017, it states on page 14:</i></p> <p><i>"Monitoring Officers may give advice on request but the basic responsibility for complying with the code, and in particular for deciding whether to declare an interest, rests with you. In deciding whether you have a personal interest." ("You", means Councillor). Going back to the quote you stated in your letter, "... it is not possible for me to give you advice..." but the Good Councillor's Guide states:</i></p> <p><i>"Monitoring Officers may give advice on request..."</i></p> <p><i>Thank you for your consideration in this matter."</i></p> |
| ix. | <p>Email, 15-May-2017, Special Project Officer, Mr. Hefin David, AM, Mr. David indicated on Social Media that he would be raising with CCBC why the DPP Lansbury Report was released during the pre-election period. He will run it past Mr. David when he comes into the office. Response awaited from the AM.</p> |
| x. | <p>Email, 16-May-2017, Mr Steve Hawkins, Community Centres Service Manager, Caerphilly County Borough Council, wrote:</p> <p><i>"Following the recent local elections, there is a need to confirm the nominations for both the County Council and Community (or Town) Councils to be represented upon the management committees of this Councils' Community Centre network. In line with the provisions of the community centres constitution, the committee structure as outlined in clause 6(a) (iii) allows for :-</i></p> <p><i>One Community (or Town) Councillor from the Community (or Town) Council in whose area the Centre is situated to be appointed by that Community (or Town) Council.</i></p> <p><i>It should be noted that each community centre management committee has full charitable status with some being registered charities. As such, the nominated representative from your Council will become an ex-officio member of that committee and a 'trustee' of the charity as a consequence. It should be stressed that the nominated member needs to be mindful that whilst being a community (or Town) councillor, they will sit upon the committee as a charity trustee first, and all input and decisions should be made distinctly in the interests of, and for the benefit of the charity. Please note that this provision is optional</i></p> |

Signed:



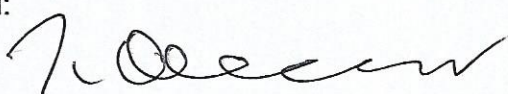
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| | <p><i>and your Council is not bound to make a nomination.</i> <i>As such, I would be most grateful if you would arrange a nominations for, Van Community Centre.</i> <i>When all nominations are received, they will be reported to Cabinet (together with the County Council nominations) for approval.</i> <i>Details of nominees will also be provided to the management committee secretaries in order that the dates, cycles and venues for meetings can be issued.</i> <i>I look forward to hearing from you, in the meantime, should you have any queries, please do not hesitate to be in touch."</i></p> <p>Clerk, advised Mr. Hawkins, agenda item for the next meeting of Van Community Council, Friday, 16th June, 2017, if appropriate to nominate a member for the Community Centre Management Committee.</p> |
| xi. | <p>Email, 16-May-2017, Miss Laura Price, Neighbourhood Officer, United Welsh, in reply, confirming Walkabout, Tuesday, 23rd May, 2017, 12.00n, to meet at 68, Dol yr Eoes. Noted.</p> |
| xii. | <p>Email, 16-May-2017, Secretary to Corporate Director Communities, CCBC, confirming that Jayne Roberts-Waite and Tina McMahon will be attending, the Council meeting of the 19th May, 6.00pm. Discuss contribution that Van Community Council can make to issues raised by the DPP Lansbury Report. (Both officers will have to leave by 7.00pm). Noted that they attended.</p> |
| xiii. | <p>Email, 17th May, 2017, Play Wales, if registered with the CSSIW you must now fill-in, online, Self-Assessment of Service Statement. Noted, Council operates within the exceptions. Noted.</p> |
| xiv. | <p>Email, 17-May-2017, Superintendent Nick McLain, Gwent Police, changes to the Inspectorate staffing structure. Inspector Andy O'Keefe will be leaving his current position in Caerphilly South and taking up a vacant position in Caerphilly North and replaced by Inspector Gavin Clifton. Noted, further change of officers after a short time.</p> |
| xv. | <p>Email, 17-May-2017, CSO Claire Eyles, confirming attendance at Council meeting and her report. Noted she attended.</p> |
| xvi. | <p>Email, 17-May-2017, Ms. Jayne Keable, application for co-option and why she wishes to be co-opted. Clerk read out her CV and she was co-opted.</p> |
| xvii. | <p>Email, 18-May-2017, Mr. Steve Hawkins, Community Centre Service Manager, CCBC, responding to the Clerk's inquiry over the siting of a Memorial bench to the late Cllr Eileen Macey. Raises no objection but the siting of the bench would require consideration on a concrete base since the concrete areas form part of the escape route and cannot be obstructed. Mr. Hawkins is prepared to meet on site to discuss the matter. Noted that the Clerk would obtain catalogue.</p> |
| xviii. | <p>Email, 18-May-2017, Miss Victoria Morgan, Principal Planner, Caerphilly County Borough Council, wrote: <i>"The Planning Department have been tasked with preparing a Strategy for Caerphilly Basin in order to identify regeneration opportunities for key sites within the Caerphilly Basin. Once prepared and approved by Council, the Strategy will form a basis for bids for future</i></p> |

Signed:



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| | <p><i>funding opportunities. The Strategy will also look to provide opportunities to address some of the Actions identified within the Lansbury Park Deep Place Plan.</i></p> <p><i>The first of a series of Stakeholder Workshops has been arranged for the 13th June for non-elected representatives of the Town Centre Management Group, key landowners, private industry and key individuals that have previously been involved in promoting development opportunities within the Caerphilly Basin. The use of targeted stakeholder groups at the early stages of such work is a routine approach in terms of the preparation of strategies of this nature.</i></p> <p><i>Following on from this exercise, a further workshop is to be held with Caerphilly Basin ward representatives and Community Council representatives to seek your views on the key opportunities with the Basin and to explore your priorities for regeneration. We will also report back to you the findings of the earlier stakeholder workshops. The workshop for elected members and community councillors will be held on Thursday 22nd June 2017 at 5pm in the Sirhowy and Ebbw Rooms, Ty Penallta.</i></p> <p><i>We will utilize the findings of these stakeholder events to prepare a draft strategy for Caerphilly Basin, which will be subject to full public consultation. All of the details of the public consultation will be fully publicized to enable as many people as possible to be engaged in the process.</i></p> <p><i>Please could you confirm whether you are able to attend the workshop on 22nd June by Monday 5th June?</i></p> <p><i>If you require any further information or clarification, please contact me on 01495 235052."</i></p> <p><i>Chairman and Clerk to attend and Clerk to advise accordingly.</i></p> |
| <p>xix.</p> | <p>Emails (copies) from the 11-May to the 18-May-2017. Concerning the windup of the Van Community Partnership and share out of monies held. Clerk's Report.</p> |

24/17. **Planning.**

Councillor Barbara Jones stated that she does not sit on the Planning Committee and no comments.

17/0370/FULL, at 50, Brynau Road, Caerphilly, CF83 1PG.
To erect fence.

It was **resolved** to make no comments.

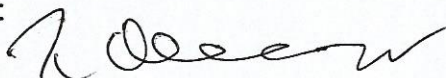
25/17. **Reports and local matters.**

Councillor John Leek reported on the raised path and dramatic incline off the side of the previously dismantled footbridge (The Stretch). He expressed his concerns that someone may take a tumble and was perplexed why it was left, as it is, with no fence or gate and a clear hazard.

The Clerk to investigate and contact the Engineering Officer to point out the hazard; raised path leading to a significant drop in level.

26/17. **Clerk's Report (appendix 4), to follow.**

Signed:



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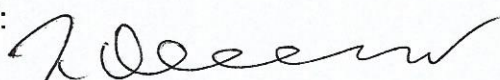
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The Clerk circulated his report.

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| A. | Year ending accounts, 2016/17, and Internal and external audit. | <p>The accounts and supporting documentation are with the Internal Auditor, delivered on Friday, 19th May, 2017.</p> <p>Notice of Audit to be published on Monday, 22nd May, 2017, and Annual Return and supporting documentation (armchair audit) with BDO by the 3rd July, 2017.</p> <p>Members noted.</p> |
| B. | If appropriate to progress the recommendation of the Clerk and to set a date and time for a training day; acquaint new members with the workings of the council, standing orders, and finance. | <p>Clerk, previously organized a Get together and four members attended.</p> <p>Member's decided not to progress the matter.</p> |
| C. | Clerk's help and support to the children of Cwrt Rawlin Primary School, on Van Mansion and the Lewises of the Van, regarding their Welsh Heritage Project. | <p>Article published in the South Wales Echo, 8th May, 2017, and permission was given to publish it on the Van Community Council web site.</p> <p>Awaiting the Web Manager on this matter.</p> <p>Members noted the support and help provided by the Clerk to the School.</p> |
| D. | Former Van Terrace Play area land. Clerk requested Caerphilly County Borough Council to transfer the unregistered land with Land Registry – Wales to Van Community Council. | <p>Councillor Barbara Jones left the room and returned for item F.</p> <p>On Tuesday, 23rd May, 2017, Clerk has an appointment with Miss Beverly Fear, D. W. Harris Solicitors, at Talbot Green, who specializes in conveyancing law.</p> <p>This is a specialist area and free advice is not possible so it will incur a fee.</p> <p>Member's confirmation of the Clerk's actions.</p> |
| E. | Grant applications. | <p>Number pending.</p> <p>Grant application form forwarded to the Mornington Meadows Community Group but no response and a reminder sent by email.</p> <p>Grant application, Trevelyan Court Residents Group, cheque for £150.00 raised.</p> <p>Members noted.</p> |

Signed:



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| F. | Tuesday, 23 rd May, 12.00 noon, walkabout, Dol yr Eos, Dol Fran, Porset Brook, to meet at 68, Dol yr Eoes. | Clerk will attend with Cllr Sheila Newbury and Miss Laura Price for United Welsh. Members noted. |
| G. | Notice-board at Brynau Rd. | Taken up with Morrison's Supermarket. Member's noted. |
| H. | Communities First meeting, May 31st, 2017, at 11.00am, Communities First Office, Attlee Court, to decide on the donation of the balances held in the Van Partnership account. | <p>Councillor John Leek left the meeting and returned for item i.</p> <p>Communities First is being phased out this year and the meeting is being held to formally disband the partnership. After discussion with current and former members of the Partnership the remaining funds which total £200.38p will be given to the Van Community Centre.</p> <p>The meeting will be held at the Communities First Office on May 31st at 11am and the Clerk is registered for the Council to vote.</p> <p>The following people are entitled to vote as per the last AGM.</p> <p>Michelle Jones as you were voted on at last AGM representing Lansbury Matters</p> <p>John Dilworth representing the Community Council, Christine Forehead – Local Member, Sarah Matthews – Mornington Meadows, Phil Bryett – Van Allotments, Wendy Bryett – Tevelyan Court Allotments, Allison Jones - Secretary</p> <p>Advised:</p> <p>Sports Caerphilly is not funded by the local authority they do get some funding from the police commissioner just like other groups can apply to the police commissioner fund. Sports caerphilly are set up to go on to areas with high crime and anti social behaviour issues.</p> <p>Phil and Wendy Bryett's Motion: "THE REMAINING FUNDS BE DIVIDED EQUALLY BETWEEN THE FOLLOWING GROUPS; TREVELYAN COURT RESIDENTS GROUP, SIAN AND BRENDAS ALLOTMENT PROJECT, LITTLE STARS, PARENTS NETWORK GROUP, MORNINGTON MEADOWS COMMUNITY GROUP, SPORTS CAERPHILLY (Sports Caerphilly is local authority funded and is not eligible to a share of the funds, confirmed by the Communities First Cluster Manager)."</p> <p>Groups that have been suggested for a share are:- Little Stars</p> |

Signed:



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| | | <p>Cole Court Residents Group Morrington Meadows Residents Van Allotments Trevelyan Court Residents Group Van Community Centre</p> <p>Member's instructions as to how the Clerk is to vote at the meeting on the 31st May, 2017.</p> <p>It was resolved that the Clerk vote for the funds to be divided between Cole Court and Van Allotments</p> |
| I. | <p>Clerk, in accordance to member's instructions, written to Mrs Nikki Dargie, Head Teacher, St James Primary School, invoice for last year's Relief Caretaker (letter, 17th February, 2017, for audit).</p> | <p>Councilor Barbara Jones declared an interest, LEA Governor on the St James Primary School Governing Body and stayed.</p> <p>The invoice has now been received by Registered Mail.</p> <p>Member's noted.</p> |

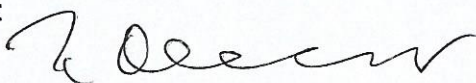
27/17. **Finance.**

i. **To consider payment of creditors (appendix 5).**

The list of credits was considered and the bills and invoices outlined be paid and cheques signed accordingly (A-D)

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| A. | 100269 | Reimburse the Clerk, John Dilworth, card payment, Data Protection Registration, 2017/18. | 35.00 |
| B. | 100270 | Grant, Trevelyan Court Residents Group. | 150.00 |
| C. | 100271 | John Dilworth, Clerk's net salary (less deductions), 2017/18, month 2. | 626.80 |
| D. | 100272 | John Dilworth, expenses. | |
| | | Postage | 7.80 |
| | | Photocopying | 50.40 |
| | | Ink jet cartridges | |
| | | Stationary | 21.16 |
| | | Post Office Phone Card | |
| | | Sundries/Easter Event | |
| | | Sympathy Card | 2.20 |
| | | Mileage (see breakdown) | 90.18 |
| | | | Total claimed. |
| | | | 171.74 |
| Journeys/breakdown: | | | |

Signed:



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| 1. | 10-March-2017 | Travelled to Trustmark, Talbot Green, copying (2.5 miles). | 1.11 | |
| 2. | 13-March-2017 | Travelled to Van and return, delivered agenda and papers 26 + 7 miles. | 14.85 | |
| 3. | 15-March-2017 | Travelled to Ty Penallta, TCCLC (35 miles). | 15.75 | |
| 4. | 17-March-2017 | Travelled to Van and return, council meeting (27 inc 1 mile diversion to take Cllr Sheila Newbury home). | 12.75 | |
| 5. | 21-March-2017 | Travelled to Ty Penallta, delivered letter to the Interim Chief Executive and paid bill (35 miles). | 15.75 | |
| 6. | 24-March-2017 | Travelled to Trustmark, Talbot Green, copying. | 1.11 | |
| 7. | 27-March-2017 | Travelled to Van and return, assisting in rebuilding raised flower beds at Van Centre (26 miles). | 11.70 | |
| 8. | 31-March-2017 | Travelled to Trustmark, Talbot Green, copying. | 1.11 | |
| 9. | 3-April-2017 | Travelled to Cwrt Rawlin Primary School and return, Van Mansion and children's questions (21 miles). | 9.45 | |
| 10. | 6-April-2017 | Travelled to Van and return, distribute flyers for Easter Event (26 miles). | 11.70 | |
| 11. | 7-April-2017 | Travelled to Van and return, Easter Event (26 + 3 to Tesco miles). | 13.05 | |
| 12. | 10-April-2017 | Travelled to Van and return, finish raised flower beds (26 miles). | 11.70 | |
| 13. | 18-April-2017 | Travelled to Van and return, River clean-up (26 miles). | 11.70 | |

ii. **Accounts, 2017/18, accounts (appendix 6a, 6b, and 6c.)**

The accounts were approved.

iii. **Grant applications:**

No grant applications.

iv. **Trevelyan Court Residents Group, bench in the name of the late Mrs. Eileen Macey and other Councillors.**

Councillor Barbara Jones left the meeting and returned for item 14 (minute 28/17).

It was **resolved** that the Clerk obtain a catalogue of good quality hardwood benches for members perusal at the next meeting of council.

28/17. **Good youth and citizens awards (remain as an agenda item).**

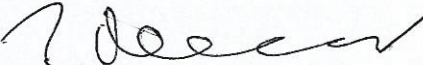
No nominations.

29/17. **To receive applications for cooption, from suitably qualified persons, to fill the two vacancies, Lansbury and Porset Wards.**

The Clerk reported the credentials of Ms Jayne Keable and explained that she lives within three miles of the Community Council boundary (as the crow flies).

It was **resolved** to elect Ms. Jayne Keable to fill the vacancy in the Lansbury Ward and the Clerk to take appropriate action.

Councillor Barbara Jones indicated that she knew of someone who is interested in co-option.

Signed: 

16th June, 2017

VAN COMMUNITY COUNCIL MINUTES, 19TH MAY, 2017

30/17. **To appoint Members to the following Committee: Summer Play-scheme Committee and or to set-up any further committees, i.e. Employment Committee.**

The Clerk advised to set-up an Employment Committee to receive applicant for the two posts of Assistant Play workers and the post would be advertised locally (Equal Opportunities).

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It was **resolved** that the Chairman, Councillor Russell Deacon, the Clerk, and his wife (official volunteer and police checked) populate the Employment Committee to make recommendations (no further nominations).

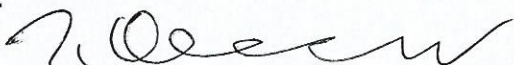
31/17. **Items for the next agenda.**

Co-option, Porset Ward.

Meeting closed at 8.15pm.

At the end of the meeting the Clerk was handed the Declaration of Acceptance of Office forms for Councillors Barbara Jones and Fay Gay to sign. The Clerk duly signed the documents and the two members progressed to their elected office.

Signed:



16th June, 2017