

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Chairman Councillor Eileen Macey, Clerk/R.F.O. John Dilworth
Vice-Chairman Councillor Russell Deacon.

Minutes,
Full Council Meeting,
Friday, 20th January, 2017,
Van Community Centre.

Present:	Councillors	Russell Deacon, Maria Hall, Barbara Jones, Fay Gay, Pam Nelder, Sheila Newbery.
In attendance:	Clerk/R.F.O. Gwent Police	John Dilworth. CSO Claire Eyles

In the absence of the Chairman, Councillor Eileen Macey, the Vice-chairman, Councillor Russell Deacon, progressed to the Chair, for this meeting only. The Clerk explained that Councillor Macey has recently been discharged from hospital.

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

82/17. Apologies for absence.

There were apologies received from the following Council members; Eileen Macey,

83/17. Declarations of interests. To receive disclosures of personal interests from Members in accordance with the Code of Conduct (**Note:** Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).

Signed:.....

3rd March, 2017 (Extra-ordinary meeting).

Councillor Barbara Jones declared an interest in the planning application, minute 87/17, member of the Gwern y Dome Conservation Group and took no part in the discussion.

84/17. **Police matters.**

CSO Claire Claire Eyles reported:

The Chairman welcomed CSO Claire Eyles to the meeting who referred to her report, i.e. as reproduced for the record:

“Van Council Police Update – 20/01/2017

52 CRIMES logged between 11/11/2016 – 19/01/2017 for the St James Ward

12 Criminal damage / arson	10 Violence w/o injury
8 Violence with injury	5 Vehicle crime
5 Dwelling Burglary	3 Drug offences
3 Thefts (other)	3 Public Order offences
1 Robbery	1 Misc. crimes against society
1 Non-dwelling burglary	

For the same period last year - 63

28 ASB INCIDENTS recorded between 11/11/2016 and 19/01/2017 for the St James Ward

For the same period last year - 32

Incidents of note / other

We're still having reports of vehicles being broken into around the Caerphilly / Bedwas area. Please ensure vehicles are locked at night. Additional officers have been brought in to conduct patrols in the early hours.

We've seen an increase in youth ASB on Lansbury Park again. Stone and mud throwing. ASB referrals have been issued and we're increasing patrols. Myself and Denzil will be conducting some joint patrols in the coming weeks.

Myself and Liz Price from the housing office, attended a meeting with E.ON on 19/01 re the refurbishment works on the estate. We discussed working practices and steps being put in place to protect workers and residents.

I am looking to attend the school to carry out a presentation on the dangers of climbing on the scaffolding / containers. Amanda Powderhill is the Community Liaison Officer for the estate and is going to assist me with this presentation.

Her contact details are: amanda.powderhill@eonenergy.com

07816 587 937 should you require them.

E.ON are looking to work closely with the community and local community groups.

I'm waiting to hear back from the new head at St James Primary re the Intergenerational Club.

Signed:.....

3rd March, 2017 (Extra-ordinary meeting).

An enforcement day was planned for the 17th of Jan. Unfortunately due to a serious incident in Caerphilly, we were unable to carry out any checks. The next one is planned for the 16th of Feb.

There has been some talk on the estate of a 'mugging' which happened before Christmas. This did not take place. The 'victim' made the story up. We're looking to issue a formal communication in relation to this next week."

Further to the report the following discussion points:

Councillor Barbara Jones, raised the assault of a man in his fifties living in Maxton Court, CSO Eyles to inquire.

CSO Eyles contacted by Miss Bethan Moss, GAVO, asked to know children who are causing problems. It is not rewarding them but they are causing problems and lack support at home.

She is also pushing for funding at the same place for quad biking in October.

Councillor Sheila Newbury, dog mess outside her gates.

Claire will be attending and Miss Bethan Moss is looking to secure further funding for a second trip they are causing a problems and repeating them. Clerk reported that a grant application was pending from Miss Moss for £260.00 for the October one.

Clerk advised that Lawrence Denzell, Community Safety Warden, did a walkabout on the 17th January, 2017, at Dol yr Eos and reported to Mark Snelgrove rubbish outside number 48...

Polish Contract workers, they will be provided with ID badges in the future and will be on site for a year.

Enforcement Day, November, 2016,

Councillor Barbara Jones raised the matter of an incident at Maxton Court.

Councillor Russell Deacon inquired if the graffiti to the noticeboard at Coed Pwll was reported, the Clerk confirmed and appropriate action will be taken to remove it.

CSO Eyles later replied in an email:

"the points raised by the councilors.

- Cllr Deacon was asking about the regulations regarding flying drones. The following websites have useful links. www.caa.co.uk or www.dronesafe.uk
- I've checked with the CCTV control room, and all the cameras on the Lansbury Park stretch are working correctly.
- I've checked with the Positive Futures team, and they are still providing football skills on the estate twice a week. They are currently in the process of applying for funding to provide more

Signed:.....



3rd March, 2017 (Extra-ordinary meeting).

activities over the summer.

- We received no reports of suspicious vehicles around the St James school area last week.
- Maxton Court incident, not for public disclosure.

age 4 85/17. **To approve the minutes of the Council Meeting, 11th November, 2016, (appendix 1.)**

The minutes were approved as an accurate record of the proceedings and signed by the Chairman, for the meeting, with the following amendment to the first name of the Assembly Member for Caerphilly, recorded in minute 81/16 to read "Hefin".

86/17. **Matters arising.**

Minute 69/16 Vandalism to the Council Notice-board at Coed Pwll. Clerk ordered Motsenbocker Lift Off – Spray Paint Graffiti Remover at (£14.99). The Clerk advised he anticipated that the spray will remove the graffiti cross on the noticeboard. The payment was confirmed and the Clerk was thanked for volunteering to remove the graffiti.

Minute 77/16. To declare vacancies following the sad passing of Councillors David Hill and Brian Jenkins in Lansbury and Brynau Wards. Mrs. Cath Grant (Lansbury) has expressed an interest in one of the vacancies, however there are three vacancies, two in Lansbury and one in Brynau. (Legal notices have been displayed and further notices on the "Stretch," "we need you.")

The Clerk advised, Mrs. Cath Grant, Lansbury Park, has expressed an interest in seeking cooption to the Council but no letter or email of application had been received, due to personal circumstances.

It was resolved to coopt Mrs. Grant to fill one of the two vacancies in the Lansbury Ward subject to receiving her application before the Council meeting of the 17th February, 2017.

87/17. **Correspondence.**

The Clerk circulated a list of correspondence received since the last meeting:

i	<p>Email, 15th November, 2016, Mr. Ross Evans, Local Democracy and Boundary Commission for Wales. Publication of their updated Electoral Reviews: Policy and Practice document for the programme to review all 22 principal council areas in good time for the 2022 local government elections in accordance to the legislation.</p> <p>The Electoral Reviews: Policy and Practice sets out the following:</p> <p>Council Size Policy, Policies Procedures that it would apply in the conduct of the reviews. Between 2017 and 2021.</p> <p>Email, 16th November, 2017, Miss Helen Morgan, Senior Committee Services Officer, Caerphilly County Borough Council.</p> <p>"... issues...to raise at the meeting on 7th December 2016 and would advise you as follows:-</p>
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Signed:.....

3rd March, 2017 (Extra-ordinary meeting).

	<p>1. Can we see the winter highways maintenance programme? Please find attached a copy of the report presented to Cabinet on 19th October 2016. It is also available on our website</p> <p>2. Nelson reported that the Police were unable to deal with their Armistice Parade this year - I have been advised that Officers met with the local Police Inspectors to arrange cover for all parades throughout the county borough. We supplemented the police resources with our community safety wardens to ensure that all parades were provided with some degree of assistance and I understand that included Nelson.</p> <p>3. Can we have an update on CCBC's Youth Service provision? - update will be provided</p> <p>4. Can we have an update on the Public Health Wales Act that was recently reinstated? - update will be provided</p> <p>5. Can we have an update on CCBC's intentions to take over parking enforcement from the Gwent Police - update will be provided". Noted.</p>
ii	Email, 21 st November, 2016, Miss Helen Morgan, Senior Committee Services Officer, Caerphilly County Borough Council, drawing member's attention to the following. Councillor Alan Higgs asked that the information be provided to all community/town councils and to contact him to arrange a meeting to discuss CHT Transport. Replies to: alanhiggs1@gmail.com Tel: 07950956550. Noted.
iii	Letter, 22 nd November, 2016, LLamau Young Homeless People, grant application. Grant application form forwarded on.
iiii	Email, 29 th November, 2016, Mr. Carl Nesling, Assistant Community Safety Officer, Caerphilly County Borough Council. The Clerk, previously provided comments on the retention of CCTV system at Lansbury, following consultation with the Chairman: CCTV, retention for Lansbury Park: Provides assurances to the public. Drug issues in the area, robbery, anti-social behaviour and assault. Detection tool for the police and evidence in litigation. It must be retained. Confirmed the actions of the Clerk in consultation with the Chairman on the response made.
v	Email, 1 st December, 2016, Miss Helen Morgan, Senior Committee Services Officer, Caerphilly County Borough Council, drawing members attention to the following information from Miss Vicki Doyle, Policy Officer, Caerphilly County Borough Council. Attach; November Policy Watch, Community Planning, and November Policy Watch. Noted.
vi	Email, 1 st December, 2016, Miss Helen Morgan, Senior Committee Services Officer, Caerphilly County Borough Council, drawing members attention to the following; "The covering report (with a scrutiny committee title/date change) and appendix (which you have already received) will be the same for each of the special scrutiny committee meetings and as such I will not send any further copies:- Special Education for Life Scrutiny Committee - 15 th December 2016 Special Regeneration and Environment Scrutiny Committee - 19 th December 2016 Special Health Social Care and Well-being Scrutiny Committee - 21 st December 2016". Noted.
vii	Email, 2 nd December, 2016, Mrs. Jayne Garland, Gwern y Domen Conservation Group,

Signed:.....

3rd March, 2017 (Extra-ordinary meeting).

	<p>permission to publish on their web site the Council's logo and a few words for the site. The Clerk forwarded the logo and the following: "Council supports the Gwern y Domen Conservation Group and has provided financial assistance." Councillor Barbara Jones had previously declared an interest.</p> <p>It was raised that ribbons connected with the group still remain on trees and the Clerk to contact the group to inquire why they are still there.</p>
viii	<p>Email, 7th December, 2016, Miss Helen Morgan, Senior Committee Services Officer Caerphilly County Borough Council, referring to a copy of the report (122 pages) on Dog Control for the Special Health Social Care and Wellbeing Scrutiny Committee on the 12th December, 2016. Noted.</p>
viii	<p>Email, 9th December, 2016, Miss Kathryn Peters, Corporate Policy Manager, Caerphilly County Borough Council: "Caerphilly Public Services Board (PSB) has developed its draft 'Local Assessment of Well-being' for the county borough area. The Assessment considers the economic, environmental, social and cultural well-being of the area by drawing together relevant data sources and the views of local residents and stakeholders. The Assessment is its final draft form and is being circulated to the list of statutory consultees in Section 38 of the Well-being of Future Generations (Wales) Act 2015.</p> <p>Any comments to: Miss Vicki Doyle in the Corporate Policy Unit, by the end of January 2017:</p> <p>DOYLEVM@CAERPHILLY.GOV.UK</p> <p>The Assessment and its associated documents can be found at:</p> <p>https://your.caerphilly.gov.uk/publicservicesboard/content/well-being-assessment. Noted.</p>
x	<p>Letter, 16th December, 2016, email attachment, Mr. Robert Hay, Local Government Finance Policy Division, Welsh Government, Appropriate Sum under Section 137(4) (A) of the Local Government Act 1972, Section 137 Expenditure: Limit for 2017-18, i.e. as reproduced, "The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2017-18 will be £7.57 per elector." The Clerk explained this is the amount of expenditure per elector and noted.</p>
xi	<p>Letter, 21st December, 2016, Interim Head of Corporate Finance, CCBC, Council Tax Base Notification, 2017-18, attached to the agenda and papers. Noted.</p>
xii	<p>Email, 3rd January, 2017, Miss Helen Morgan, Senior Committee Services Officer, Caerphilly County Borough Council, drawing members attention to the following information from Miss Vicki Doyle, Policy Officer, Caerphilly County Borough Council</p> <p>Work on the Well-being Assessment required under the Well-being of Future Generations Act has been concluded which highlighted issues around the Well-being Assessment. The next stage is to prioritise the issues and workshops have been arranged:</p> <p>The dates, times and venues for the meetings are as follows:</p> <p>Wednesday 8th February 2017, 6pm to 8:30pm, Blackwood Methodist Church (just up the hill near Argos – pay and display parking available)</p>

Signed: 3rd March, 2017 (Extra-ordinary meeting).

	<p>Monday 13th February 2017, 10am to 12:30pm, Elim Community Church in Pontlottyn (on the main road – on road parking only)</p> <p>Thursday 23rd February 2017, 2pm to 4:30pm, Bedwas & Trethomas Community Hall (next to Bedwas High School – parking available)</p> <p>It is intended, at the meetings, to look at issues relating to the Caerphilly C. B. as a whole.</p> <p>The draft document with a final date for comments of 31st January 2017 can be found at the website:</p> <p>https://your.caerphilly.gov.uk/publicservicesboard/content/well-being-assessment</p> <p>There is an open invitation to attend. Noted.</p>
xiii	<p>Email, 4th January, 2017, Miss Helen Morgan, Senior Committee Services Officer, Caerphilly County Borough Council, drawing members attention to the following information from Miss Vicki Doyle, Policy Officer, Caerphilly County Borough Council. Attach copy of the December Policy Watch with early January coverage. Noted.</p>
xiii	<p>Email, 5th January, 2017, Mr Mark Williams, Head of Community & Leisure Services, Caerphilly County Borough Council, dates the community cleansing programme for the Council area. Noted.</p>
xv	<p>Email, 6th January, 2017, Miss Beth Moss, Holiday Scheme Coordinator, GAVO, wrote:</p> <p>“...My role is to develop and co-ordinate opportunities for children and young people across Caerphilly County Borough.</p> <p>I have been speaking to your police community support officer-Claire Eyles, and it was identified that the St James ward have seen a spike in anti-social behaviour and having problems with youths roof jumping.</p> <p>I am proposing running a project across Caerphilly with various local policing teams which aims to prevent anti-social behaviour specific to their areas.</p> <p>The plan for the day:</p> <p>PCSO's identify ten youths currently offending or at risk of offending</p> <p>Assault course afternoon at Taff Valley Activity Centre (the assault course aims to develop key skills such as communication, teamwork etc. I can provide an activity/ session brochure upon request)</p> <p>Discussion session based around a theme of choice i.e. The community we live in, cybercrime (This would be up to yourselves and the PCSO's, something that you see as a benefit to the youths in your area?)</p> <p>Would this be something that the council could possibly fund?</p> <ul style="list-style-type: none"> - £250 for the activity session - £10 for diesel <p>(I have confirmed a mini bus free of charge and I will source lunch packs).”</p> <p>Completed grant application form awaited and financial statement. Noted.</p>
xvi	<p>Email, 9th January, 2017, Miss Claire Williams, Childcare Development Officer – Workforce Development, Caerphilly County Borough Council. Inquiring if registration of the Summer Play-</p>

Signed:.....3rd March, 2017 (Extra-ordinary meeting).

	scheme and if Council is planning Easter Play-scheme. Small start-up grant of £500 is available. Noted.
xvii	Email, 9th January, 2017, Police and Crime Commissioner for Gwent, and attached report, Final Outcomes from Police and Crime Commissioner meetings with Town/Community Councils. Noted, Councillor Eileen Macey and the Clerk attended.
xviii	Email, 11th January, 2017, Mr. Ray Hill, Chairman, Van Road Allotments, following meeting of the allotment holders three members are interested in upgrading the raised flower beds at the Van Community Centre and the Clerk's email address has been passed to them so that they may contact him. See Clerk's Report.
xviii	Email, 12th January, 2017, Mr. Mark Snelgrove, Neighbourhood Officer, United Welsh, unable to attend the scheduled walkabout, 17th January, 2017. Provided two dates, 24th and 31st January and await reply.
xx	Letters, 11th January, 2017, tenovus cancer care and 15th January, 2017, Caerphilly District Twinning Association, grant applications. Noted, grant application forwarded.
xxi	<p>Email, 19th January, 2017, Miss Helen Morgan, Senior Committee Services Officer, Caerphilly County Borough Council, wrote:</p> <p>"notice you have vacancies on the agenda - if a vacancy occurs within 6 months of a normal scheduled election then the seat remain empty until then and as such you will have to carry the vacancy."</p> <p>Clerk's reply:</p> <p>"Three vacancies:</p> <p>2 vacancies in the Lansbury Ward, outside of the six months (2 members died), before the next LG elections, 4th May, 2017. No election called and proceed to co-opt.</p> <p>1 vacancy within the Brynau Ward, within six months of the next LG elections, 4th May, 2017.</p> <p>My understanding, if the vacancy occurs within the six months of the LG elections, Council may co-opt.</p> <p>Rule 8 of the Local Elections (Parish and Community Councils) Rules 1986/2215 (as amended), however, has the legislation moved on?</p> <p>I only have one expression of interest and that will be considered at the February meeting."</p> <p>Email, 19th, Miss Morgan consulted with Mr. David Beecham, and Council is quite in order to coopt within the six month period before the LG elections on the 4th May, 2017 and there are three vacancies.</p>

88/17. **Planning.**Signed:.....3rd March, 2017 (Extra-ordinary meeting).

16/0998/TPO Site Area: 33m² Location: The Dower House Gwern-y-domen Farm Lane Caerphilly CF83 3RN (UPRN 000043037099) Proposal: Fell T1 Spruce and T2 Sycamore to ground level (Tree Preservation Order 20/77/RVDC) Applicant: Mrs. M Powell The Dower House Gwern-y-domen Farm Lane Caerphilly CF83 3RN Agent: Mighty Oaks Mr. M Parkes 37 Court Road Caerphilly CF83 2LT Case Officer: Mrs. A Wilcox II 01443 864217 wilcoa@caerphilly.gov.uk Ward: St James Map Ref: 316733 (E) 186903 (N) Target Date: 12.01.2017 Community Council: Van Community Council Expected Decision Level: Delegated.

It was resolved to make no comments to the Planning Authority.

89/17. **Reports and local matters.**

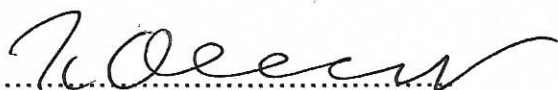
No reports were received.

90/17. **Clerk's Report (appendix 2), to follow.**

The Clerk distributed copies of his report and took member through it.

A.	Year ending accounts, 2015/16, completion of external audit of accounts.	<p>The Clerk reported, the audit fee is yet to be invoiced to Van Community Council for work carried out by BDO on the 2015/16 accounts. Apparently, the original intention was for BDO to invoice the councils directly, on behalf of the Wales Audit Office (WAO). However, the statutory audit is not subject to VA, as in the past audits, and this caused problems for BDO issuing invoices. The Wales Audit Office has spent some time in discussion with BDO to try and resolve the issue.</p> <p>WAO will now send invoices and they need to set up all 735 Community and Town Councils, in Wales, as individual clients in their system and this is taking some time.</p> <p>Members are asked to note, the delay in bringing the invoice to Council is not the fault of the Clerk but rests with others and the Clerk is directed to write to the WAO to inquire if Council will be invoiced in the current financial year.</p> <p>The Clerk was directed to write to the WAO regarding invoicing council for work carried out by the BDO, External Auditors, on the 2016/17 accounts.</p>
B.	Transfer from Council's Business Money Managers Account (savings account) to the Council's current account.	<p>Report, balances in the current account were low and £8,000.00 was transferred to the current account (see bank reconciliation). This is not a withdrawal but a transference of money which is retained in the accounts. The previous Leisure Amenity fund (£42,855.72) is now being reduced to bring benefits to the Community.</p> <p>Members confirmed the actions of the Clerk, however, Chairman, Councillor Russell Deacon for the meeting, suggested to the Clerk that the bank statements are presented at each meeting to confirm balances.</p> <p>Note from the Clerk the balances are given in the monthly bank</p>

Signed:.....



3rd March, 2017 (Extra-ordinary meeting).

		<u>reconciliations otherwise the accounts would not balance. The Clerk will provide the bank statements as he also provides to the Independent Internal Auditor and the External Auditor.</u>
C.	Former Van Terrace Play area land. Clerk requested Caerphilly County Borough Council to transfer the unregistered land with Land Registry – Wales to Van Community.	Progressing with the Land Registry and the Clerk searching their web site for appropriate forms and fee. Following a discussion the Clerk was directed to write to Land Registry - Wales and inform them that Van Community Council wishes to register the land not registered to Caerphilly County Borough Council.
D.	Grant applications.	Completed grant application form and financial statements are awaited.
E.	Communal clear up United Housing area and Porset Brook bank, rear of Dol yr Eos.	Clerk reports on the walkabout, Tuesday, 20 th December, 2016, with Mr. Mark Snelgrove, United Welsh, Councillor Sheila Newbury, and the Clerk. Measurers taken to reduce tree infiltration at the rear of 74, Dol yr Eos following complaints. Tree, partly diseased, at Pen y Cae, to be taken out Member's noted.
F.	Soup and Carols, 2016, Friday, 25 th November, 2016, "Little Stars," "Get together choir", and Kirsty Adams (singer) will be performing.	The event was a success and recommend to be repeated in the 2016 form for 2017. Member's thanked the Clerk for all his hard work in organizing the event and members who attended.
G.	Notice-board at Brynau Rd.	Following correspondence to Western Power, report that they do not own the sub-station at Brynau Road and require the permission of the landlord, however, Western Power seem to support the erection of the notice-board and communication is expected from them. Member's noted the progress and awaited response from Western Power.
H.	Raised flower beds, Van Community Centre.	Report, visited the Van Road Allotments and followed up with a telephone call to the Chairman of the Allotments. Three allotment holders are interested in helping to restore the flower beds.

Signed:.....3rd March, 2017 (Extra-ordinary meeting).

Page
11

		Clerk will meet with the Allotment holders (Phil, Wendy and Darren).	
I.	Meeting with Inspector O'Keefe, 7 th December, 2016.	Report, Councillor Sheila Newbury, Eileen Macey and the Clerk met with the Inspector and CSO Claire Eyles and discusses a number of police issues: Untaxed at Dol yr Eos, Speeding vehicles at Dol yr Eoes, Illegal smoking of drugs. Member's noted.	
J.	Council Budget, 2017/18.	If precept at £20,444 (no change from previous years) and carry forward £48,000 (estimated) and changes to budget headings:	
		2016/17	2017/18
		£	£
	Salary/Clerk (net)	7,800	8,000
	Inland Revenue, all staff	3,500	4,000
	Stationary	450	500
	Photocopying	350	400
	Post Office Phone Cards	85	120
	Postage	150	175
	Civic	500	300
	Office Miscellaneous	500	600
	Audit Fees	700	800
	Election Fees	0.00	1,500
	Mileage	900	1,400
	Grants, 137	3,000	4,000
	Special Projects	30,000	20,000
	Play-scheme	12,000	10,000
	Annual Newsletter	650	500
		Projected surplus of £13,323 carried over to 2018/19	
		The Clerk/RFO committed the budget to members, however, expenditure does not reflect precept and draws upon reserves with flexibility to meet additional expenditure in the financial year. Following consideration of the budget it was resolved to approve it	

91/170. **Finance.**

i. **To consider payment of creditors (appendix 3).**

The list of credits was considered and the bills and invoices outlined be paid and cheques signed accordingly (A-L)

A.	100242	SLCC Enterprises, Practitioners Guide.	28.00
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Signed: 

3rd March, 2017 (Extra-ordinary meeting).

B.	100243	SLCC Enterprises, Clerk's membership, 2016/17.	141.00
C.	100244	Miss Kirsty Adams, performance fee. Singer/karaoke, Soup and Carols, 25th November, 2016.	100.00
D.	100245	John Dilworth, Clerk, reimburse for consumables i.e. tins soup, subway rolls etc. for the Council's organised event, Soup and Carols held on the 25 th November, 2016.	160.88
E.	100246	CANCELLED.	0.00
F.	100247	Cllr Eileen Macey, mileage claim on behalf of Mrs Kathleen Reeves-Macey, who drove Cllrs Eileen Macey and Sheila Newbury to the funeral of the late Councillor David Hill at Llandrindod Wells, on the 7 th November, 2016.	71.55
G.	100248	John Dilworth, Clerk's net salary (less deductions), 2016/17, month 9. Progression to a new banding and SCP 24 with two months back pay.	774.84
H.	100249	John Dilworth, expenses.	
		Postage	3.84
		Photocopying	21.60
		Ink jet cartridges	53.99
		Stationary	4.99
		Post Office Phone Card	10.00
		Mileage (see breakdown)	122.34

		Total claimed.	216.76
Journeys/breakdown:			
1.	4 th Nov, 2016	Travelled to Trustmark, Talbot Green, copying.	1.11
2.	5 th Nov, 2016	Travelled to Van and return, delivered agenda and papers 26 + 7 miles.	14.85
3.	7 th Nov, 2016	Travelled to Gilfach, Bargoed, and return, meeting with AM/Caerphilly.	18.90
4.	10 th Nov, 2016	Travelled to Trustmark, Talbot Green, copying.	1.11
5.	11 th Nov, 2016	Travelled to Thornhill Crematorium, Cllr B Jenkins funeral, Van onto council meeting. Stayed in Caerphilly between Crematorium and Council meeting and return (28 miles).	12.60
6.	14 th Nov, 2016	Travelled to Trustmark, Talbot Green, copying.	1.11
7.	14 th Nov, 2016	Travelled to Van and return, display posters, Soup/Carols (26 miles).	11.70
8.	18 th Nov, 2016	Travelled to Trustmark, Talbot Green, copying.	1.11
9.	21 st Nov, 2016	Travelled to Ty Penallta to pay bill and onto Caerphilly (35 miles).	15.75
10.	22 nd Nov, 2016	Travelled to Van and return, Circulate flyers,	11.70

Signed:.....3rd March, 2017 (Extra-ordinary meeting).

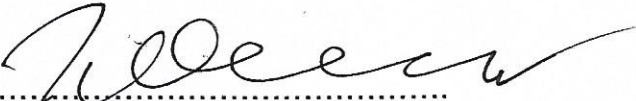
		Soup/Carols (26 miles).		
11.	23 rd Nov, 2016	Travelled to Mackro, Nantgaw and return to purchase resources for Soup/Carols (22 miles).	9.90	
12.	25 th Nov, 2016	Travelled to Caerphilly and return, Soup/Carols (24 miles).	10.80	
13.	25 th Nov, 2016	Travelled to Van and return, Soup/Carols (26 miles).	11.70	

I.	100250	Post Office Ltd, payment of tax to HMRC for the months 7, 8, and 9.		514.74
J.	100251	John Dilworth, Clerk, net salary (less deductions) month 10.		627.00
K.	100252	John Dilworth, expenses.		
		Postage	0.00	
		Post Office Phone Card(1)	10.00	
		Photocopying	0.78	
		Stationary (inc inkjet cartridge)	38.21	
		Mileage (see breakdown)	75.12	
		Total claimed.		123.33
Journeys/breakdown:				

1.	29 th November, 2016	Travelled to Van and return, walkabout, Dol yr Eos, United Housing.	11.70	
2.	5 th December, 2016	Travelled to Van and return, Bedwas Police Station, Van Ter., and the Stretch, put up notices, casual vacancies (32 miles).	14.40	
3.	7 th December, 2016	Travelled to Van, picked up Cllr Sheila Newbury, onto Bedwas Police Station, return to Sheila's and home, meeting with Inspector O'Keefe and Chairman present (31 miles).	11.70	
4.	14 th December, 2016	Travelled to Trustmark, Talbot Green, stationary.	1.11	
5.	20 th December, 2016	Travelled to Van and return, walkabout, Dol yr Eos, United Housing.	11.70	
6.	29 th December, 2016	Travelled to Van and return, signature for cheque, Post Office Ltd (tax HMRC).	11.70	
7.	4 th January, 2017	Travelled to Trustmark, Talbot Green, stationary & photocopying.	1.11	
8.	5 th January, 2017	Travelled to Van and return, posters re. Casual vacancies (26 miles).	11.70	

- ii. **Accounts, 2016/17 (appendix 4a, 4b, and 4c), review budget headings on the Management Report and to set the precept for 2017/18 (appendix b, budget for 2017/18 and financial comparison with previous years and 4d, CCBC letter, D banding and also item "J" Clerk's Report). CCBC has advised (appendix 4d) that the tax base for 2017/18 will be £1,632.87 Band D equivalent dwellings.**

It was resolved:

Signed:.....

3rd March, 2017 (Extra-ordinary meeting).

To approve the accounts and the budget was reviewed (spend against budget headings).

To approve the Council's budget, 2017/18 and the precept for 2017/18 at 20,444.00.

The Clerk/RFO to inform the Interim Head of Corporate Finance, CCBC, that the precept to be collected is £20,444.00.

- iii. **Grant applications: Llamau, Homeless Young People and GAVO, Crime Prevention (completed forms awaited).**

Forms not received.

- 92/17. **Good youth and citizens awards (remain as an agenda item).**

No nominations.

- 93/17. **Play Area, Van Terrace.**

The Clerk to progress inquiries to the Land Authority – Wales to claim registration for the land not registered at Van Terrace, Rudry, with Caerphilly County Borough Council.

- 94/17. **Easter event and bonnet competition. Gifts for the children of the Community Council area.**

It was noted that the event will take place on Friday, 7th April, 2017, at 6.00pm, at the Van Community Centre with the details resting with the Clerk. However, regarding Council giving an Easter egg to each child it was resolved to comply with tradition and each child attending with be given and Easter egg, small tube of toothpaste and toothbrush.

- 95/17. **To receive Mr Hefyn David, AM for Caerphilly. (Mr. David will be arriving late.)**

The Chairman welcomed Mr Hefin David, AM for Caerphilly to the meeting and asked for each member and the Clerk to introduce themselves for the record to Mr. David.

A discussion ensued following the Clerk's meeting with Mr David and the way forward to bring the Council's concerns to the attention of the Minister regarding registration of the Council's Summer Play-scheme. The Clerk pointed out that the application details are the same for a Summer Play-scheme as for a year round play-scheme and the Welsh Government staff are unforgiving in auditing the submission data for CSSIW registration..

Mr David posed the following question: What actions do you want me to take? The discussion focused on the amount of information and expertise required to progress the CSSIW registration through the various stages to the satisfaction of the administrator and then the appointed inspector.

Councillor Barbara Jones stated, not just this Community Council who have experienced difficulties over registration and it is vital in this area that the Play-scheme carries on to provide an essential service to the children and families of the deprived area.

Councillor Russell Deacon drew the analogy of, the "Law of unintended consequences." The

Signed:.....

3rd March, 2017 (Extra-ordinary meeting).

regulations are there to protect the rights of children but having an opposite effect by taking away the Summer Play-scheme through regulatory measures.

It was further pointed out that registration is beyond the roll of the Clerk.

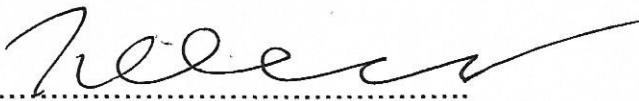
The Clerk posed the following question: What about a moratorium to discuss the problems of registration? Mr. David replied, it would be best achieved through the Community Councils Liaison Committee and would add a collective voice. Mr. David agreed to take this forward and contact Miss Helen Morgan.

It was resolved that the Clerk put together a letter to Mr. David containing the concerns of Council for the Mr. David to take forward was as the basis of his representation to the Minister.

96/17. **Items for the next agenda.**

Councillors Barbara Jones, Sheila Newbury, and Russell Deacon, raised an item for the next agenda, "flexibility in meetings." The Chairman for the meeting also advised the Clerk to put forward his availability and to contact all members for theirs.

Meeting closed at 8.15pm.

Signed:.....

3rd March, 2017 (Extra-ordinary meeting).

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| 15