

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Clerk/Clerc:
John Dilworth.



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13th April, 2018.

Dear Councillor,

I write to summons you to attend the next Meeting of Van Community Council, at the Van Community Centre, Friday, 20th April, 2018, at 6.00p.m.

The agenda of the meeting is as follows:

Agenda.

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

1.	To receive apologies and whether to approve the reason for absence.
2.	Declarations of interests. To receive disclosures of personal interests from Members in accordance with the Code of Conduct (Note: Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest). Chairman to read the following statement. Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a Disclosable Prejudicial Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent upon members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This in order that the potential interest is clarified before the meeting proceeds.
3.	Police matters.
4.	To approve the minutes, Council Meeting, 16th March, 2018 (appendix 1).
5.	Matters arising.
6.	Correspondence.
7.	Planning.
8.	Reports and local matters.

Clerk's advice: Longfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision.

9.	To receive a report on the sub-group meeting of the following councilors: Cllrs Professor Russell Deacon, Chairman, John Leek, Vice-Chairman, and Tony Graham. THE CLERK WILL LEAVE THE ROOM.	
10.	Clerk's Report (appendix 2).	
	A	Former Van Terrace Play area land, awaiting further response from CCBC.
	B	Educational grant criteria.
	C	Data Protection Reforms, Clerk's recommendation; Council appoint an external Data Protection officer.
	D	Rescinding motion with reference to advice from One Voice Wales.
	E	Easter Event, Friday, 23 rd March, 2018, 6.00pm, Van Community Centre.
	F	Grant applications.
	G	Walkabout, Tuesday, 19 th March, 2018, Dol yr Eos, Dol Fran, and Porset Brook.
	H	Insignia/office (pendant/ribbon and bars).
	I	Food Bank cheque cancelled to preserve clarity of 2017/18 accounts and members instructions to reissue cheque in the current financial year.
	J	Financial Risk Assessment.
	K	RCT/Merthyr/Caerphilly Area Committee, Council representation at the quarterly meetings.
	L	Welsh Government 2019 Index of Multiple Deprivation, autumn consultation.
11	Finance.	
	i.	To consider payment of creditors (appendix 3).
	ii.	Accounts, 2017/18 (bank rec. 31 st March, 2018, and year end (appendix 4a, 4b, 4c, 4d, and 4e).
	iii.	Grant applications: Tenovus applying for £340.00 (or in that region).
	iv.	Trevelyan Court Residents Group, bench in the name of the late Mrs. Eileen Macey and other past Councillors. (Second quote to follow).
	v.	Former play-area land, Van Terrace. If appropriate to agree to pay the legal costs of Caerphilly County Borough Council (estimated as no more than one thousand pounds £1,000) and appoint solicitors to act for it in the transfer of the land for one pound (£1).
	vi.	Clerk will table his P60, 2017/18 tax year evidencing his "good offices."
12.	Good youth and citizens awards (remain as an agenda item).	
13.	To consider, the Councils free sponsored event, Soup and Carols, Friday, 7th December, 2018; partnership with Lansbury Matters Everyone Matters, numbers (Miss Tammy Nelder, Secretary, Van Centre, suggested admission by ticket, seated capacity limited to ninety children and adults) and any further matters. Mr. Rio Scibona, singer, has been secured for the 7th by Cllr Barbara Jones.	
14.	To receive nomination (s) for the Minor Authority Governorship, St James Primary School, following the disqualification of the previous Minor Authority Governor for non-attendance at meetings.	
15.	Reminder to members, motions to the Clerk for the forthcoming 2018 AGM.	
16.	To receive a report on the sub-group meeting of the following councilors: Cllrs Professor Russell Deacon, Chairman, John Leek, Vice-Chairman, and Tony Graham. THE CLERK WILL LEAVE THE ROOM.	
17.	"By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item(s) on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."	
	Clerk has worked significant hours over contracted hours during, 2017/18, and timesheets, 2017/18. (Section 13.1.12, Contract/Employment between Van Community	

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	Council and the Clerk, John Dilworth: “If in the unlikely event that additional hours may be required it will be necessary for the Clerk to seek prior agreement with the Chair and subject to this agreement being reached, the additional hours will be paid at the normal hourly rate.”)
18.	To consider adopting the One Voice Wales policies; Disciple Appendix 5), Grievance (appendix 6) and Anti-Harassment and Bullying policies(appendix 7) plus Vexatious Complaints and requests policy (appendix 8).
19.	To consider, parking outside the van Community Centre, volume of cars using the car park and the danger to pedestrians.
20.	Items for the next agenda.

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John Dilworth,
Clerk to the Council.

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