

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Clerk/Clerc:
John Dilworth.



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12th September, 2018.

Dear Councillor,

I write to summons you to attend the next Meeting of Van Community Council, at the Van Community Centre, Thursday, 20th September, 2018, at 6.00p.m. Safeguarding presentation deferred to the September meeting when the Chair is available.

The agenda of the meeting is as follows:

Agenda.

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

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| 1. | To receive apologies and whether to approve the reason for absence. |
| 2. | Declarations of interests. To receive disclosures of personal interests from Members in accordance with the Code of Conduct (Note: Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest). Chair to read the following statement. Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a Disclosable Prejudicial Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent upon members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This in order that the potential interest is clarified before the meeting proceeds. |
| 3. | Police matters (CSO Sarah Mey, sends her apologies and report to be distributed). |
| 4. | To receive Safeguarding training organized by the Chair, Cllr Barbara Jones. |
| 5. | To approve the minutes, Council Meeting, 19th July, 2018 (appendix 1). |
| 6. | Matters arising. |
| 6.1 | Minute 57/18 Flyer, Cllr Barbara Jones, Chair. |
| 6.2 | "By virtue of the Public Bodies (Admission to Meetings) Act, 1960, the press and public are excluded from discussions on the following item, minute 58/18, on the basis that disclosure thereof |

**Clerk's advice: Longfield Parish Council v Wright (1918), item not the agenda.
Council may discuss but may not make a decision.**

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| | would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted." THE CLERK DECLARES HIS INTERESTS IN THE ITEM AND WILL LEAVE THE MEETING AND THE ROOM (minute 43/18 ii). |
| 6.3 | Minute 58/18 Employment Committee report; Clerk's hours and pay settlement, 2017 and 2018. THE CLERK WILL LEAVE THE MEETING AND ROOM. |
| 6.4 | Minute 59/18 xxvii Correspondence, Defibrillator and cabinet for the Van Community Centre; A. Council would underwrite the cost of the defibrillator less monies raised at the Fun Day. B. Council would pay (invoiced) for the defibrillator case and claim the VAT. A and B to be placed on the agenda (Matters Arising) of the September meeting. |
| 6.5 | Minute 60/18 Planning (Land at GwernyDomen Farm Lane, 17/0411/OUT) |
| 7. | Correspondence. |
| 8. | Planning. |
| 9. | Reports and local matters. |
| 10. | Clerk's Report (appendix 2). |
| | A Former Van Terrace Play area land and the TR1, Property Transfer Deed, to transfer ownership of the land from Caerphilly County Borough Council to Van Community Council for one pound (£1). |
| | B Review of expenditure powers, Sections 137, 142 (2A) LGA, 1972, and Section 19 LG (Misc. Provisions) Act, 1976. |
| | C Walkabouts, 23 rd July, and 10 th September, 2018, 2018, Dol yr Eos, Dol Fran, and Porset Brook. |
| | D Memorial bench, Van Centre, presentation of cheque to the widow of the Sam Gould (minute 56/17 v). |
| | E Defibrillator and cabinet for the Van Community Centre. |
| | F Van Castle (Castell yr Fan) or Van Mansion, historic reminder to members. |
| 11. | Finance. |
| | i. To consider payment of creditors (appendix 3). |
| | ii. Accounts, 2018/19, bank rec. 1 st August, 2018, (appendix 4a, 4b, 4c) and bank rec. 1 st September, 2018 (appendix 4d, 4e, and 4f). |
| | iii. Grants and the legislative powers authorizing them (members should be aware that this is a possible recommendation of the External Auditor for the WAO). |
| | iv. Update on the 2017/18 External Audit, BDO query on reserves, Clerk/RFO will report. |
| | vi. "Audit General for Wales's study on the effectiveness of internal audit at Town and Community Councils in Wales." Clerk/RFO will report. |
| | vi. To consider making a contribution towards the cost of a feasibility study for the Caerphilly Community Farm (shared cost with CTC and possibly other councils). |
| 12. | Letter, Mr. Wayne David, MP for Caerphilly, for Van Community Council to make representation to CCBC as to the possibility of it becoming a "Plastic Free Community" and consider contributing to the "Plastic Free Campaign," (appendix 5). |
| 13. | To consider a carnival. |
| 14. | Special award for promoting the environment. |
| 15. | Items for the next agenda. |

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John Dilworth,
Clerk to the Council.

Enc: Findings, Independent Review Panel on Community and Town Councils in Wales, and Model Standing Orders, 2018 (Wales).

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