

# VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

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Clerk/Clerc:  
John Dilworth.



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17<sup>th</sup> July, 2017.

Dear Councillor,

I write to summons you to attend the next Meeting of Van Community Council, at the Van Community Centre, Friday, 21<sup>st</sup> July, 2017, at 6.00p.m.

The agenda of the meeting is as follows:

## **Agenda.**

**Public, any issues, and limited to ten minutes.**

**Clerk's advice, Arnold Baker, 9<sup>th</sup> Edition on Access to Council Meetings states:**

***"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."***

***It is not a public meeting but a council meeting and legally constituted to discuss published business.***

1. **To receive apologies and whether to approve the reason for absence.**
2. **Declarations of interests.** To receive disclosures of personal interests from Members in accordance with the Code of Conduct (**Note:** Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).

**Chairman to read the following statement.**

Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a Disclosable Prejudicial Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent upon members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This in order that the potential interest is clarified before the meeting proceeds.

**Clerk's advice: Lingfield Parish Council v Wright (1918), item not the agenda.  
Council may discuss but may not make a decision.**

3. **Police matters.**
4. **To approve the minutes, Council Meeting, 16<sup>th</sup> June, 2017, (appendix 1).**
5. **Matters arising.**

**Minute 36/17 Footpath leading the dismantled footbridge, Lansbury Park.** Ms. Jacqueline Mynott, Principal Engineer, Caerphilly County Borough Council, replied:

“Further to your recent query with regards to the grassed area left after the works to remove the footbridge I wish to inform you that the council will be neatening the edge of the footway at the Stretch end of the scheme and will rake and reseed the area of grass that has been affected by cycle usage. It is hoped that the grass seed will take so the area will be more visually pleasing. In the longer term there may be a review in the wider context of the estate with regards to travel routes but this is outside the remit of this scheme and the funding available at this time.”

**Minute 37/17 Correspondence xvi, DPP Lansbury Study was released in a pre-election period. Reply from Ms. Christina Harry, Corporate Director to Mr. Jamie, Special Projects Officer to Mr Hefin David, Assembly Members for Caerphilly constituency, replied, i.e., as reproduced:**

*“Further to our earlier conversation regarding an enquiry you had received from the Van Community Council, seeking clarity as to why the Deep Place Plan was released during the pre-election period, I can confirm that they have written to me directly and officers have subsequently met with the community council to discuss the content of the plan and our intended approach in detail with them.*

*With regard to this specific query – the study was launched officially on 13<sup>th</sup> March 2017 which was prior to the pre-election period which commenced on 22<sup>nd</sup> March 2017.*

*I trust this information is of assistance to you.”*

6. **Correspondence.**
7. **Planning.**
8. **Reports and local matters.**
9. **Clerk’s Report (appendix 2), to follow.**
  - a. Year ending accounts, 2016/17, and external audit.
  - b. Council’s new mandate and signatories.
  - c. Register of Members Interest forms (completed).
  - d. Former Van Terrace Play area land, legal advice and confirming the actions of the Clerk in notifying the Interim Chief Executive, CCBC, both of Council’s legal position and transfer of the land back to Van Community Council
  - e. Grant applications.
  - f. Tuesday, 18<sup>th</sup> July, 12.00 noon, walkabout, Dol yr Eos, Dol Fran, Porcet Brook, to meet at 68, Dol yr Eoes.
  - g. Notice-board at Brynau Rd.
  - h. Van New Sports and Play Club, 24<sup>th</sup> July to the 18<sup>th</sup> August, 2018, at the St James Primary School.

**Clerk’s advice: Lingfield Parish Council v Wright (1918), item not the agenda. Council may discuss but may not make a decision.**

- i. Cladding, United Welsh (UW) and Caerphilly Housing (CH).
- j. Porset Brook, disposal of conifers causing possible flood risk and action taken by Natural Resource Wales.
- k. Chairman's casting Vote.
- l. Pro forma, selecting Casual Vacancy.
- m. Code of Conduct Training organized by the Interim Head of Legal Services, Thursday, 27<sup>th</sup> July, 5.00pm, at Ty Penallta.
- n. Clerk, Code of Conduct Training, OVW, 4<sup>th</sup> July, 2017.
- o. Members Declaration of Interest forms.
- p. Footpath leading to the former pedestrian bridge, The Stretch, Lansbury Park.
- q. Gwern y domen, 17/0411/OUT, Persimmon planning application.
- r. Workshop, Caerphilly Basin ward representatives and Community Council representatives, 22<sup>nd</sup> June 2017 at 5pm in the Sirhowy and Ebbw Rooms, Ty Penallta.
- s. Funeral, Late Councillor Sam Gould, 17<sup>th</sup> June, 2017.
- t. Reimburse Clerk during the Summer Break for Card Payments made for the Van New Sports and Play Club.
- u. Dispensation, Code of Conduct (two members).
- v. Clerk to contact OVW for copies of policies on; Anti-harassment and bullying, Disciplinary and Grievance procedures (may be a cost over the membership fee).
- x. Town and Community Councils Liaison Committee, 14<sup>th</sup> June, 2017.

10. **Finance.**

- i. To consider payment of creditors (appendix 3).
- ii. Accounts, 2017/18, accounts (appendix 4a, 4b, and 4c.)
- iii. Grant applications: Fighting Dragons Kararate, applying for £300.00 (appendix 5a and 5b) and GAVO, Family Fun Day, £700.00 (appendix 6).
- iv. Trevelyan Court Residents Group, bench in the name of the late Mrs. Eileen Macey and other Councillors.
- v. To consider making a donation to Bowel Cancer UK (supported by the late Councillor Sam Gould, Leader).
- vi. To confirm the actions of the Clerk, relief Caretaker cover (advised approximately £250.00) in agreeing to the payment for the Council and signing the hire agreement.

11. **Good youth and citizens awards (remain as an agenda item).**

12. **To declare the vacancy in the Brynau Ward following the sad passing of Councillor Sam Gould, Leader.**

13. **To consider cladding on Caerphilly Housing and United Welsh buildings, in the Van Community Council area, and potential risks, as exposed in the media. Councillor John Leek.**

14. **To consider electing a member to attend the Caerphilly, Merthyr and RCT Area Committee, OVW (quarterly meetings at BTM Council offices).**

15. **Items for the next agenda.**



John Dilworth,  
Clerk to the Council.

**Clerk's advice: Lingfield Parish Council v Wright (1918), item not the agenda. Council may discuss but may not make a decision.**