

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Chairman	Councillor Maria Hall	Clerk/R.F.O.	John Dilworth
Vice-Chairman	Councillor Eileen Macey		

Minutes,
Ordinary Meeting,
Friday, 17th July, 2015,
Van Community Centre.

Present: Councillors Russell Deacon,
Fay Gay,
Maria Hall,
David Hill,
Barbara Jones,
Eileen Macey,
Sheila Newbury.

In attendance: Clerk/R.F.O. John Dilworth, &
C.S.O.s Claire Robinson, Bev Collins
and members of the public.

Mr Henry Newbury, recently departed, was well known by members and to observe a minute’s silence.

Council stood for one minute silence as token of respect for Henry who was a community leader and environmentalist.

Public, any issues, and limited to ten minutes.

Clerk’s advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

“Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time.”

It is not a public meeting but a council meeting and legally constituted to discuss published business.

Ms Michelle Jones, member of the public, raised a number of points:

Lansbury Matters grant application.

Casual vacancy, Ms Michelle Jones, expressed her interest in becoming a councillor.

Signed:.....

Date:.....

Dog following and lack of bins at Haldane Court and Morrison Way.

Councillor Barbara Jones would take up the matter with Caerphilly C. B. C.

28/15. **Apologies for absence.**

There were apologies for absence received from the following Council member's: Chris Forehead, and Brian Jenkins. It was noted that Councillor Jenkins had undergone major surgery

29/15. **Declarations of interests.** To receive disclosures of personal interests from Members in accordance with the Code of Conduct (**Note:** Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).

No declarations were made on any item of the agenda.

30/15. **Police matters.**

The Chairman welcomed the officers to the meeting and they reported on the following:

- Anti-social behaviour Tacking this on the Stretch and have identified a group playing football. Some of the parents are aware of the groups going around. More reports of stone throwing, back of the Wedgewood flats with windows broken. Working closely with CCTV in Tir Berth
- Age of criminal responsibility Spoke to School about it.
- Bullying Spoke to children about it.
- Dog Fowling CSOs have powers to issue tickets and problem at Lansbury Park.
- Off road motor bikes Monitored, sect. 59 warning, further breach motor bike confiscated.
- Your Voice Surveys.

The Chairman thanked the police for attending the meeting who took their leave.

31/15. **To receive Mr Dean Smith, Traffic Manager, CCBC, or a representative of that department, to answer issues on speeding vehicles, Lansbury Park Distributor Road.**

The Clerk referred to his recent e-mail, 22nd June, 2015, i.e. as reproduced:

"In January 2011 a speed survey was carried out on Lansbury Park Distributor Road (on the section of road between the Mornington Meadows junction and Bedwas Bridge roundabout). The results confirm that the mean and 85th percentile speeds were 35.5mph and 40.9mph respectively, which are well above the 30mph speed limit that applies to this section of road.

Signed:.....

Date:.....

I can advise you that we are currently in the process of completing a review of all speed limits on of our A and B roads following which we intend to review the speed limits on a number of lower class routes (including Lansbury Park Distributor Road) throughout the county; this will enable us to establish whether the current speed limit is appropriate and if any speed management measures may be required on this section of road.

With regards to the request for me to attend a meeting with your community council, I consider that there would be little merit in this as I have no further information to offer you other than that provided above."

Members noted the response which recognized the speed limit is being exceeded along Lansbury Distributor Road.

32/15. **To approve the minutes of the AGM Council Meeting, 15th May, 2015, (previously sent with the last agenda, appendix 1.)**

The minutes were approved and signed by the Chairman with a sight amendment to minute 4/15 "declarations is not required..."

33/15. **Matters arising.**

Minute 11/15 bank signatories. The Clerk advised, no longer had necessary for two signatories but recommended status quo for security and transparency. The Clerk's recommendation was progressed.

34/15. **To approve the minutes of the Council Meeting, 15th May, 2015, (previously sent with the last agenda, appendix 2.)**

The minutes were approved and signed by the Chairman.

35/15. **Matters arising.**

No matters raised.

36/15. **Correspondence.**

The Clerk tables a list of correspondence received since the last meeting.

- i. Letter, 1st June, 2015, Concert Secretary, Caerphilly Community Chorus, invitation to the 20th Anniversary Concert. Clerk, event has now passed.
- ii. Email, 2nd June, 2015, Mr Paul Samuel, Head Teacher, St James Primary School: "... she's an excellent member of our team, knows the school well, the children, works with some of our most challenging children (so is experienced in behavior management strategies) etc. She's also an ex-International gymnast and rugby player so would have a lot to offer." Clerk's Report.
- iii. Letter, 25th May, 2015, Mrs Joy Thomas, Mayors Assistant, CCBC, Mayor's Charity Appeal, donation. Clerk forwarded grant application form.

Signed:.....

Date:.....

- iv. Email, 4th June, 2015, Mr Robert Hartshorn, Head of Public Protection, CCBC, in reply to Council's request to attend the June meeting on the allocation of WG resources in Lansbury Park. He replied, "It is not a straightforward one and Multi Agency Group of service providers has been established focusing specifically on Lansbury Park..." Mr Hartshorne attached to his email the following documents; Lansbury Park Neighbourhood Working Group, Table of Current Service Provision in Lansbury Park as at 4th June, 2015, and Lansbury Park Multi Agency Group Action Plan. The Clerk will table copies of the documents.
Clerk advised, to be considered at the September, September meeting and hard copies to Councillors Chris Forehead and Brian Jenkins (absent from the meeting).
- v. Email, 8th June, 2015, Mr Dean Smith, Principal Engineer, CCBC, states: "Thank you for your correspondence of 20th April 2015 regarding highway related works that have been requested in Mardy Crescent and Farm Road in Castle Park Estate. Please accept my apologies in responding to you - I have been on paternity leave for the last four weeks and have therefore been unable to respond to you sooner. From you letter it is unclear as to what information/services you are requesting, however I note that you have stated that Van Council is prepared to match fund the cost of the requested works. In order to clarify matters, I would confirm that Caerphilly County Borough Council is unable to part fund these works and therefore Van Community Council would need to meet their full cost if they are to be taken forward."

The Clerk responded:

"Members of Van Community Council have been advised and it is a matter now for them to decide on the funding and if the decision is to meet the full cost since your authority is unable to part fund the works, then I have a duty to refer the matter to the Independent Internal Auditor for the year ending accounts, 31st March, 2016. I would assume he would refer the expenditure under risk area of the Annual Return to the External Auditor.

I will inform you of their decision following the Council meeting of the 19th June, 2015." (Item 13 C on the agenda), however, that meeting was cancelled and to be considered at the Council meeting of the 17th July, 2015, agenda item 13/15 iii c .

- vi. Email, 17th June, 2015, Mr Nigel Burnell, Secretary, Castle Park Neighbourhood Watch, thanking members for the donation of £500 to fund the Cold Calling area:

"Please can you relate this email to your members at your next meeting? The officers and members of Castle Park Neighbourhood Watch Committee wish to thank the members of the Van Community Council for their generous grant of £500 making it possible for our estate to become a Non Cold Calling area. Crime prevention is an important part of the work by our committee on the estate of Castle Park together with the partnership of Gwent Police and the County Council Community Safety Officers."

Note from the Clerk; members granted the full amount.
Members noted.

- vii. Email, 10th June, 2015, Public Health Wales Bill, Provision of toilets available for use by the public.

Signed:.....

Date:.....

<http://gov.wales/consultations/healthsocialcare/white-paper/?lang=en>

<http://www.assembly.wales/en/bus-home/bus-legislation/bus-legislation-progress-bills/Pages/bus-legislation-progress-bills.aspx>

<http://www.assembly.wales/en/bus-home/bus-legislation/bus-legislation-progress-bills/Pages/bus-legislation-progress-bills.aspx>

<http://gov.wales/topics/health/nhswales/bill/?lang=en>

ProvisionofToilets@wales.gsi.gov.uk

Members noted.

- viii. Email, 9th June, 2015, Miss Helen Lewis, Legal Assistant, CCBC, legal notice appearing in the Campaign publication, 17th June, 2015, temporary road closures, 21st June, 2015, Caerphilly 10 K cycle race. Implications for Lansbury Distributer Road, between 9.00am and 12 noon and local roads. Members noted.
- iiiix. Email, 12th June, 2015, CSO Lisa Gibbs, St James Ward, Bedwas Neighbourhood Policing Team attaching a list of weekly surgeries. Clerk to circulate copies.
- xi. Email, 25th June, 2015, Castell Coaches, quote for 49 seater, Summer Play-scheme. Quote less than 2014 and confirmed.
- xii. Emails, Mr Paul Samuel, Head Teacher, St James Primary School, re. Summer Play-scheme at St James School. 2nd June (2 emails), 30th June (3 emails), 1st July (3 emails), 7th July, 9th July (2 emails), and 13th July (3 emails). Members noted.
- xiii. Invoices, 7th July, 2015, Castell Coaches, £880 for four trips and saving of £90 on last year's bill. Members confirmed.
- xiiiiv. Email, 9th July, 2015, Mr Paul Samuel, HT, St James Primary School, request for Risk Assessments following discussion with Health and Safety Officer. Clerk's Report.
- xv. Email, 9th July, 2015, Mr Tony Wallis, Sports Development Office, CCBC, attaching Risk Assessment for Sports/Physical Activity Day. Clerk, passed onto the HT, St James Primary School. Members noted.

Signed:.....

Date:.....

- xvi. Email and attached letter, 13th July, 2015, Came and Co Ltd (Council's Insurance Brokers) notification that they have joined the Stake House Poland Group.
Members noted.
- xvii. Email, 13th July, 2015, Education Support Worker for LAC, child C living in Caerphilly Town but pupil at St James Primary School. Last year allowed access, due to professional advice, but under minimum age. Now within the age bracket and members to consider it, agenda item, 15.
Agenda item (confidential).
- xviii. Email (copied to the Clerk), 14th July, 2015, Mr Paul Samuel, HT, St James Primary School, i.e. as reproduced:
"Just an update on our key holder situation for the first week of the holidays. Cllr Barbara Jones (Deputy Leader and Governor of the school) is going to be the key holder. She will be attending the school on Thursday morning to collect a set of keys and run through some things with Mike (Caretaker). Steve, as you're here on Thursday, please could you join them?"
Councillor Barbara Jones ate noted prior to the Council meeting and tanked for her services.
- xiiiix. Letter, 14th July, 2015, invoice for Chairing Skills, £45.
Accepted and actions of the Clerk confirmed.
- xx. Letter, 16th July, 2015, Mr Gwyn I Nicholls (handed to the Clerk just prior to the meeting), expressing an interest to fill the casual vacancy left vacant following the resignation of Miss Elaine Forehead.

Mr Nicolls, in his letter, pointed out that he was a previous member of the Council and due to work commitments had to resign. These have now changed and he wished to be considered for cooption.

The Clerk advised, the matter is not on the agenda, but will be the Vacancy, following receipt of Mr Nicolls' letter will be placed on the September agenda, 18th September, 2015.

Noted that following an expression of interest the matter can now proceed to the next agenda.

37/15. **Planning.**

No planning applications since the last meeting.

38/15. **Reports and local matters.**

Councillor Eileen Macey a Clerk at the recent T & C. Councils Liaison meeting had suggested, Caerphilly C. B. C. are to transfer responsibilities for the Members Code of Conduct to Community Council Clerks.

Signed:.....

Date:.....

39/15. **Clerk’s Report (appendix 3), to follow.**

The Clerk tabled copies of his report.

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| <p>A. Summer Play-scheme, 2015. Update and communication, Mr Paul Samuel, Head Teacher, St James Primary School, Regarding fantastic member of staff for the Play-scheme with excellent record.</p> | <p>The Clerk updated members, in his report, on the Summer Play-scheme with thirty-six names registered.</p> <p>A request, outside agency, for a child outside of the Community Council area, was granted admission last year by the Chairman but could not access Play-scheme. The child was under the minimum age of eight and on the agenda for members to resolve whether to grant access or not for this year’s Summer Play-scheme.</p> <p>Following a request from Mr Paul Samuel, HT, St James Primary School, Risk Assessments have been provided for Sports Coaches, web site address for Falconry UK, and General Activity RAs provided together with RA for face painting and Health and Safety Policy.</p> <p>He pointed out that all policies have been reviewed by Came and Co Ltd, i.e.</p> <p>Policies in place:</p> <ul style="list-style-type: none"> • Admission Policy • Behaviour and Discipline Policy • Child Protection Policy • Child Protection Procedure • Equal Opportunities Policy • Health and Safety — Policy and Practice • Walking Bus • Face Painting Policy • Email, 4th June, 2015, Came and Co., automatic insurance cover for Summer Play-scheme • Came & Co., Activities and Events, not covered for bouncy castle etc. <p>Additional Play-worker, report email from Mr Paul Samuel, HT, St James Primary School, regarding temporary employment on the Summer Play-scheme. The person is a Teachers Assistance and comes recommended by Mr Samuel. I advised Mr Samuel that the Play-workers have been appointed but would recommend the person.</p> |
|---|--|

Signed:.....

Date:.....

Cost to Council for an additional Assistant Play-worker, £1,028 (gross) plus employers NI (estimated) £62.00.

Volunteer, expenses at £15/day, over the Play-scheme, £285 (net).

The Play-scheme will start on Tuesday, 21st July, and not Monday, 20th July, since Mr Samuel provisionally planned an INSET Day for Monday the 20th July, however, he is now informed the School is closed on the Monday.

The Play-staff will not be paid for Monday, 20th July and that will give a saving of £227 so the actual payroll cost of the additional member is estimated at £863 (gross).

Increase the staff levels by one Assistant Play-worker who will be subject to an interview by the Council Interview Panel, DBS, and references, however, School closed on Friday, 17th July.

Member's noted the information but in view of the short time scale resolved not to proceed with an interview.

- B. Resources application in Lansbury Park and the reply from Mr Robert Hartshorne, Head of Public Protection (appendix A, B, and C).

The Clerk, in his report, reported he will be circulating copies of the aforementioned documents.

Member's comments for the September meeting.

- C. Training, Chairman's skills, Confirmation of Clerk's actions in booking place for the Chairman.

The Clerk reported, in his report, the Chairman of Van Community Council expressed an interest in training and accordingly he had arranged a place for her at a training course run by One Voice Wales, on Chairman's skills, scheduled for Tuesday, 7th July, 2015, at the Bedwas Trethomas and Machen Community Council offices. The cost will be forty-five pounds (£45).

He also advised a course on the law appertaining to Community Councils.

It was **resolved**, in accordance to the Clerk's recommendation, to confirm the actions of the Clerk and the expenditure.

- D. Minor authority representation, Councillor Chris Forehead, St James Primary School, current term ends, 31st

Councillor Barbara Jones pointed out, further to the Clerk's Report, Councillor Chris Forehead will be taking a Community Governorship on the School Governing Body (the member was the Minor Authority Governor for the Council).

The vacancy for the Minor Authority place on the School Governing

Signed:.....

Date:.....

August, 2015. Body to be considered at the next meeting, 18th September, 2015.

- E. Grant application form, now in practice. The Clerk, in his report, was very pleased to report, grant application forms are now in use and he has received a completed form and financial statement from Caerphilly Town Council and a form, less financial statement from the Chairperson of Lansbury Matters. He reported, he is aware that this is the first year of Lansbury Matters and they would not have accounts and the same applies to the Mayor's Charity, who did not provide a financial statement. All monies go the respective charity and the Mayors starts anew in raising money for his chosen charity.

Member's noted the advice of the Clerk.

- F. Welsh Government Guidance to Community Councils. The Clerk reported.
- (a) Community Asset Transfers – A best practice guide prepared the National Assets Working Group is now available.
 - (b) Access to Information – The Commencement Order brings sections 55/8 and 68/9 of the Democracy Wales Act 2013 in to force on 1 May 2015. The legislation requires the Community Council to
 - (i) make certain information regarding the Council and its membership available electronically (already introduced);
 - (ii) public notice of meetings to be given electronically (already introduced but must be extended to include committees);
 - (iii) provide a facility for the Council to receive electronically a notice of any community meeting (available through the Council's web site)
 - (iv) arrange for the Register of Members' financial and other interests to be published and available to access electronically
- (It is the responsibility of members to review this matter and inform the Clerk of any entry which should be made).

Members to advise the Clerk accordingly.

- G. Commencement Order had been made under the Democracy Wales Act 2013. The Clerk reported that a Commencement Order had been made under the Democracy Wales Act 2013 which had brought into force sections 55/8 and 68/9 of the Act from 1st May 2015. The legislation required the Community Council to:
- (i) make certain information regarding the Council and its membership available electronically (already introduced);
 - (ii) public notice of meetings to be given electronically (already

Signed:.....

Date:.....

introduced but must be extended to include committees);

(iii) provide a facility for the Council to receive electronically a notice of any community meeting (available through the Council’s web site)

(iv) arrange for the Register of Members’ financial and other interests to be published and available to access electronically.

Members should consider this matter and inform the Clerk of any interest or interests to publish on the Council’s web site.

Members to advise the Clerk accordingly.

H. Welsh Language Scheme.

The Clerk reported, in his report, Community councils are public bodies and subject to the requirements of the 1993 Welsh Language Act and produce a policy for the delivery of the Welsh Language.

Currently researching policies of other authorities and will advise at a future meeting.

The Clerk advised that he was producing a draft policy and it was resolved, it would be considered at the September meeting.

I. Additional hours required during week one of the Summer Play-scheme following the leave of absence of the two caretakers.

The Clerk reported (application withdrawn and for members information), in his report, the two School Caretakers are on leave for week one and the Clerk volunteered to act as “key Holder” to ensure that the Summer Play-scheme went ahead.

Copies of the Council’s public liability and employers insurance were provided to Mr Samuel following his request and a schedule showing opening and closing times for week one.

The matter was referred to the Council’s Insurance Brokers, Came and Company Ltd for Aviva and they advised:

“The policy we arrange for the Council will cover any responsibilities they have towards securing the school during the first week of the Summer Play Scheme in the absence of the caretakers. In the event of loss or damage arising and the Council is considered to be legally liable for the incident the policy will respond to any subsequent claim.

As discussed, he recommended the school provides the Clerk with a guidance sheet on what is expected of the Council in terms of securing the school and ensuring items such as the lights are turned off and no taps are left running. A simple “tick sheet” noting the actions taken each day is recommended.”

Later the Clerk was informed by Mr Samuel that Risk Assessments are now required following his discussions with the appointed LA Health and Safety Officer which have been provided to him.

Signed:.....

Date:.....

The Clerk is now informed by Mr Paul Samuel, HT, and St James Primary School that the Local Authority (CCBC) will not permit him to provide the Clerk with keys for the School.

Monday, 13th July, 2015, received the following email from Mr Paul Samuel:

Subject **RE: Summer Holiday Provision, Falconry UK**
From Samuel, Paul 
To jdilworth49+john 
Date Today 10:53

Morning John,

Thanks for that. I've passed all the documents on to our H&S Officer for him to look through. However, I have now encountered another problem. The LA have informed me that I'm not allowed to provide you with a set of keys to the school. Therefore, I'm currently exploring other options to ensure that the building is open and closed for the first week. However, you may have to cover any additional costs.

I'll be in touch as soon as I have further information but there is now no need for you to attend the school for a session with Mike later this week.

*Thanks
Paul
Any costs for opening*

The outcome, Councillor Barbara Jones, Deputy Leader, Caerphilly C. B. C., and Governor at St James Governing Body, has volunteered to act as the “key holder.”

A vote of thanks was taken in recognition of the member volunteering to act as “key holder” for week one of the Summer Play-scheme.

The Clerk’s withdrew his request for additional hours over the Summer Play-scheme and he was thanked for his cooperation in this matter.

40/15. **Finance.**

- i. To consider payment of creditors (appendix 4).

The list of credits was considered and the bills and invoices outlined be paid and cheques signed accordingly.

Signed:.....

Date:.....

A.	100094	John Dilworth, Clerk's, deposit to Bowlplex, deposit, Summer Play-scheme.	50.00
B.	100095	John Dilworth, Clerk's deposit to Planet Ice, Summer Play-scheme.	32.00
C.	100096	John Dilworth, Clerk's net salary (less deductions), 2015/16, month 3.	533.56
D.	100097	John Dilworth, expenses.	
		Postage	26.15
		Photocopying	42.06
		Stationary	73.72
		Post Office Phone Card	10.00
		Mileage (see breakdown)	50.49
Journeys:			
1.	13 th May, 2015	Travelled to Trustmark, Talbot Green, photocopying agenda and papers. (2.48 miles).	1.11
2.	15 th May, 2015	Travelled to Van and return, council meeting (26 miles)	11.70
3.	25 th May, 2015	Travelled to Van and return, delivered condolence cards to Cllr. Sheila Newbury (26 miles).	11.70
4.	26 th May, 2015	Travelled to Van and return, meeting with Miss Teresa Price, SPW (26 miles).	11.70
5.	4 th June, 2015	Travelled to Planet Ice, Cardiff Bay, book venue & pay deposit (26.8 miles).	12.06
6.	5 th June, 2015	Travelled to Trustmark, Talbot Green, purchased stationary (2.48 miles).	1.11
7.	8 th June, 2015	Travelled to Trustmark, Talbot Green, photocopying audit papers (2.48 miles).	1.11
		Total claimed.	202.42

E.	100098	Miss Emma Carter, expenses for attending training, 10 th June, 2015.	15.00
F.	100099	Miss Charlotte Buchanan, expenses for attending training, 10 th June, 2015.	15.00
G.	100100	Miss Teresa Price, expenses for attending training, 10 th June, 2015.	15.00

Signed:.....

Date:.....

H.	100101	Mr Jack Griffiths, expenses for attending training, 10 th June, 2015.		15.00
I.	100102	Post Office Ltd. Amount due to HMRC, Clerk's tax and N.I., months 1, 2, 3.		400.00
J.	1000103	John Dilworth, Clerk's net salary (less deductions), 2015/16, month 4.		533.76
K.	1000104	John Dilworth, expenses.		
		Postage	13.39	
		Photocopying	112.60	
		Stationary	7.96	
		Post Office Phone Card	10.00	
		Mileage (see breakdown)	48.73	

Journeys:				
1.	11 th June, 2015	Travelled to Douglas House, Caerphilly, DBS ID checks with Play-workers (23 miles).	10.30	
2.	13 th June, 2015	Travelled to Van and return, display notice of annual audit (26 miles)	11.70	
3.	15 th June, 2015	Travelled to Trustmark, Talbot Green, copying agenda and papers (2.48 miles).	1.11	
4.	18 th June, 2015	Travelled to Van and return, copying, Lansbury Park Neighbourhood Documents, SPW (26 miles).	11.70	
5.	22 nd June 2015	Travelled to Van and return, signatures for cheques (26 miles)	11.70	
6.	24 th June, 2015	Travelled to Trustmark, Talbot Green, copying 100 colour copies of the Play-scheme poster (2.48 miles).	1.11	
7.	3 rd July, 2015	Travelled to Trustmark, Talbot Green, photocopying Play-scheme Registration documents (2.48 miles).	1.11	
Total claimed.			192.69	

L.	1000105	John Dilworth, reimburse for Summer Play-scheme craft resources (What).		57.12
M.	1000106	Falconry UK, Summer Play-scheme.		116.44
N.	1000107	Lansbury Matters, grant application. Cheque subject to		467.00

Signed:.....

Date:.....

		<p>the decision of members following decision (minute 137/15 clerk expressed his concern on the procedure.)</p> <p>If approved the cheque will be written up at the meeting for signing).</p>	
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ii. **Accounts, 2015/16, accounts (appendix 5a, 5b, 5c. (Previously sent with the last agenda, 6a, 6b, and 6c).**

The accounts were approved.

iii. **Grant applications:**

A. **Lansbury Matters** (grant application form received but no financial statement). Note from the Clerk, first year, and set-up so no financial movements).

It was resolved that, to grant £467.00 having considered the grant request. Council considered that it is in the interests of, and will bring direct benefit to, their area or a part of it.

There being no other powers to incur this expenditure the Council approved the request under the Local Government, Section 137.

Van Community Council made the grant application in the understanding that it is sponsoring the event and that would be recognized in any literature or statements on Social Media.

Members are asked to determine this matter

B. **Caerphilly Town Council, Firework display** (cost, £10,000 plus VAT (VAT is recoverable). Grant application form returned but no statement of accounts from the Town Clerk. Clerk replied to Town Clerk requesting financial statement.

It was resolved, to grant £250.00 having considered the grant request. Council considered that it is in the interests of, and will bring direct benefit to, their area or a part of it.

There being no other powers to incur this expenditure the Council approved the request under the Local Government Act, Section 137.

Van Community Council made the grant application in the understanding that it would be recognized in any literature or statements on Social Media.

C. **Highway works, Castle Park Estate**, Mr Dean Smith, Highway Manger, informed council that they will have to meet the full costs (£5,764.61, account any disruption owed to statutory undertakers apparatus and VAT, which is recoverable). Please note the Clerks advice on this matter, Council may make a contribution towards the total costs (February, 20th 2015, minute 113/15, March 20th, 2015, minute 126/15, and April

Signed:.....

Date:.....

17th, 2015, minute 136/15 H).

Members considered the matter, that Van Community Council meet the full cost of the works. It was pointed out that there is no unwillingness, on behalf of Van Community Council to fund these works all Council is asking, Caerphilly C. B. C. make a contribution to take this forward (contribution may be a few pounds).

The Clerk was directed to write to Mr Dean Smith and inform him, Council seek a contribution towards the full cost of the works, since this authority cannot meet the full cost, so that they may so that it may go forward to the benefit of the residents in Maerdy Crescent and Farm Road?

- D. **Mayors Charity Appeal, Caerphilly C. B. C.** Grant application form received but no financial statement.

It was **resolved**, to grant £150.00 having considered the grant request. Council considered that it is in the interests of, and will bring direct benefit to, their area or a part of it.

There being no other powers to incur this expenditure the Council approved the request under the Local Government, Section 137.

Van Community Council made the grant application in the understanding that it would be recognized in any literature or statements on Social Media.

- E. **Gwent Police, Open Air Cinema.**

It was pointed out that Caerphilly Town Council are doing something and **resolved** not to take the matter forward.

- F. **Eisteddfod y Cymoedd/Valleys Eisteddfod**

Clerk to forward a grant application form.

- 41/15. **Good youth and citizens awards (remain as an agenda item).**

The item was noted.

- 42/15. **The press and public be excluded from the meeting for the next item of business on the grounds that it involves the disclosure of information of a confidential nature.**

It was **resolved** that the press and public be excluded from the meeting for the next item of business on the grounds that it involves the disclosure of information of a confidential nature.

The Clerk reported, Education Support LAC have made request for a child outside of

Signed:.....

Date:.....

the Community Council area but in the St James Primary School catchment area to attend the Summer Play-scheme. A discussion ensued.

It was **resolved**,

- i. Child "C" can join the free Summer-Play-scheme on Monday, 27th July, 2015, subject to a vacancy.
- ii. Applies for year 2015 and any further requests, 2016, 2017, and possibly 2018, will be subject to review by members.

43/15. **Items for the next agenda.**

Notice of election (co-option), Lansbury Ward.
Notice of Election (minor authority representative) St James Primary School Governing Body.
Welsh Language Policy
Play Area, Van Terrace.

Meeting closed at 8.10 p.m.

Signed:.....

Date:.....