

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Cllr. Barbara Jones
Chair of Van
Community Council



Cllr. Barbara Jones
5, Edward Thomas Close.
Rudry.
Caerphilly.
CF83 3EP

19th February, 2019.

Dear Councillor,

I write to summons you to attend an Extraordinary Meeting of Van Community Council, at the Van Community Centre, Sunday 24st February, 2019, at 6.00p.m.

The agenda of the meeting is as follows:

AGENDA

Public, any issues, and limited to ten minutes.

Clerk's advice, Arnold Baker, 9th Edition on Access to Council Meetings states:

"Many local councils set aside a period when the public can ask questions or even make statements. This is an excellent practice as long as the period is defined, and is clearly understood that the public must not take part at any other time."

It is not a public meeting but a council meeting and legally constituted to discuss published business.

1. **To receive apologies and whether to approve the reason for absence.**
2. **Declarations of interests.** To receive disclosures of personal interests from Members in accordance with the Code of Conduct (**Note:** Members are requested to give written notice of the item number and subject matters that their interest relates to and signify the nature of the personal interest).
Chair to read the following statement.
Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a Disclosable Prejudicial Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent upon members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This in order that the potential interest is clarified before the meeting proceeds.
3. **Resignation of the Clerk, Interim arrangements, until the appointment of a suitable candidate to replace Mr. Dilworth.**

A handwritten signature in black ink that reads 'Barbara Jones'.

Councillor Barbara Jones
Chair