

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN



Minutes of the Ordinary Remote FULL COUNCIL Meeting of Van Community Council Thursday 21st May 2020. 5 pm.

Present: Tony Graham (Chair), Barbara Jones (Vice Chair), Norma Graham, Fay Gay, Sheila Jones

Apologies: Pam Nelder, John Leek, Sheila Newbury, Linda Williams

In Attendance: Marcia Jones (Clerk)

123.Request for Absence

In light of the current restrictions as a result of the COVID 19 pandemic Cllrs Nelder, Newbury and Williams have advised they do not wish participate in remote meetings for personal reasons. The Clerk advised Council that suitable access to equipment and training for MS Teams was made available and declined. Cllr Jones proposed their absence be accepted until face to face meetings can resume and this was unanimously AGREED. All Councillors will continue to receive agendas and minutes accordingly
ACTION; Council to revisit position in Autumn 2020

124.Declarations of Interest

None

125.Deferral of the AGM for 2020 and COVID19 arrangements

125.1 In line with the emergency regulations as a result of COVID 19 it was unanimously AGREED the AGM which usually takes place in May annually should be deferred, and a future date agreed in Autumn 2020

125.2 It was unanimously AGREED the current Chair and Vice Chair will continue in post until the AGM takes place

125.3 Plenary powers were AGREED to the Chair and Clerk to take decisions in any instance when Full Council cannot meet due to the ongoing COVID19 regulations

126.Minutes of the Ordinary Full Council meeting held on 20th February 2020

Minutes of the ORDINARY FULL COUNCIL meeting held on 20th February 2020 were received and AGREED as an accurate record and Chair to sign to confirm.

127.Matters Arising

It was noted that many actions from the meeting are no longer pertinent in light of the COVID19 restrictions.

ACTION; The Clerk to monitor and bring back to Council in due course

ATG

128.Finance

128.1 Bank Reconciliation to 30th April 2020. Received and AGREED

128.2 List of payments due for May 2020. Received and AGREED

128.3 End of Year Spend Report - Received and NOTED

The Clerk outlined areas where spend has been less than budget resulting in a higher than expected carry forward figure to 2020-2021. It was NOTED that this may increase further this year due to anticipated inability to deliver projects and events as a result of COVID19. In addition, the Council have recently been advised that CIL of circa £7K will be received during 2020-2021 which had not been expected, which will further increase balances held. The Chair NOTED that an application submitted by the Clerk to the Big Lottery 'Awards for All' for £9,300 in respect of the summer scheme had been successful. However, the Council have chosen to decline the award as will be unable to deliver this project in 2020 due to COVID19. The lottery indicated they would be inclined to look favourably on a similar application in a future year.

128.4 Requests for Financial Assistance
NONE

129.Audit Year Ended 31st March 2020

129.1 Internal Auditor's Report, in respect of the internal audit for year ended 31st March 2020. Received and NOTED. The Chair noted his thanks to the Clerk for the outcome of the report, and wished to highlight the Auditors commendation for the record keeping and presentation of the accounts in her first year as Clerk. This was reiterated by Cllr Jones and by all Councillors

129.2 Significant variances from the Annual report in the previous year (where the percentage is +/- greater than 10%) were highlighted and NOTED as a satisfactory explanation

129.3 The bank reconciliation which verifies box 9 of the Annual return. Received and AGREED

129.4 The Annual report was presented to Council and the Annual Governance statement was read and all responses recorded accordingly. The Annual Report was unanimously AGREED by Members. The Clerk signed and will make arrangements to forward to the Chair for signature before submission to the Wales Audit Office
ACTION; Clerk to arrangement for appropriate signatures and submission to the External Auditor

130.Date of the next meeting

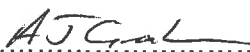
Thursday 18th June 2020 at 5 pm.

This is scheduled to be remote meeting using MS Teams

Following this initial meeting, Members advised they felt confident to add additional items to the agenda for future meetings, such as planning applications, as appropriate

ACTION; Clerk to note and issue agendas accordingly.

Meeting closed 5.38 pm


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Cllr T Graham
Chair – Van Community Council