

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN



Minutes of the Remote Ordinary FULL COUNCIL Meeting of Van Community Council Thursday 17th September 2020. 5 pm.

Present:

By Video: Cllr Tony Graham (Chair), Cllr Norma Graham, Cllr Barbara Jones (Vice Chair), Cllr Fay Gay

By Phone: Cllr Sheila Newbury, Cllr Sheila Jones. Cllr John Leek, Cllr Pam Nelder

Apologies: Cllr Linda Williams. It was noted that the extension for absence for Cllr Williams is now due for review and the Clerk was instructed to contact her to discuss and report to the next meeting. CSO Barbour

In Attendance: Marcia Jones (Clerk)

139. Declarations of Interest

The Chair advised he will leave the meeting for Item 5.3. Cllr N Graham also declared an interest in this matter and will not vote.

140. Minutes of the Remote Full Council meeting held on Thursday 16th July 2020

Minutes of the remote ORDINARY FULL COUNCIL meeting held on 16th July 2020 were received and **AGREED** as an accurate record and arrangements to be made for the Chair to sign to confirm.

141. Matters Arising

None

142. Finance

142.1 Bank Reconciliation to 31st. Received and **AGREED**. Members noted the increase in balances held as a result of being unable to undertake planned projects due to Covid and this is a concern. Councillors expressed their desire to ensure that funds held should be utilised to support the community. This will be continually reviewed and monitored to assess if action can be taken to use the money available and suggestions from councillors are welcomed. If this cannot be addressed during this financial year, the necessary plans will be put in place in the budget for 2021-2022.

142.2 List of payments due for August & September 2020. Received and **AGREED**. The Clerk highlighted the payment for Salary, HMRC etc are now split as Playworks advised on 30.07.2020 that they would no longer undertake these payments from 01.08.2020.

- 142.3 The Chair left the meeting at this point and Cllr B Jones took over. It was **AGREED** to make an allowance of £550 to the Chair for the financial year 2020-2021. Upon his return to the meeting, the Chair was advised of this, and highlighted his concern that the maximum allowance may be £500. The Clerk was directed to clarify and make payment accordingly.
- 142.4 Members **AGREED** that the NALC NJC scales negotiated and approved for 2020-2021 should be adopted by Van CC. This will be backdated to April 2020.
- 142.5 Requests for Financial Assistance
NONE

143. Clerks report

- 143.1 The Clerk confirmed that local organisations and services had been contacted with offers of assistance for the Keep Britain Tidy 'Great British Clean'. To date there has been no requests received. Cllr B Jones highlighted her concern with the level of rubbish around the Lansbury Park estate and suggested a scheme encouraging peer pressure from residents to improve the area may be an option once social distancing and lockdown is lifted.
- 143.2 The Clerk advised that further clarification on some points had been received from the Auditor and the response had been submitted in the timescale required. The Chair thanks the Clerk for the detailed response provided.
- 143.3 The Clerk highlighted that she is still awaiting a response from the Van Community Centre with regards to sight of recent accounts and a Community Council place on the management committee. Cllr Nelder offered to follow this up and report to the next meeting.
- 143.4 Payroll provider. The Clerk advised of recent issues regarding the quality of service provided by Playworks and their change in services moving forward. Cllr Leek noted that he will need to inform his employer, HMRC, of the payments not made by the due date to ensure he complies with his employer guidelines and this was NOTED. It was **AGREED** that the Clerk should source alternative providers and report her findings to Council with a recommendation in due course.
- 143.5 Following discussion and several options considered, it was reluctantly **AGREED** the Christmas event planned for 12th December should be cancelled due to Covid concerns.
- 143.6 Cllr B Jones suggested that a household Christmas lights/decoration may assist in bringing a little Christmas cheer to the area. It was **AGREED** a working party is to be set up with a remit to decide on categories, areas, prizes etc with a maximum budget of £800. The working party consists of Cllrs B Jones, S Jones, Gay, Leek and the Clerk.
- 143.7 It was discussed and **AGREED** to approach and work in partnership with local parenting groups to establish if small Christmas gift bags could be distributed locally. A maximum budget of £500 was approved.
- 143.8 The Clerk advised that the Notice Board for Castle Park is now in place. The Clerk has contacted the Morrisons store with regards to the ownership of the land opposite Trevelyan Court, but is still awaiting a response. The Clerk delayed sourcing a contractor to move this and the board located at Van Community Centre. The Chair suggested that if any further delay is encountered that arrangements should be made to move the board at the Community Centre only.

143.9 BMMR Care Project. Cllr Leek signed up as a referral partner to this scheme. However, it appears that the BMMR Care website has listed Van Community Council as partner in error. The Clerk wanted to confirm if the Council wished to sign up as referral partner. Following discussion, it was **AGREED** any Councillors wishing to sign up as a referral partner should do so, but the Community Council as an entity would not.

143.10 The Clerk has signed up to undertake the CiLCA qualification and this will commence in October.

143.11 The Chair outlined the Police report received. In addition, CSO Barbour has written outlining the local police would like to invest in bikes to assist with patrolling local cycle routes and known off road bike areas and are seeking suitable funding for this. Cllr B Jones reminded Council that bikes had been purchased by Van CC for this purpose a few years ago. The Clerk was directed to make further enquiries and report to the next Council meeting.

144. Asset Register as at 30th August 2020

Presented and **AGREED**.

145. Standing Orders 2020-2021

Presented and **AGREED**.

146. Financial Regulations 2020-2021

The Clerk highlighted that there are several proposed amendments. The Chair suggested to defer this item to the next meeting, and this was **AGREED**.

147. Risk Register 2020-2021

Presented and **AGREED**.

148. Planning Applications

Case Ref. 20/0512/RM – No comments or objections.

149. Date of the AGM and next meeting

The AGM will be held on Thursday 15th October 2020 at 5 pm, followed by Full Council. This is scheduled to be a remote meeting using MS Teams.

Meeting closed 6.13 pm



Cllr T Graham
Chair – Van Community Council



M Jones
Clerk