

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN



Minutes of the Remote ANNUAL MEETING of Van Community Council Thursday 15th October 2020. 5 pm.

Present:

By Video: Cllr Tony Graham (Chair), Cllr Norma Graham, Cllr Barbara Jones (Vice Chair), Cllr Fay Gay, Cllr Sheila Jones.

Apologies: Cllr Linda Williams, Cllr Pam Nelder, Cllr Sheila Newbury, Cllr John Leek.

In Attendance: Marcia Jones (Clerk).

1. To elect the Chair until the Annual Meeting in May 2021.

The current Chair left the meeting at this point.

Due to COVID restrictions, the Chair for 2019-2020 has remained in post to date – see minute 125.2. One nomination was received and it was unanimously AGREED that Cllr Graham to remain as Chair until the next AGM scheduled for May 2021. Clerk to arrange for signature of Declaration of Acceptance.

The Chair returned to the meeting.

2. To elect the Vice Chair until the Annual Meeting in May 2021.

Due to COVID restrictions, the Vice Chair for 2019-2020 has remained in post to date – see minute 125.2. One nomination was received and it was unanimously AGREED that Cllr B Jones to remain as Chair until the next AGM scheduled for May 2021. Clerk to arrange for signature of Declaration of Acceptance.

3. Declarations of Interest

NONE.

4. Minutes of the AGM held on 16th May 2020

NOTED.

5. Bankers and bank signatories.

The following was AGREED for 2020-2021.

- Current Bankers: HSBC Caerphilly.
- Current Signatories: Clerk - M Jones, Cllrs T Graham, Newbury, Leek & Nelder.
- Any two to sign.

6. Responsible Financial Officer

ATG

As required under section 151 of the LGA 1972 it was AGREED to authorise the Clerk as the Responsible Financial Officer of Van CC and to give instructions and request information on the bank accounts on behalf of Van Community Council.

7. Committees of the Council

NONE.

8. Representatives of the Council on Outside bodies

The following were AGREED as representatives for 2020-2021 on:

- 8.1 CCBC Community Council Liaison Sub Committee – Tony Graham.
- 8.2 Town & Community Councils Liaison Committee – Tony Graham, John Leek.

9. Documents & Policies for 2020/2021

Members AGREED to adopt the following policies and documents for the ensuing year:

- Standing Orders for 2020/2021 (last review September 2020).
- Financial Regulations 2020/2021 (last review October 2019).
- Asset Register 2020/2021 (last review September 2020).
- Risk Management 2020/2021 (last review September 2020).

10. Internal Auditor

It was AGREED to reappoint Mr M Fisher as Internal Auditor for Van CC for 2020/2021.

11. Cycle of Meetings for 2020/2021

Members AGREED the cycle of meetings for 2020/2021. No date for December included, but a meeting may be called if required to discuss budget for the forthcoming financial year.

Meeting closed 5.18 pm



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Cllr T Graham
Chair – Van Community Council



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M Jones
Clerk

ATG