

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN



Minutes of the Remote Ordinary FULL COUNCIL Meeting of Van Community Council Thursday 15th October 2020

Present:

By Video: Cllr Tony Graham (Chair), Cllr Norma Graham, Cllr Barbara Jones (Vice Chair), Cllr Fay Gay, Cllr Sheila Jones.

Apologies: Cllr Linda Williams, Cllr Sheila Newbury, Cllr John Leek. CSO Barbour – Gwent Police.

Members unanimously **AGREED** to extend approved absence from meetings for Cllr Williams for a further six months.

In Attendance: Marcia Jones (Clerk).

The meeting started at 5.20 pm, following the AGM.

150. Declarations of Interest

NONE.

151. Police & Community Safety

Apologies received from CSO Barbour. No report received.

152. Minutes of the Remote Full Council meeting held on Thursday 17th September 2020

Minutes of the remote ORDINARY FULL COUNCIL meeting held on 17th September were received and **AGREED** as an accurate record and arrangements will be made for the Chair to sign to confirm.

153. Matters Arising

NONE.

154. Finance

154.1 Bank Reconciliation to 30th September 2020.

Received and **AGREED**.

154.2 List of payments due for October 2020.

Received and **AGREED**.

154.3 Requests for Financial Assistance.

Castle Park Neighbourhood Watch - £250. **AGREED**.

AJG

155.Presentation on Community Infrastructure Levy (CIL)

The Chair welcomed Lisa James, Planning Officer at CCBC to the meeting at this point. Lisa provided an overview of CIL, including when it came into effect, how the levy is calculated and distributed. Guidance was provided on what these funds could be utilised for, and when they need to be spent to avoid being reclaimed by CCBC. Ideas and outline costings were circulated from Lisa via the Clerk in July/August 2020. The Chair thanked Lisa and she left the meeting.

Cllr Nelder joined the meeting at 17.43. Apologised – late due to a medical appointment

156.Christmas Light Competition

Members reviewed information from the working group meeting. Cllr B Jones advised that the meeting had been very positive. It was **AGREED** that the competition should go forward as outlined by the working group. Vouchers for a local supermarket to be purchased as prizes. The Caerphilly Observer will promote and have spoken to Cllr B Jones to confirm details. The members thanked Cllr McConnell at BTMCC for creation of the poster.

157.Chairs Confidential Staff item

The Press and public were excluded from this item. The Clerk left the meeting and returned on conclusion of the matter on instruction from the Chair.

158.Clerks report

158.1 The Clerk advised there has been no response from the External Auditor (BPU) to date.

158.2 Van Community Centre Accounts. Cllr Nelder advised that due to the delay in the Van Community Centre AGM, they have yet to be signed. Expected November 2020. Cllr Nelder will update at the next meeting.

158.3 Payroll provider. The Clerk has provided information collated from Clerks to Lynne Donovan at CCBC outlining Community Council requirements and is awaiting a response.

158.4 The Clerk advised that the head of St James Primary School has responded today favourably in regard to holding a Christmas card competition. It was agreed the Clerk, Cllrs B Jones, F Gay, S Jones will liaise to progress.

158.5 At the last meeting, financial support to purchase bikes for local police officers was discussed. Several queries were raised by Members. The Clerk sought a response and this information was received and circulated to Council. In addition, Sean Rees at CCBC has indicated that his department should be able to support the purchase of one bike. It was therefore **AGREED** to purchase one bike up to the value of £625, and this should be kept in the CCBC office in Atlee Court.

158.6 Remembrance Day. It was **AGREED** that a wreath will be ordered from the Royal British Legion at a cost of £18.50. This will be laid by the Chair at the cenotaph in Caerphilly. He will be accompanied by other Van CC Councillors if Covid regulations allow.

159. Financial Regulations 2020-2021

The Clerk presented a report and outlined proposed revisions. Members reviewed and **AGREED** all amendments recommended by the Clerk.

AJG

160.Planning Applications

NONE.

161. Date of next meeting

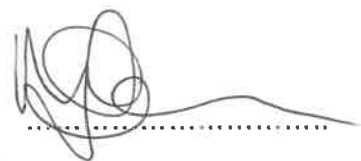
Thursday 19th November 2020 at 5 pm.

This is scheduled to be a remote meeting using MS Teams.

Meeting closed 6.16 pm



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Cllr T Graham
Chair – Van Community Council



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M Jones
Clerk

AJG