



VAN COMMUNITY COUNCIL/ CYNGOR CYMUNED Y FAN

Marcia Jones. Clerk to the Council/Clerc Y Cyngor
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C/O 26 Lon yr Ysgol, Bedwas, Caerphilly. CF83 8PE

NOTICE OF FULL COUNCIL MEETING

12th November 2020

To: Chair and Members of Van Community Council.

You are summoned to attend a Remote Video Conference Full Council Meeting to be undertaken by Van Community Council using MS Teams on **Thursday 19th November 2020 at 5 pm.**

Please Note; This Meeting will be held in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020. The Regulations make temporary provision in relation to local authority meetings during the Covid 19 pandemic. Statutory requirements placed on local authorities by existing legislation to admit the public and press in person to certain meetings and to provide facilities to inspect certain documents in person at offices of the authority are relaxed for the duration of the Regulations. All documentation about and relating to this and any other Community Council Meeting undertaken by remote access will be made available on the Community Council Website. <https://www.vancc.co.uk/>

If you are unable to attend, please contact the Clerk on clerk@vancc.co.uk or 07387 885132 to advise in advance of the meeting.

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

Marcia Jones
Clerk/RFO to the Council

AGENDA

1. To note Member attendance and to receive any apologies.

2. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.

To Note; 'Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds'.

3. Police & Community Safety Matters

4. Minutes

To receive and if approved to confirm and sign the minutes of the ANNUAL MEETING held on 15th October 2020 as an accurate record, and to arrange for the Chair to sign to confirm.

5. Minutes

To receive and if approved to confirm and sign the minutes of the ORDINARY FULL COUNCIL meeting held on 15th October 2020 as an accurate record, and to arrange for the Chair to sign to confirm.

6. Matters arising from the ORDINARY FULL COUNCIL meeting held on 15th October 2020

7. Financial Matters

7.1 To receive, confirm and approve Bank Reconciliation document to 31st October 2020.

7.2 To receive, confirm and approve list of payments for November 2020.

7.3 To receive and consider report on future payroll services supplier.

7.4 To receive and consider report for Christmas events and approve expenditure for St James Primary, Christmas card competition.

7.5 To receive and consider report on draft budget for 2021-2022.

8. To receive and confirm the Educational Grants Policy and application form 2020-2021

9. To receive and consider the Clerk's Notices

10. Planning Applications (late applications may be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date

Email date 9.10.2020

Case Ref. 20/0820/FULL Site Area: 388m²

Location: 124 Porset Drive Caerphilly CF83 1PN (UPRN 000043033646)

Proposal: Erect extension to front elevation to create a garage

Case Officer: Mr J Cooke ☎ 01443 864347 ✉ cookej1@caerphilly.gov.uk

Ward: St James

Map Ref: 316305 (E) 187063 (N)

Expected Decision Level: Delegated

Email date 27.10.2020

Case Ref. 20/0842/RET Site Area: 814m²

Location: 12 Llwyn Eithin Caerphilly CF83 3BW (UPRN 000043035920)

Proposal: Retain and complete outbuilding for ancillary residential accommodation

Case Officer: Mr A Pyne ☎ 01443 864523 ✉ pynea@caerphilly.gov.uk

Ward: St James Map

Ref: 316819 (E) 188017 (N)

Expected Decision Level: Delegated

Email date 06.11.2020

Case Ref. 20/0844/FULL Site Area: 265m²

Location: 86 Porset Drive Caerphilly CF83 1PL (UPRN 000043033260)

Proposal: Erect single storey rear extension

Case Officer: Mr J Cooke ☎ 01443 864347 ✉ cookej1@caerphilly.gov.uk

Map Ref: 316198 (E) 186906 (N)

Expected Decision Level: Delegated

11. Next Meeting Date