

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN



Minutes of the Remote Ordinary FULL COUNCIL Meeting

Thursday 19th November 2020

Present:

By Video: Cllr Tony Graham (Chair), Cllr Norma Graham, Cllr Barbara Jones (Vice Chair), Cllr Fay Gay, Cllr Sheila Jones.

BY Phone: Cllr Sheila Newbury, Cllr Pam Nelder.

Apologies: Cllr Linda Williams, Cllr John Leek. CSO Barbour – Gwent Police.

In Attendance: Marcia Jones (Clerk).

162. Declarations of Interest

NONE.

163. Police & Community Safety

Apologies received from CSO Barbour. The report was circulated to Members on email, and a hardcopy sent to those who do not use email. The Chair provided a brief synopsis. Cllr Newbury expressed her concern regarding the ongoing issue of off-road bikes by the brook and field near Mornington Meadows. NOTED.

164. To Note and approve apologies for absence.

NOTED and approved. The Clerk advised that following a discussion with Cllr Leek, the 5pm start time is a problem due to work commitments. The Chair asked the Clerk to speak with Cllr Leek to ascertain if this is likely to be an ongoing issue and, if so, a change in start time will be implemented.

165. Minutes of the Remote ANNUAL MEETING held on Thursday 15th October 2020

RESOLVED: Minutes of the remote ANNUAL MEETING held on 15th October were received and agreed as an accurate record and will be signed by the Chair to sign to confirm.

166. Minutes of the Remote Full Council meeting held on Thursday 15th October 2020

RESOLVED: Minutes of the remote ORDINARY FULL COUNCIL meeting held on 15 October were received and agreed as an accurate record and will be signed by the Chair to sign to confirm.

167. Matters Arising from Full Council meeting held on Thursday 15th October 2020

167.1 Cllr T Graham advised Members that he placed the wreath on behalf of Van CC at the cenotaph on Remembrance Sunday. Cllr N Graham and Cllr S Jones also attended.

168. Finance

168.1 Bank Reconciliation to 31st October 2020.

Received and **AGREED**.

168.2 List of payments due for November 2020.

Received and **AGREED**.

168.3 Payroll Services

RESOLVED: To change payroll service provider to WCVA.

168.4 Christmas Events 2020

168.4.1 **RESOLVED:** A donation of £10 per class will be made to the school to purchase resources for the Christmas card competition. There are 13 classes so a total of £130.

168.4.2 **RESOLVED:** Budget of Approx. £10 per prize for Christmas card competition. There are 13 classes so 13 prizes required so a total of £130.

168.4.3 **RESOLVED:** A selection box to be given to all children at St James Primary. Total Cost £350.

168.4.4 **RESOLVED:** Vouchers for the Christmas Lighting competition to be purchased from Morrison's. Total Cost £450.

168.5 Draft Budget 2021-2022

The Clerk presented a draft budget and report outlining how the figures were calculated. The Chair requested additional detail on some allocations. It was noted that the forecast income needed to be adjusted following advice from CCBC that no CIL is expected in 2021. Staff costs have been realigned so they all appear under one budget heading, and are not separated into NI, Tax, Pension etc as in previous years. A slight increase in this figure was proposed to ensure it is at a satisfactory level to meet the anticipated commitment. The planned reduction in unrestricted reserves was noted and approved. It was noted that if COVID restrictions continue into 2021, this may impact on these proposals and therefore the budget may need to be revisited and adjusted accordingly. Cllr B Jones thanked the Clerk for the work undertaken to produce this information.

RESOLVED: to agree the budget for 2021-2022, subject to amendments as discussed, with the total precept to remain at the same level as 2020-2021 at £27,500.

169. Educational Grants policy 2020-2021

The Chair highlighted that the final draft of this document had not been included in the papers for the meeting. The Clerk apologised for this oversight. It was noted that St Martin's School is keen to be able to distribute to pupils who reside within the Van CC area as soon as possible.

RESOLVED: The Clerk will forward to Cllrs, and subject to approval by Cllrs, S Jones, B Jones and N Graham it can be distributed.

170. Clerks Notices

NOTED

170.1 The Clerk advised there has been no response from the External Auditor (BPU) to date.

170.2 Van Community Centre Accounts. Cllr Nelder advised a date for the Van Community Centre AGM is yet to be confirmed, but Cllr Nelder assured Members that accounts would be ready by the next meeting in January. Cllr B Jones expressed her concern that they have yet to be signed, and there is no copy available for recent years. Cllr Nelder will update at the next meeting.

171. Planning Applications

171.1 Case Ref. 20/0820/FULL - No Comments/objections

171.2 Case Ref. 20/0842/RET - No Comments/objections

171.3 Case Ref. 20/0844/FULL - No Comments/objections

172. Date of next meeting

Thursday 21st January 2021. Time to be confirmed following discussion with Cllr Leek.

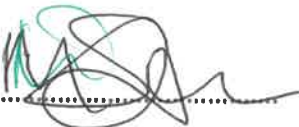
This is scheduled to be a remote meeting using MS Teams.

Meeting closed 5.50pm



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Cllr T Graham
Chair – Van Community Council



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M Jones
Clerk