



VAN COMMUNITY COUNCIL/CYNGOR CYMUNED Y FAN

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NOTICE OF FULL COUNCIL MEETING

14th January 2021

To: Chair and Members of Van Community Council.

You are summoned to attend a Remote Video Conference Full Council Meeting to be undertaken by Van Community Council using MS Teams on **Thursday 21st January 2021 at 6 pm.**

Please Note; This Meeting will be held in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020. The Regulations make temporary provision in relation to local authority meetings during the Covid 19 pandemic. Statutory requirements placed on local authorities by existing legislation to admit the public and press in person to certain meetings and to provide facilities to inspect certain documents in person at offices of the authority are relaxed for the duration of the Regulations. All documentation about and relating to this and any other Community Council Meeting undertaken by remote access will be made available on the Community Council Website. <https://www.vancc.co.uk/>

If you are unable to attend, please contact the Clerk on clerk@vancc.co.uk or 07387 885132 to advise in advance of the meeting.

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

Marcia Jones
Clerk to the Council/ Clerc Y Cyngor

AGENDA

1. To note Member attendance and to receive any apologies.

2. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.

To Note; 'Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with another member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds'.

3. Police & Community Safety Matters

4. Minutes

To receive and if approved to confirm and sign the minutes of the ORDINARY FULL COUNCIL meeting held on 19th November 2020 as an accurate record, and to arrange for the Chair to sign to confirm.

5. Matters arising from the ORDINARY FULL COUNCIL meeting held on 19th November 2020

6. Financial Matters

6.1 To receive, confirm and approve bank reconciliation, Statement 99 to 31st December 2020.

6.2 To receive, confirm and approve list of payments for January 2021

6.3 To note the Council Tax Base notification letter from CCBC, dated 17.12.2020 and agree the precept for 2021/2022

6.4 To receive and consider requests for financial assistance

6.4.1 Caerphilly & District Twinning Association - £100

7. Audit for the year ended 31 March 2020

7.1 To receive and note letter from external auditors BDO confirming the Conclusion of Audit and advising there are NO matters arising.

7.2 Council to receive and approve the Annual Return.

7.3 To note the Notice of Conclusion of Audit was displayed on the Van CC website from 1st December 2020 for 14 days.

8. To receive and note the Clerk's update.

9. Planning Applications (late applications may be tabled at meeting)

To receive & discuss planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date

Email date 16.11.2020

Case Ref. 20/0919/FULL Site Area: 1227m²

Location: Llamau Ltd 23 Wernddu Court Caerphilly CF83 3SG (UPRN 000043170917)

Proposal: Erect an external Therapy Shed

Case Officer: Mr J Cooke ☎ 01443 864347 ✉ cookej1@caerphilly.gov.uk

Ward: St James Map Ref: 316860 (E) 186540 (N)

Expected Decision Level: Delegated

10. Next Meeting Date