



VAN COMMUNITY COUNCIL/CYNGOR CYMUNED Y FAN

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NOTICE OF FULL COUNCIL MEETING

13th May 2021

To: Chair and Members of Van Community Council.

You are summoned to attend a Remote Video Conference Full Council Meeting to be undertaken by Van Community Council using MS Teams on **Thursday 20th May 2021, following the Annual meeting at 6 p.m.**

If you are unable to attend, please contact the Clerk on clerk@vancc.co.uk or 07387 885132 to advise in advance of the meeting.

In line with legislation, all community council meetings are open to members of the public and press to attend. During current Covid restrictions, please contact the Clerk in advance of the meeting to advise that you wish to attend, and appropriate arrangements will be made. Members of the public cannot speak during the meeting.

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

Marcia Jones
Clerk to the Council/ Clerc Y Cyngor

AGENDA

1. Police & Community Safety Matters

2. To welcome a new Member for Lansbury ward, note Member attendance and to receive any apologies.

3. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.

To Note; 'Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with other member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds.

4. Minutes

To receive, and if approved, to sign the minutes of the ORDINARY FULL COUNCIL meeting held on 15th April 2021 as an accurate record.

5. Matters arising from the ORDINARY FULL COUNCIL meeting held on 15th April 2021

6. Financial Matters

6.1 To receive, confirm and approve bank reconciliation, Statement 103 to 30th April 2021.

6.2 To receive, confirm and approve list of payments for May 2021.

6.3 To receive and consider requests for financial assistance.

NONE

7. Audit Year Ended 31st March 2021

7.1 To receive and note internal auditor's report, in respect of the internal audit for year ended 31st March 2021

7.2 To receive and note bank reconciliation which verifies box 9 of the Annual return.

7.3 To receive and approve the Annual Return.

A Council resolution is required for approval and agree arrangements for the Presiding Chair to sign the Annual Return to certify.

8. To consider the purchase of a suitable copier/scanner

9. To receive an update on the casual vacancy for Porset Ward

10. To receive an update on Christmas lighting 2021

11. To receive an update on the summer play provision 2021

12. To consider the provision of waste and recycling bins on the 'stretch' in Lansbury Park

13. To receive an update on events held for Mental Health Awareness week - 16th to 19th May 2021

14. To receive and note the Clerk's update, including

- Meetings, training and events attended since last meeting.
- Correspondence received.

15. Planning Applications

To receive & consider planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date. Late application may be submitted at the meeting

NONE

16. Next Meeting Date