



VAN COMMUNITY COUNCIL/CYNGOR CYMUNED Y FAN

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NOTICE OF FULL COUNCIL MEETING

11th May 2022

To: Chair and Members of Van Community Council.

You are summoned to attend a Remote Video Conference Full Council Meeting to be undertaken by Van Community Council using MS Teams on **Wednesday 18th May 2022, following the Annual meeting at 6 p.m.**

If you are unable to attend, please contact the Clerk on clerk@vancc.co.uk or 07387 885132 to advise in advance of the meeting.

In line with legislation, all community council meetings are open to members of the public and press to attend. During current Covid restrictions, please contact the Clerk in advance of the meeting to advise that you wish to attend, and appropriate arrangements will be made. Members of the public cannot speak during the meeting.

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

Michelle Moore
Clerk to the Council/ Clerc Y Cyngor

Or phone in (audio only)
020 7660 8459
Phone Conference ID: 421 049 342#

AGENDA

1. Police & Community Safety Matters

2. To welcome all new Members, note Member attendance and to receive any apologies.

3. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.

To Note; 'Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with other member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds.

4. Minutes

To receive, and if approved, to sign the minutes of the ORDINARY FULL COUNCIL meeting held on 17th March 2021 as an accurate record.

5. Financial Matters

5.1 To receive, confirm and approve bank reconciliation, bank Statement to 31st March 2022

5.2 To receive, confirm and approve bank reconciliation, bank Statement to 30th April 2022.

5.3 To receive, confirm and approve list of payments for March 2022.

5.4 To receive, confirm and approve list of payments for April 2022.

5.5 To receive, and note the end of year accounts for 2021-2022

5.6 To receive and consider requests for financial assistance.

NONE

6. Audit Year Ended 31st March 2022

6.1 To receive and note internal auditor's report, in respect of the internal audit for year ended 31st March 2022

6.2 To receive and note bank reconciliation which verifies box 9 of the Annual return.

6.3 To receive and approve the Annual Return.

A Council resolution is required for approval and agree arrangements for the Presiding Chair to sign the Annual Return to certify.

7. Annual Report 2021-2022

8. Clerk's Report

10. Community Engagement

To consider how to promote community engagement.

11. Planning Applications

To receive & consider planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date. Late application may be submitted at the meeting

NONE

12. Items for next Agenda

13. Date of Next meeting