



VAN COMMUNITY COUNCIL

CYNGOR CYMUNED Y FAN

Michelle Moore
Clerk to the Council/Clerc Y Cyngor
Email: clerk@vancc.co.uk
Tel/Ffon: 07387 885132
C/O 25 Heol Erw y Rhos, Caerphilly. CF83 3QX

NOTICE OF FULL COUNCIL MEETING

1st September 2022

To: Chair and Members of Van Community Council.

You are summoned to attend a Full Council Meeting to be undertaken by Van Community Council on **Thursday 8th September 2022, at 6 pm, at Van Community Centre.**

This is available remotely via MS Teams on request.

If you are unable to attend, please contact the Clerk on clerk@vancc.co.uk or 07387 885132 to advise in advance of the meeting.

In line with legislation, all community council meetings are open to members of the public and press to attend. Please contact the Clerk in advance of the meeting to advise that you wish to attend, and appropriate arrangements will be made. Members of the public cannot speak during the meeting.

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

Michelle Moore
Clerk to the Council/ Clerc Y Cyngor

AGENDA

- 1. To note Member attendance and to receive any apologies**
- 2. Police & Community Safety Matters**
- 3. Guest Speaker – Shauna Fire Safety Officer**
- 4. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**

To Note; 'Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with other member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds.
- 5. Minutes**

To receive, and if approved, to sign the minutes of the ORDINARY FULL COUNCIL meeting held on 21st July 2022 as an accurate record.
- 6. Financial Matters**
 - 6.1 To receive, confirm, approve bank Statement 124 and 75 to 31st July 2022.
 - 6.2 To receive, confirm and approve bank reconciliations and list of payments for July 2022.
 - 6.3 To receive quotes for the outside plug at Van Community Centre.
 - 6.4 To receive and request financial assistance from Gwent Police.
 - 6.4.1 To receive an update on the Twinning Association and Thriving Communities application for financial assistance.
- 7. To receive an update from the CIL sub-committee**
- 8. To receive and approve a new Training Policy**
 - 8.1 To receive and approve a new Training Plan**

The Local Government and Elections Act 2021 Section 67 requires community councils to make and publish a plan about the training provision for its members and to be published by 5th November 2022.
- 9. To review and approve the Financial Regulations adopted at the AGM 18th May 2022**
- 10. To consider the publication of a newsletter to address the lack of volunteer support and to promote Van Community Council**
- 11. To receive an update on the Christmas Lights outside St James School for 2022**
- 12. Clerk's Report**
- 13. Community Engagement**

13.1 To discuss the provision of a Christmas hamper to a Community Champion in each ward and to receive a draft of Nomination Form.

13.2 To discuss a Christmas party for December 2022

13.3 To discuss a weekly/ fortnightly Coffee morning at Van community Centre- (once a month this could be used to raise funds for a charity chosen by residents. This was suggested by a resident.) To receive a draft poster.

14. Planning Applications

To receive & consider planning applications. Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date. Late application may be submitted at the meeting

Case Ref	22/0632/FULL	Site Area: 1181m ²
Location	Porset Farm Old Bedwas Road Porset Caerphilly CF83 3RZ (UPRN 000043035775)	
Proposal	Erect single storey rear extension	
Case Officer	Chantalle Lamnea ☎ 07874 641747	lamnec@caerphilly.gov.uk
Ward	St James Map Ref: 316683 (E) 188312 (N)	Expected: Delegated

15. Items for the next Agenda

16. Date of Next meeting

Thursday 20th October 2022 and to confirm venue.