



VAN COMMUNITY COUNCIL

2022-2023 TRAINING PLAN

The Local Government and Elections Act 2021 Section 67 requires community councils to make and publish a plan about the training provision for its members. The first training plan is to be published by 5th November 2022.

There are areas which all councils should ensure that they have sufficient skills and understanding in. These are:

- Basic induction for councillors
- The Code of Conduct for members of local authorities in Wales.
- Financial management and governance.

In addition to these areas, the council will want to consider if there are new challenges and opportunities it may wish to explore, such as those offered by the general power of competence. In which case, it may decide there are new skills for councillors and clerks to attain.

The plan should provide, as a minimum, information about:

- The type of training,
- Numbers participating
- The timeframe over which the training is expected to be completed
- The overall cost of the training.

CLERK	
The Clerk to undertake New Clerk training as offered by SLCC at present	On appointment
The Clerk to undertake staff appraisal to develop training needs	Annually
The Clerk is to undertake the following, for which the Council will provide financial support: <ol style="list-style-type: none"> 1. ILCA - Introduction to Local Council Administration 2. FILCA - Financial Introduction to Local Council Administration 3. ILCA to CILCA course 4. CILCA - Certificate in Local Council Administration 	On going
The Clerk is encouraged to undertake any relevant training that deems appropriate	On-going

The Clerk is encouraged to read regular publications and update from internet Websites: <ol style="list-style-type: none"> 1. SLCC 2. The Clerk 3. OVW 	Monthly
There must be record of all training by the Clerk and Council and this is to be published in the annual report	On-going
Council to allocate a training budget to cover provision of training activities, attendance at conferences and training publications for members & the Clerk	Annually

COUNCILLORS	
All Councillors are provided with an Induction Pack following a Local Council Election	On Election to Office
All New Councillors are encouraged to attend New Councillor Induction Course	On election to office Including those Co-opted
All Councillors are to attend Code of Conduct training within 6 months of the delivery of their declaration of acceptance of office. (Standing Order No 13b)	On Election to Office Including those Co-opted
All Councillors are encouraged to attend conferences and training events as appropriate to members and Councils needs and responsibilities	Annually
Councillors elected to sub-committees are encouraged to attend training applicable to the committees needs	
All Councillors to have access to and encouraged to read the following publications: <ul style="list-style-type: none"> • The Good Councillors Guide • Governance and Accountability – A Practitioners Guide 	On Election to Office