

VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Minutes of the Full Council Meeting @ Van Community Centre

Thursday 17th November 2022

Present:

In person: Chair Elaine Forehead, Vice Chair Anne Broughton-Pettit, Cllr John Pettit, Cllr Lynne Hughes, Cllr Jeff Grenfell, Cllr Sheila Newbury, Cllr Matthew Ferris

By Phone: None

Apologies: Cllr Sheila Jones, Cllr Christine Forehead

In Attendance: Michelle Moore (Clerk)

2. Police & Community Safety

In attendance CSO Sarah Barbour and CSO Elliot Williams.

Received police report.

Note

In conjunction with the Fire Service, the unofficial Bonfire night on Lansbury Park, was a good evening.

3. Fire Service & Community safety

In attendance Shauna Walker.

Apologies from Julian Lloyd Station Commander.

Resolved: To arrange a strategy meeting in September for bonfire night between housing, VanCC, the police and the fire service.

4. Declarations of Interest

None

5. Minutes

The minutes of the remote ORDINARY FULL COUNCIL meeting held on 20th October 2022 were agreed as an accurate record.

6. Financial matters

6.1 Bank Statements for October

Received and agreed.

6.2 Bank Reconciliation and Payments for October

Received and agreed.

6.3 Request for Financial Assistance from Urdd National Eisteddfod

Received and noted.

7. Newsletter

7.1 Heading title-VAN NEWS

7.2 Format size-A5

7.3 Number of pages- 4

7.4 Content to include

- i Information on the Cwtch Café, held at Van Community Centre
- ii Successful grant applications-Bridging Together and the Caerphilly Twinning Association
- iii The Community Champion

8. To receive draft Terms of Reference for sub-committees and working groups

Received and approved.

9. To receive a draft Volunteer Policy, Form, Risk Assessment and Induction Brief

Resolved: The clerk to contact OVW, with reference to page 3, health and safety

'Are we legally allowed to ask this question?

What are the GDPR implications, and do they have any suggestions.

10. To receive an updated CIL action plan and an update on the DEFIB from Cllr John Petitt

There has been NO meeting and NO progress on either.

Note

Cllr Jeff Grenfell and Cllr Sheila Jones are in the process of pinpointing locations for planters.

11. The provision of Christmas Lights at Van Community Centre

Resolved: A maximum donation of £30 has been approved.

12. To receive an update on the Christmas Lights outside St James School

Received.

Action: Clerk to contact the contractors to confirm an installation date.

13. To receive an update on the Orchard Pack and Soil Analysis for Land at Van Terrace

Resolved: To utilise the benches and possibly the over spill of bulbs in another area in the ward.

14. Clerks report

14.1 Approved new salary award

14.4 TCCLC meeting feedback from Cllr Lynne Hughes-the number of vacancies for community wardens, the rotation of attendants for car parks and turning streetlights off, are to be submitted in the area meeting by the TCCLC representative.

15. Community Engagement

Resolved: To donate Selection Boxes to the Christmas breakfast mornings at Van Community Centre.

Approximately 100.

16. Planning

Noted

Case ref 22/0827/FULL

17. Items for next agenda

17.1 Newsletter, and to include a discussion of a Welsh publication.

Note

Clr Jeff Grenfell has offered to translate.

17.2 To include the playscheme as a running item.

**18. To consider the approval of Plenary Powers for the Chair and the Clerk over the Christmas Recess
Approved.**

Note

Council approves Financial Assistance in advance, to COLE COURT in receipt of the completed application form.

19. Date of next meeting

Thursday 19th January 2022 @ Van Community Centre

Chair Elaine Forehead



Clerk