



# VAN COMMUNITY COUNCIL

CYNGOR CYMUNED Y FAN

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## NOTICE OF FULL COUNCIL MEETING

9<sup>th</sup> February 2023

To: Chair and Members of Van Community Council.

You are summoned to attend a Remote Video Conference Full Council Meeting to be undertaken by Van Community Council using **MS Teams** on **Thursday 16<sup>th</sup> February 2023 at 6pm**

If you are unable to attend, please contact the Clerk on [clerk@vancc.co.uk](mailto:clerk@vancc.co.uk) or 07387 885132 to advise in advance of the meeting.

*In line with legislation, all community council meetings are open to members of the public and press to attend. Please contact the Clerk in advance of the meeting to advise that you wish to attend, and appropriate arrangements will be made. Members of the public cannot speak during the meeting.*

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

Michelle Moore  
Clerk to the Council/ Clerc Y Cyngor

## AGENDA

1. **To note Member attendance and to receive any apologies**
2. **Police & Community Safety Matters**
3. **Fire Service & Community Safety Matters**
4. **Guest speaker-Bekki Miller, Playsufficiency**
5. **Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**

*To Note; 'Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with other member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds.*

6. **Minutes**

To receive, and if approved, make arrangements to sign the minutes of the ORDINARY FULL COUNCIL meeting held on the 19<sup>th</sup> January 2023 as an accurate record.

7. **Financial Matters**

7.1 To receive, confirm, and approve Bank Statements 81,133 January 2023

7.2 To receive, confirm and approve Bank Reconciliations and list of Payments for January 2023

7.3 To receive and consider requests for financial assistance.

NONE

8. **To discuss a reserves policy in alignment with our budget for 2023-2024**
9. **To receive and discuss Microsoft 365 Commitment Renewal :60day notice**
10. **To receive an update on Orchard Project**
11. **To confirm the cancellation of producing a Newsletter**
12. **To receive information on the provision of Hybrid Council meetings**
13. **To receive an update from CIL committee**
14. **To revisit and discuss the introduction of Community Champion Award and to receive a draft application and certificate**
15. **To receive an update on the proposed PLAYCHEME for the summer 2023**

**16. Training for CLLRS**

16.1 Cllr John Pettit to discuss member training

**17. Clerk's Report**

**18. Community Engagement**

To consider how to promote community engagement and develop action plans for possible new projects.

**19. Planning Applications**

To receive & consider planning applications. Comments or enquiries must be emailed to [planadmin@caerphilly.gov.uk](mailto:planadmin@caerphilly.gov.uk) within 21 days of receipt of the email date. Late application may be submitted at the meeting

**20. Items for the next Agenda**

Playscheme

Training for CLLRS

**21. Date of Next meeting**

Thursday 16<sup>th</sup> March 2023 @ Van Community Centre 6pm