

VAN COMMUNITY COUNCIL
CYNGOR CYMUNED Y FAN
Minutes of the VIRTUAL Full Council Meeting
Thursday 16th February 2023

Present:

Virtual: Cllr Elaine Forehead, Cllr Ann Broughton-Pettit, Cllr Lynne Hughes, Cllr Jeff Grenfell, Cllr Sheila Newbury, Cllr Matthew Ferris, Cllr Sheila Jones, Cllr Christine Forehead, Cllr John Pettit

In Attendance: Michelle Moore (Clerk)

2. Police & Community Safety

In attendance CSO Sarah Barbour

Received police report

Note

The trip to Meadow Farm confirmed for 25th February 2023

3. Fire Service & Community safety

In attendance Shauna Walker

No fires reported

Note

Heddu Bach will be at Caerphilly Fire Station 24th March

4. Guest speaker-Bekki Miller, Playsufficiency

Brief summary

Her role is to manage the 3 yearly playsufficiency assessment across CCBC and to raise the profile of free play
Lansbury Park is named in the Enviromental Enhancement Action Plan-Bekki has agreed to forward this onto
Cllr E Forehead

A free session at VanCCentre is taking place on Monday-there is no commitment for more projects

5. Declarations of Interest

None

6. Minutes

The minutes of the remote ORDINARY FULL COUNCIL meeting held on 19th January 2023 were agreed as an accurate record.

7. Financial matters

7.1 Bank Statements for January

Received and agreed

7.2 Bank Reconciliation and Payments for January

Received and agreed

7.3 To receive and request for Financial Assistance

None

8. To discuss a reserves policy in alignment with our budget for 2023-2024

Resolved: To revisit in April when the end of year accounts are finalised

9. To receive and discuss Microsoft 365 Commitment Renewal :60day notice

Resolved: To set up independent email addresses and trial for the next few weeks

Evaluate their success at the next meeting

The *expectation* being a positive one and the *result*- NOT having to renew all the licenses

Action: Clerk to set up and send all correspondence to the current and new addresses

10. To receive an update on Orchard Project

Note

Fruit Trees will be delivered 24th February 10am

The bulbs are earmarked to be planted on Monday

Cllr J Grenfell has offered to start planting some of the 320 bulbs on Sunday

Chair requested Cllrs to support and attend the planting of the trees, alongside Cllr S Jones on Friday

Council would like to thank Cllr Sheila Jones for her dedication and on-going hard work to make this project a success

Resolved: Cllr M Ferris to provide a presentation, and discuss a memorial dedicated to WW1, at the site at our next meeting

11. To confirm the cancellation of producing a Newsletter

Resolved: To revisit in April when have a recap of the past financial year and events

Note

Council would like to thank Cllr L Hughes for her work on this

12. To receive information on the provision of Hybrid Council meetings

Resolved: To continue as we are and explore all possible options with the co-operation of the VanCCentre

13. To receive an update from CIL committee

Resolved: Dissolve the Cil sub-Committee

Note

Cllr J Grenfell provided costings for planters-£450 plus VAT and Delivery

(This would be a long-term investment)

Council were made aware VanCCentre do not want planters in front of the VanCCentre gate

A possible location for the installation of a Defibrillator- the Uniform Exchange on Lansbury stretch

14. To revisit and discuss the introduction of Community Champion Award and to receive a draft application and certificate

Resolved: To revisit again in the next meeting with the view to laying out specific criteria needed for the awards

15. To receive an update on the proposed PLAYCHEME for the summer 2023

Cllr E Forehead is awaiting an update from Sarah Mutch

Note

There are investors willing to operate a playscheme in the ward

St James school is planning to offer a playscheme for those with disabilities

16. Training for CLLRS

Moved to the next meeting

17. Clerk's Report

Noted

18. Community Engagement

Action: Clerk to arrange a TEAMS meeting for 6pm in two weeks' time to discuss community mapping

19. Planning Applications

None

20. Items for the next Agenda

Playscheme

Training for CLLRS

Presentation and discussion on a possible memorial at the land at van terrace

Revisit the Local Champion Awards

21. Date of Next meeting

Thursday 16th March 2023 @ Van Community Centre 6pm

Chair Elaine Forehead



Clerk