VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN

Minutes of the VIRTUAL Full Council Meeting

Thursday 16th March 2023

Present:

Virtual: Cllr Elaine Forehead, Cllr Christine Forehead, Cllr Matthew Ferris, Cllr Lynne Hughes, Cllr Jeff Grenfell, Cllr Anne Broughton Pettit, Cllr Sheila Jones, Cllr Sheila Newbury **Apologies:** Cllr John Pettit **In Attendance:** Clerk, Michelle Moore

2. Police & Community Safety Matters

In attendance CSO Sarah Barbour Police report noted and it was agreed that CSO S Barbour would contact Highways, Dean Smith, with a letter of support from her inspector.

3. Fire Service & Community Safety Matters

None

4. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.

None

5. Minutes

The minutes of the ORDINARY FULL COUNCIL meeting held on the 16th February 2023 were agreed as an accurate record.

6. Financial Matters

6.1 Bank Statements for February

Received and agreed

6.2 Bank Reconciliations, and Payments for February

Received and agreed

6.3 Action: Clerk to request an application form to be completed

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6.5 **Resolved:** Application from Bridging Together approved £500.

Action: Clerk to request if they can take some photos

Note

The clerk will not request application forms to be completed from organisations that clearly have in excess of £10,000

7. To confirm the OVW renewal membership (payable in April 2023)

Resolved: Clerk to pay £868

8. To discuss Microsoft 365 Commitment Renewal, and the trial of the NEW email addresses Resolved: Clerk to cancel the renewal of Cllr email licenses with immediate effect

9. To receive and discuss the Educational Grant and its provision on the budget **Resolved:** To allow students up to the age of 21 to apply

10. To receive and consider a Draft Grant Evaluation Form

Resolved: To make this a term and condition on the application for financial assistance and the clerk to amend the financial assistance policy to reflect this

Resolved: To clerk to include the number and age of beneficiaries on the from

11. To receive an update on Orchard Project

Deferred to the next meeting

12. To receive and consider adding *timeframe* to the adopted Local Model Resolution Protocol

Resolved: The clerk must receive within 10days in writing, from the time of the issue **Resolved**: To treat each one independently

Resolved: To respond with an update within 28 days and to try and conclude in a timely manner

13. To revisit and discuss the introduction of Community Champion Award Resolved:

- 13.1 Number of awards -Three
- 13.2 To purchase vouchers from local businesses and to ask for possible donations nearer the date
- 13.3First award £50x2 Runners up £25
- 13.4 Budget for an award presentation -£200
- 13.5 Confirmed date for last applications -1st September 2023

13.6 The poster, application form, terms and conditions to be publicized on the website and in the notice boards, from April 1st

14. To receive an update on the proposed PLAYCHEME for the summer 2023

Resolved: Cllr Elaine Forehead will readdress the playscheme proposed at St James, so that all children be included in the ward

15. Clerk's Report

Received and noted

16. Community Engagement

Resolved: Cllr Anne Broughton-Pettit and Cllr Sheila Jones to provide a short presentation on community mapping in the next meeting

Resolved: To invite Tracey Davies, Chair of the Allotments, as a guest speaker

17. To receive applications and consider the candidate for the Casual Vacancy for Lansbury

Resolved: By a majority vote, Sharon Harris to fill the casual vacancy and the Clerk to notify all the applicants of the result

18. To discuss and consider (6mth review) Clerks hours

Resolved: To remain as they are, with a review in 6mths

19. Items for the next Agenda

Playscheme Orchard, Van Terrace Community mapping presentation Cllr remuneration

20. Date of Next meeting

Thursday 20th April 2023 @ Van Community Centre 6pm