Michelle Moore

Clerk to the Council/Clerc Y Cyngor

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C/O 25 Heol Erw y Rhos, Caerphilly. CF83 3QX

**NOTICE OF FULL COUNCIL MEETING**

 13th April 2023

To: Chair and Members of Van Community Council.

You are summoned to attend a Full Council Meeting to be undertaken by Van Community Council on **Thursday 20th April 2023, at 6 pm, at Van Community Centre**

If you are unable to attend, please contact the Clerk on clerk@vancc.co.uk or 07387 885132 to advise in advance of the meeting.

*In line with legislation, all community council meetings are open to members of the public and press to attend. Please contact the Clerk in advance of the meeting to advise that you wish to attend, and appropriate arrangements will be made. Members of the public cannot speak during the meeting.*

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

M Moore

Michelle Moore

Clerk to the Council/ Clerc Y Cyngor

**AGENDA**

1. **Police & Community Safety Matters**
2. **Fire Service & Community Safety Matters**

**3.** **Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**

To Note; ‘*Members are referred to, and shall observe, the provisions of the Van Council’s Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with other member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds.*

**4.** **To formally approve the Absence of Cllr John Pettit and consider a review in September 2023**

**5.** **To note Member attendance and to receive any apologies**

**6.** **Minutes**

To receive, and if approved, sign the minutes of the ORDINARY FULL COUNCIL meeting held on the 16th March 2023 as an accurate record.

**7.** **Financial Matters**

7.1 To receive, confirm, and approve Bank Statements 83,137 March 2023

7.2 To receive, confirm and approve Bank Reconciliations, Payments for March 2023

7.3 To receive, and note the end of year accounts for 2022-2023

7.4 To receive renewal reminder for ICO

7.5 To receive renewal information for Insurance from UK Community Renewals

7.6 To receive appeal letter from Cllr Liz Aldworth and consider her request for financial assistance

**8.** **To receive Audit Wales certificate and report for 2021-2022**

**9.** **To receive and consider members allowance policy**

**10.** **To consider adopting the Tennis Lessons project for pupils at St James school for August 2023**

**11.** **To receive an update on the proposed PLAYSCHEME for the summer 2023**

**12.** **Clerk’s Report**

**13.** **To discuss and review the Van Ward boundary/maps**

**14.** **Community Engagement**

14.1 A Presentation and discussion on community mapping by Cllr Anne Pettit and Cllr Sheila Jones

14.2 A Presentation and discussion on a possible memorial dedicated to WW1, at the land at Van Terrace by Cllr Matthew Ferris

**15.** **Items for the next Agenda**

Annual Report

Annual Return

**16.** **Date of Next meeting**

AGM Thursday 18th May2023 @ Van Community Centre 6pm

Followed by the Full council meeting