Michelle Moore

Clerk to the Council/Clerc Y Cyngor

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C/O 25 Heol Erw y Rhos, Caerphilly. CF83 3QX

**NOTICE OF FULL COUNCIL MEETING**

14th September 2023

To: Chair and Members of Van Community Council.

You are summoned to attend a Full Council Meeting to be undertaken by Van Community Council on **Thursday 21st September 2023, at 6 pm, at Van Community Centre**

If you are unable to attend, please contact the Clerk on [clerk@vancc.co.uk](mailto:clerk@vancc.co.uk) or 07387 885132 to advise in advance of the meeting.

*In line with legislation, all community council meetings are open to members of the public and press to attend. Please contact the Clerk in advance of the meeting to advise that you wish to attend, and appropriate arrangements will be made. Members of the public cannot speak during the meeting.*

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

***M Moore***

Michelle Moore

Clerk to the Council/ Clerc Y Cyngor

**AGENDA**

**FULL COUNCIL MEETING**

**Thursday 21ST September 2023**

1. **Police & Community Safety Matters**
2. **Fire Service & Community Safety Matters**

**3.** **Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**

To Note; ‘*Members are referred to, and shall observe, the provisions of the Van Council’s Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with other member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds.*

**4. To note Member attendance and to receive any apologies**

**5.** **Minutes**

To receive, and if approved, sign the minutes of the ORDINARY FULL COUNCIL meeting held on 20th July 2023 as an accurate record

**6.** **Financial Matters**

6.1 To receive, confirm, and approve Bank Statements July and August 2023

6.2 To receive, confirm and approve Bank Reconciliations, Payments for July and August2023

6.3 To receive request for financial assistance-NONE

**7.** **To receive and review Welsh Language Policy**

**8.** **To receive and review Equality Policy**

**9.** **To receive and review Standing Orders -designed to comply with all relevant legislation including the Local Government and Elections (Wales) Act 2021. (May 2023)**

**10.** **To receive and review the Community Champion Awards**

10.1 To discuss the award night-Thursday 16th November, (also next full council meeting at Van Community Centre)

**11.** **To** **discuss the Community Engagement Event Monday 30th October**

11.1 To discuss the Community Engagement Survey

11.2 To consider an invitation to Cowsheds to discuss Caerphilly 2035

**12.** **To discuss -CIL projects**

12.1 To discuss the DEFIB and other location options ((a)outside Van Allotments, (b)outside Uniform Exchange)

12.2 To consider the installation of a Van Community Information NOTICE BOARD outside Van Allotments (request made by Tracey, Van Allotments)

**13.** **To discuss and review the Clerk's hours**

**14.** **Clerk’s Report**

**15.** **Planning**

16 Darren Close Porset Caerphilly CF83 3BZ

GRID REFERENCE - 316992(E) 188251(N)

Construct a pitched roof dormer to front elevation to extend floor space to bedroom and family bathroom

**16.** **To review and discuss leave of absence for Cllr John Pettit**

**17.** **Items for the next Agenda**

To finalise arrangements for the Community Champion Awards Night -Thursday 16th November (FCM@6pm)

**18.** **Date of Next meeting**

Thursday October 19th Via MS TEAMS @ 6pm