



# **VAN COMMUNITY COUNCIL CYNGOR CYMUNED Y FAN MINUTES FULL COUNCIL MEETING Thursday 19<sup>th</sup> October 2023**

Cllr Christine Forehead elected to chair for this evenings meeting

## **1. Police & Community Safety Matters**

Noted: Received police report

## **2. Fire Service & Community Safety Matters**

Nonattendance

## **3. Guest Speaker-Hannah Davies CCBC**

Action: Information on available funding through CCBC to be forwarded to the clerk

Noted: Applying for and providing Christmas lunch, to be delivered on Christmas day, was discussed

Agreed: Cllr Matthew Ferris to research possible venues

**18.15** Cllr Christine Forehead unexpectedly left the meeting due to IT problems and Cllr Lynne Hughes elected to continue as chair for the rest of the meeting

## **4. Declarations of Interest**

None

## **5. To note Member attendance and to receive any apologies**

### ***In Attendance:***

Cllr Anne Broughton Pettit

Cllr Christine Forehead

Cllr Jeff Grenfell

Cllr Lynne Hughes

Cllr Matthew Ferris  
Cllr Sharon Harris  
Cllr Sheila Jones  
Cllr Sheila Newbury  
Clerk (Michelle Moore)

**Apologies:**

Approved Absence Cllr John Pettit  
Cllr Elaine Forehead

**6. Minutes**

The minutes of the Ordinary Full Council meeting held on 21<sup>st</sup> September 2023 were agreed and arrangements made to be signed by the chair as an accurate record

**7. Financial Matters**

7.1 Received and agreed  
7.2 Received and agreed  
7.3 None

**8. To receive, review and discuss the Budget & Precept for 2024-2025**

**Resolved:** To summons council to a meeting in December to finalise the budget

**9. To receive Grant Evaluation Form-Caerphilly Athletic Football Club**

**Resolved:** Clerk to contact Caerphilly Athletic Football Club, to invite them to apply for further funding to build on their success of this project

**10. Community Champion Awards**

10.1 Trophies/Certificates

**Resolved:**

Column star trophy for winner @ £30

Two Round trophy for runners-up T1774 @ £24.50 plus engraving £5

Hall hire @ £20 per hour plus £12 kitchen for the session

Wording as per draft logo provided by Everson

Clerk to arrange / purchase and be reimbursed

Certificates to be produced by Clerk-option 2

Bouquets of flowers x3- to be purchased locally on the day of the awards at maximum £30 for all three

10.2

Arrangements for the evening

**Resolved:**

Basic agenda for monthly meeting 16<sup>th</sup> November and to be held at 18:00- 18:45 in the Phoenix Room

Agreed: Catering Budget set at £100 and to be arranged by the Chair and Clerk

Agreed: As this is a first-time event, the budget needs to be monitored and re-defined if necessary

Action: Clerk to invite guests to arrive from 7pm

Guests to include-nominators, nominees, all volunteers at VanCCentre , GAVO representative, The Observer

*In pursuance of the power conferred S137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure above satisfies the requirements of the section*

**11. To discuss the Community Engagement Event 10<sup>th</sup> November 2023**

Noted: Confirmed-Time of event 10.30 to 12.30

Venue -in both the Main Hall and Phoenix Room of the Van Community Centre

**12. To discuss -CIL projects**

12.1 To receive an update on -DEFIB

Noted

12.2 To receive quotes for - NOTICE BOARD

**Resolved:** Clerk to order -

Quote 28257/1 @ £1542.60

PDN 2-bay 4A4 man-made timber noticeboard for Fence Mounting

VAN COMMUNITY COUNCIL header in GOLD /ARIEL lettering

Noted: Delivery address not confirmed

Noted: Installation not included

**13. To discuss a PLAYScheme for 2024**

**Resolved:** To be deferred to January agenda

**14. Clerk's Report**

14.2 Christmas lights

Action: Clerk to contact CCBC Tom Llewelyn on confirmation electricity box on Lansbury stretch is in order

14.6 Email -WREATH 13/10/23

**Resolved:** Cllr Matthew Ferris to arrange to purchase the wreath ,with Elaine Thomas, and take ownership until Remembrance Day

**15. Items for the next Agenda in December**

To finalise the budget

**16. Date of Next meeting**

16<sup>th</sup> November 2023 @ Van Community Centre 18:00-18:45hrs

Chair

Clerk

*M Moore*