



**VAN COMMUNITY  
COUNCIL  
CYNGOR CYMUNED Y  
FAN**

**Michelle Moore**  
Clerk to the Council/Clerc Y Cyngor  
Email: [clerk@vancc.co.uk](mailto:clerk@vancc.co.uk)  
Tel/Ffon: 07387 885132  
C/O 25 Heol Erw y Rhos, Caerphilly. CF83 3QX

---

**MINUTES  
FULL COUNCIL MEETING  
Tuesday 12<sup>th</sup> December 2023**

**1. To note Member attendance and to receive any apologies**

***In Attendance:***

Cllr Anne Broughton -Pettit  
Cllr Elaine Forehead  
Cllr John Pettit  
Cllr Lynne Hughes  
Cllr Matthew Ferris  
Cllr Sheila Jones  
Cllr Sheila Newbury  
Cllr Sharon Harris  
Clerk Michelle Moore

***Apologies:***

Cllr Christine Forehead  
Cllr Jeff Grenfell

**2. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**

None

**3. Minutes**

The minutes of the ORDINARY FULL COUNCIL meeting held on 16th November 2023 were agreed and arrangements made to be signed by the chair, as an accurate record

**4. To receive and discuss the Precept and Budget 2024-2025**

**Resolved:** precept of £31,000 / and to adopt the budget with agreed amendments

**6. To confirm location –installation Cabinet/Defib**

**NOTE**

Still awaiting estimate/quote for installation

**5. Date of Next meeting**

Thursday 18th January 2024 via TEAMS @ 6pm

Clerk *M Moore*

Chair