



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y
FAN**

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NOTICE OF FULL COUNCIL MEETING

14th March 2024

To: Chair and Members of Van Community Council.

You are summoned to attend a Full Council Meeting to be undertaken by Van Community Council on Thursday 21st March 2024, at 6 pm, in Van Community Centre

If you are unable to attend, please contact the Clerk on clerk@vancc.co.uk or 07387 885132 to advise in advance of the meeting.

In line with legislation, all community council meetings are open to members of the public and press to attend. Please contact the Clerk in advance of the meeting to advise that you wish to attend, and appropriate arrangements will be made. Members of the public cannot speak during the meeting.

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

M Moore

Michelle Moore
Clerk to the Council/ Clerc Y Cyngor

AGENDA

FULL COUNCIL MEETING

Thursday 21st March 2024

1. **To note Member attendance and to receive any apologies.**
2. **Police & Community Safety Matters**
3. **Fire Service & Community Safety Matters**
4. **Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**

To Note; *'Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with other member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds.*

5. **Minutes**

To receive, and if approved, arrange to sign the minutes of the ORDINARY FULL COUNCIL meeting held on 15th February 2024 as an accurate record.

6. **Financial Matters**

- 6.1 To receive, confirm and approve Bank Statements January 153, 93; February 154, 94
- 6.2 To receive, confirm and approve Bank Reconciliations, Payments for January 2024, February 2024
- 6.3 To receive request for financial assistance from Caerphilly and District Twinning Association
- 6.4 To receive request for financial assistance from Gwyl Caerphilly Festival/The Wingfield Hotel
- 6.5 To receive request for financial assistance from Caerphilly Rugby Club
- 6.6 Clerk and members to complete "change the primary user" HSBC form on-line.
- 6.7 Clerk and Signatories to complete and sign cheques- to fulfil as many outstanding payments as possible.

7. **To receive an update from Cllr Matthew Ferris on *Keep Wales Tidy***

8. **To consider and discuss how to promote Community Engagement**

9. **Planning Application**

Comments or enquiries must be emailed to planadmin@caerphilly.gov.uk within 21 days of receipt of the email date-8th March 2024.

Case Ref. 24/0154/OUT Site Area: 254m²

Location: 100 Pen-y-cae Caerphilly CF83 3BY (UPRN 000043035334)

Proposal: Erect 3-bedroom dwelling, to include off-street parking

Case Officer: Lorna Berrow (01443 864429) : berrol@caerphilly.gov.uk

Ward: Van Map

Ref: 316682 (E) 187777 (N)
Expected Decision Level: Delegated

10. Clerk's Report

11. To receive How to Evaluate a Clerks Job(SLCC) and to consider the most appropriate band

12. Items for the next agenda

12.1 To receive end of year accounts 2023-2024

13. Date of Next meeting

Thursday 18th April, at Van Community Centre 6pm