



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y
FAN**

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**AGENDA
FULL COUNCIL MEETING
Thursday 16th May 2024**

- 1. To note Member attendance and to receive any apologies.**
- 2. Police & Community Safety Matters**
- 3. Fire Service & Community Safety Matters**
- 4. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**

To Note; 'Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with other member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds.

5. Minutes

To receive, and if approved, arrange to sign the minutes of the FULL COUNCIL meeting held on 18th April 2024 as an accurate record.

6. Financial Matters

6.1 To receive, confirm and approve Bank Statements April 24

6.2 To receive, confirm and approve Bank Reconciliations, Payments for April 2024

6.3 To receive further information from Caerphilly & District Twinning Association regarding their financial assistance request 21st March 2024

7. Audit Year Ended 31st March 2024

7.1 To receive and note internal auditor's report, in respect of the internal audit for year ended 31st March 2024

7.2 To receive and note bank reconciliation which verifies box 9 of the Annual return.

7.3 To receive and approve the Annual Return.

A Council resolution is required for approval and agree arrangements for the Presiding Chair to sign the Annual Return to certify.

8. **To receive and confirm the updated budget based on the End of Year figures March 31st 2024**
9. **To receive and confirm Insurance renewal 1st June 2024-31st May 2025 at £889.02**
10. **To receive and approve the Annual Report 2023-2024**
11. **To receive feedback on Skateboard Academy free sessions April 5th and consider more sessions in July and August**
12. **To receive and consider grant evaluation form -Create Caerphilly Skills and Wellbeing**
13. **To discuss the remembrance project at Van orchard**
14. **To consider and discuss how to promote Community Engagement**
15. **Clerk's Report**

16. Planning Application

In accordance with statutory requirements, it is necessary to determine the application within a specific period and it is essential therefore that any observations should be sent within 21 days from -30th April 2024

Case Ref: 24/0314/TPO

Location: Land To the Rear Of 3 The Paddock Caerphilly CF83 3RR

Proposal: Carry out various tree works (Tree Preservation Order 76/14/CCBC)

Case Officer: Lorna Berrow (01443 864429) : berrol@caerphilly.gov.uk

Ward: Van Map

Ref: 316342(E) 186793(N)

Case Ref: 24/0313/CLPU Site Area: 270m²

Location: 19 Brookside Crescent Caerphilly CF83 1PH (UPRN 000043033626)

Proposal: Obtain a Lawful Development Certificate for proposed loft conversion including changing existing hipped roof to gable end roof

Case Officer: Emile Braithwaite (01443 864433) braite@caerphilly.gov.uk

Ward: Van Map

Ref:3 16157 (E) 187019 (N)

17. Items for the next agenda

- 17.1 To receive information on the CIL and make an action plan for spend

18. Date of Next meeting

Full Council Meeting Thursday June 20th via TEAMS