



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

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**MINUTES
FULL COUNCIL MEETING
Thursday 20th June 2024**

1. To note Member attendance and to receive any apologies

In attendance

Cllr Elaine Forehead
Cllr Sheila Newbury
Cllr Christine Forehead
Cllr Jeff Grenfell
Cllr Sharon Harris
Cllr Sheila Jones
CLERK Michelle Moore

Apologies

Cllr Anne Broughton-Pettit
Cllr John Pettit
Cllr Matthew Ferris
Cllr Lynne Hughes

2. Police & Community Safety Matters

In attendance :CSO Dillon Greedy & PC Ryan Taylor
Members received a hard copy of the police report

3. Fire Service & Community Safety Matters

Nonattendance

4. Guest speaker -David Llewellyn

D Llewellyn confirmed that there has been funding allocated to the *well being* project
Members would like to thank him for the presentation and making time to join us in person
The next stage will be for members to form an engagement plan- Story Studio for the ward
D Llewellyn has offered to volunteer his time working with members to take this forward.

5. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.

Cllr Jeff Grenfell declared he is an appointed representative for Caerphilly Town Council, on the Caerphilly and District Twinning Association Management Committee

6. Minutes

6.1 The minutes of the ANNUAL COUNCIL meeting held on 16th May 2024 were approved as an accurate record and signed by the presiding chair

6.2 The minutes of the FULL COUNCIL meeting held on 16th May 2024 were approved as an accurate record-with the following correction

The **RESOLUTION** to award Caerphilly Twinning Association £250 was invalid due to correct procedures to present and add an amendment to a motion were not adhered too. It was **RESOLVED** that those residents in the Van Ward ,who are involved in CTA, can approach council on an individual basis for financial assistance as long as they fall in line with the VANCC policy criteria

7. Financial Matters

7.1 Received and approved Bank Statements May 24

7.2 Received and approved Bank Reconciliations, Payments for May 2024

7.3 Noted ,no requests for financial assistance

8. To receive an update on CIL spend and discuss an action plan for future spending

Resolved: Clerk to research costs for free standing notice boards that could potentially be erected on Lansbury stretch

9. To confirm payment of Insurance renewal 1st June 2024-31st May 2025 at £889.02 and to receive and consider the information on cyber cover

Resolved: Clerk to pay £889.02 and council will not take any further action on cyber cover

10. To receive information on VANCC IT DOMAIN and consider its renewal

Resolved: To pay £11.99 per year for 9 years TOTAL- £107.91

11. To receive Register of Interest Forms for 2024-2025,and a copy of the Declaration of Interest Form

Resolved: To add as a recurring item on the Annual Meeting agenda as a reminder for members the need to update their interests if applicable

12. To receive updated Cllr Remuneration policy/form and the latest guidance

Resolved: To use the updated form/policy

13. To consider and discuss how to promote Community Engagement

Cllr S Jones and Cllr E Forehead are to meet with Geraint Jones to discuss funding available in the Van ward

14. Clerk's Report

14.3 Resolved:

- 1) Clerk to contact J Morgan, Caerphilly Tennis Club and confirm- £20 per pupil £10 tennis racket and tennis balls if necessary
- 2) Clerk to contact St James school - the project is now open to all pupils and closing date for applications is July 12th

15. Items for the next agenda

15.1 To receive Information with regards to purchasing a new laptop

15.2 Cost of living crisis

Note

Vanessa Owens ,OVW has been invited as a guest speaker to attend a meeting in the future

16. Date of Next meeting

Confirmed

Full Council Meeting Thursday July 18th @ Van Community Centre

Chair Elaine Forehead

Clerk Michelle Moore

M Moore