



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

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NOTICE OF FULL COUNCIL MEETING

12th September 2024

To: Chair and Members of Van Community Council.

You are summoned to attend a Full Council Meeting to be undertaken by Van Community Council on Thursday 19th September, at 6 pm, in Van Community Centre

If you are unable to attend in person or remotely, please contact the Clerk on clerk@vancc.co.uk or 07387 885132 to advise in advance of the meeting.

In line with legislation, all community council meetings are open to members of the public and press to attend. Please contact the Clerk in advance of the meeting to advise that you wish to attend, and appropriate arrangements will be made. Members of the public cannot speak during the meeting.

The business to be transacted is set out in the agenda attached.

Yours Faithfully,

M Moore

Michelle Moore
Clerk to the Council/ Clerc Y Cyngor

AGENDA

FULL COUNCIL MEETING

Thursday 19th September 2024

- 1. To note Member attendance and to receive any apologies.**
- 2. Police & Community Safety Matters**
- 3. Fire Service & Community Safety Matters**
- 4. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**

To Note; 'Members are referred to, and shall observe, the provisions of the Van Council's Code of Conduct. If a Councillor has a disclosable prejudicial interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote and it shall be incumbent on members who know of that interest to disclose it to the meeting and if another member present believes that there may be a conflict of interest with other member(s) present they should notify the meeting of this fact. This is in order that the potential interest is clarified before the meeting proceeds.

- 5. Minutes**
 - 5.1 To receive, consider and if approved, sign the minutes of the FULL COUNCIL meeting held on 18th July 2024 as an accurate record
- 6. Financial Matters**
 - 6.1 To receive, confirm and approve Bank Statements July, August 2024
 - 6.2 To receive, confirm and approve Bank Reconciliations & Payments for July, August 2024
 - 6.3 To receive an update from Van Allotments on their application for financial assistance.
 - 6.4 To receive an application for Financial Assistance from Caerphilly Uniform Exchange
- 7. To receive Grant Evaluation form from Caerphilly Uniform Exchange-August Playdays and hard copy of photos in the meeting**
- 8. CIL projects-(£2027)**
 - 8.1 To receive information on free standing noticeboard and hard copy of photo in the meeting
 - 8.2 To receive information and consider artwork on the ward's consoles/walls
- 9. To discuss and consider the content needed to develop a Security Policy (including risk mitigation and insurance)**
- 10. To discuss and consider endorsing two youth representatives on the Van Community Council**

- 11. To receive and consider the Community Champion Nomination application forms, and to discuss awards evening Thursday November 21st (Total Budget £500)**
 - 11.1 To agree on winner
 - 11.2 To agree on runner up1
 - 11.3 To agree on runner up2
 - 11.4 To agree spend and trophies to purchase([Link to Everson Trophies,Ystrad Mynach](#))
 - 11.5 To agree an appropriate award and spend for Van Allotments-Grower of the Year
 - 11.6 To agree spend for the catering
Quote £7.50 person-[Crave the Dish](#)
 - 11.7 To agree a time/duration for the event-hall hire spend

- 12. To receive and consider adopting a Co-Option Policy, Application Form and Eligibility Criteria Information**

- 13. To receive and consider adopting updated Financial Assistance Policy/Application and Evaluation Forms**

- 14. To consider and discuss how to promote community engagement**
 - 14.1 VE DAY 80 - 'A SHARED MOMENT OF CELEBRATION' - 8TH MAY 2025
 - 14.2. To receive photos from Skateboard Academy sessions in August 24-and consider a session October half term as a hard copy in the meeting
 - 14.3 To receive an update on the participatory fund

- 15. Clerk's Report**

- 16. Exempt Items**
None

- 17. Items for the next agenda**
 - 17.1 Draft budget for 2025-2026

- 18. Date of Next meeting**
Full Council Meeting Thursday 17th October via TEAMS