



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

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**AGENDA
ANNUAL MEETING
Thursday 22 May 2025, Van Community Centre**

- 1. Elect a Chair of the Council**
Elect a chairperson for the ensuing year
Chairperson to sign and date Acceptance of Officer, in the presence of the Clerk/Proper Officer
- 2. Appoint a Vice-Chair of the Council**
Appoint a Vice Chairperson for the ensuing year.
Vice Chairperson to sign and date Acceptance of Officer, in the presence of the Clerk/Proper Officer
- 3. Retiring Chair's Comments (if applicable)**
- 4. To note Member attendance and to receive any apologies**
- 5. To note Declarations of Interest**
- 6. Minutes**
To receive a copy of the Annual Meeting minutes for 16th May 2024 (for reference purposes only)
- 7. To consider the Chairs Remuneration (optional payment) 2025-2026**
Chair to vacate for reasons of prejudicial interest and the Vice Chair to take the Chair for this item of business only.
- 8. To confirm the Clerk as the Responsible Financial Officer** as required under section 151 of the LGA 1972 and to authorise the clerk to give instructions, request information on the bank accounts on behalf of Van Community Council. To confirm the Clerk as an Authorised Officer for internet banking, the use of a variable direct debit for regular payments and use of debit card
- 9. To confirm and nominate Bank signatories.**
- 10. To confirm membership to the following during 2025-2026 that require an annual subscription fee**
 - 10.1 OVW One Voice Wales
 - 10.2 SLCC Society of Local Clerks
 - 10.3 TCCLC Town and Community Councils Liaison Committee

- 11. To consider appointing Community Youth Representatives**
- 12. To consider whether any committees be set up on a standing or ad hoc basis and to appoint members if required**
- 13. Documents & Policies to adopt for 2025-2026**
- 14. To appoint Internal Auditors Huw Jones and Michael Fisher**
A council resolution is required
- 15. To receive a copy of the Register of Interest Form and members to submit to clerk with an update if applicable**
- 16. To confirm that there be no meeting in August 2025**
- 17. To consider and confirm Cycle of Meetings for 2025-2026**
- 18. To confirm the Chair/Vice Chair in consultation with the Clerk (including payment of creditors) in August 2025 and December 2025 can make appropriate resolutions, if necessary, on behalf of the whole council**