



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

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**MINUTES
FULL COUNCIL MEETING
Thursday 17th July 2025 at Van Community Centre**

1. To note attendance and to receive any apologies

In Attendance

Cllr Sharon Harris

Cllr Sheila Jones

Cllr John Pettit

Cllr Anne Broughton Pettit

Cllr Elaine Forehead

Cllr Christine Forehead

Clerk Michelle Moore

Apologies

Cllr Lynne Hughes

Cllr Matthew Ferris

Cllr Sheila Newbury

2. Police & Community Safety Matters

In Attendance

PCSO Lisa Gibbs

CSO303 Sarah Barbour

Noted: New Chief Inspector-Martin Pugh

Resolved: Clerk to request Gaming bus for December 6th , 17: 00 Christmas Event

3. Fire Service & Community Safety Matters

Apologies

Station Commander Julian Lloyd

4. Declarations of Interest

None

5. Minutes

The minutes of the ANNUAL meeting held on 19th June were agreed as an accurate record and signed by the chair

6. Financial Matters

- 6.1 Received and confirmed Bank Statements June 2025
- 6.2 Received and confirmed Bank Reconciliations & Payments for June 2025
- 6.3 To receive applications for Financial Assistance-NONE

7. To receive an update from the working group for the appointment of an Eco Project Officer /possible projects

Resolved: Clerk to present Biodiversity Report, Biodiversity Action Plan to comply with section 6, The Biodiversity and resilience of Ecosystems duty and a Biodiversity policy - September agenda

On the basis of this information, members will be able to discuss projects and consider inviting Rachel Carter as a guest speaker on the subject

8. Community engagement

- 8.1 The purchase of additional fruit trees for the Van Orchard

Resolved: Cllr Sheila Jones to purchase the trees, hand over to the volunteers; the full amount will be reimbursed by the clerk

"in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, expenditure up to £100 is approved in relation to the above."

- 8.2 To discuss Christmas Event at Van Community Centre

Resolved:

- i) Workshop Phase: Community Decoration Making

Van Community Centre

Date: Saturday 29th November

Time: to be confirmed

Two 1-hour sessions

Activities: Upcycled ornaments, paper crafts, possibly incorporate sustainable elements like fabric scraps or donated materials

To include Christmas Card Competition

Led by: Volunteers from the Community Centre

- ii) Main Event: Christmas Lights Turn-On

Van Community Centre

Date: 6th December

Time: 17:00

Ticketed event: 80 persons

- iii) Program Highlights

Father Christmas appearance-still to be confirmed

To request assistance from the police, Gaming bus to be present and Ryan Hyde

Cllr Sharon Harris to approach the choir that books out the community center- as it is unlikely the pupils at St James school will be prepared to gather other than a weekday

Cllr Sharon Harris to request a selection of gifts from Toybox
Light refreshments -provided by the community center
Soft drinks available to purchase
Choice of a free hotdog or burger

Resolved: To set a high budget in order so that this can be presented to Chris Evans via Cllr Sheila Jones in anticipation for grant funding

(Clerk to research and to include quotes for extra lights /gazebo/materials/etc)

The event can be easily scaled back and will be discussed further in the September meeting

It was agreed to amend the budget and use the allocated monies under the heading Christmas lights to cover the event

"in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, expenditure up to £4000 is approved in relation to the above ."

Note

Resolved: due to the recent influx of invoices from Audit Wales it was agreed to amend the budget accordingly

8.3 Update-Grant Application /Compassionate Communities

On behalf of Cllr Lynne Hughes, clerk informed members a decision by Compassionate Cymru should be made by the end of July as they have had loads of applications.

8.4 Update-Van Decides/PB fund

Noted: 6 organisations have applied for the funding and Geraint Jones is in the process of arranging the next stage

8.5 Well Being Event at Van Community Centre during the week of 15th - 19th September/Adult Learning Wales Week .

Resolved: To go ahead with an application and Cllr Sheila Jones will keep all members updated on its progress via email

9. To discuss document retention and storage

Resolved: For the clerk and member(s) to meet in advance of the scheduled monthly meetings at the Van Community Centre and start to systematically sort the filing cabinet where documents are presently stored.

10. Clerk's Report

3. Update on tennis sessions

It has been confirmed that this will go ahead and dates for the sessions are

Tuesday 29th July

Tuesday 5th August

Tuesday 12th August

Tuesday 19th August

Tuesday 26th August

Head Jonathan Morgan will arrange the bookings, and the clerk has requested promotional material to be passed on so that this can be posted on our website and popped into our noticeboards

11. Items for next agenda

- 11.1 Nominations for Awards Evening
- 11.2 Biodiversity Report/Plan/Policy
- 11.3 Update on Christmas Event
- 11.4 Update on Grant Application /Compassionate Communities

12. Date of next meeting

Full Council Meeting Thursday, September 25th 18:00 Van Community Centre

Meeting closed: 19:15

Chair

Elaine Forehead

Clerk

Michelle Moore

M Moore