



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

Michelle Moore
Clerk to the Council/Clerc Y Cyngor
Email: clerk@vancc.co.uk
Tel/Ffon: 07387 885132
C/O Caerphilly. CF83 3QX

**FULL COUNCIL MEETING
Wednesday 19th November 2025 at Van Community Centre
MINUTES**

Meeting Chaired by Cllr Lynne Hughes

Condolences and a moment of reflection paid to the passing of Cllr Christine Forehead

1. To note Member attendance and to receive any apologies

In Attendance

Cllr Sharon Harris

Cllr Sheila Jones

Cllr Lynne Hughes

Cllr Matthew Ferris

Clerk Michelle Moore

Note

Cllr John Pettit attended the meeting remotely

Due to connection problems stemming from the Van Community Centre, he was unable to participate

Apologies

Cllr Sheila Newbury

Cllr Anne Broughton Pettit

Cllr Elaine Forehead

Cllr Jeff Grenfell

2. Police & Community Safety Matters

Note

Police report was received

Women's event has been booked for Tuesday 13th January 2026, at the Van Community Centre

Cllrs in attendance signed up to the new "Alert" System

Inspector Richard Tovey is the new Neighbourhood Inspector for Caerphilly South

3. Fire Service & Community Safety Matters

Apologies

Julian Lloyd, Station Commander

4. Declarations of Interest

None

5. Minutes

The minutes of the Extraordinary Council Meeting held on 30th October 2025 were confirmed as a true and accurate record, and arrangements were made for the Chair to sign them

6. Financial Matters

6.1 Received and confirmed Bank Statements October 2025

6.2 Received and confirmed Bank Reconciliations & Payments October 2025

6.3 Applications for Financial Assistance-NONE

7. Community Engagement projects in the ward

7.1 Update on the Christmas party and light switch on, Saturday December 6th

50 tickets will be issued for the kids disco 2-4pm and buffet

Soup and roll served from 4pm

Choir to perform at 4pm

United Welsh in attendance with the Christmas grotto van

Gift offered to all children present compliments of Toybox

Police in attendance with gaming van

Lights switch on at 5pm

8. Clerk's Report

Note

Resolved: Cllr Ann Broughton Pettit nominated to represent VanCC at the Annual General One Voice Wales meeting on Wednesday 21st January 2025

Resolved: Members are all in favour of the outdoor Mural and Let's Grow Together project proposals. Clerk to invite Amie Lock to the January 15th, 2026, meeting

Resolved: Cllr Sheila Jones to request Winter Well Being leaflet from OVW that we can edit

Resolved: Clerk to arrange flowers for Cllr C Forehead

"In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, expenditure up to £50 is approved in relation to the above."

9. Items for next agenda

9.1 Budget 2026-2027

9.2 Blue Monday

10. Date of Next meetings

Full Council Meeting Thursday December 4th, 2025

18:00 via Teams