



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

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**AGENDA
ANNUAL MEETING
Thursday 21st May 2026
Van Community Council**

- 1. Elect a Chair of the Council**
Elect a chairperson for the ensuing year
Chairperson to sign and date Acceptance of Officer, in the presence of the Clerk/Proper Officer
- 2. Appoint a Vice-Chair of the Council**
Appoint a Vice Chairperson for the ensuing year.
Vice Chairperson to sign and date Acceptance of Officer, in the presence of the Clerk/Proper Officer
- 3. Retiring Chair's Comments (if applicable)**
- 4. To note Member attendance and to receive any apologies**
- 5. To note Declarations of Interest**
- 6. To confirm the Clerk as the Responsible Financial Officer** as required under section 151 of the LGA 1972 and to authorise the clerk to give instructions, request information on the bank accounts on behalf of Van Community Council. To confirm the Clerk as an Authorised Officer for internet banking, the use of a variable direct debit for regular payments and use of debit card
- 7. To consider the Chairs Remuneration (optional payment) 2026-2027**
Chair to vacate for reasons of prejudicial interest and the Vice Chair to take the Chair for this item of business only.

- 8. To confirm and nominate Bank signatories.**

- 9. To confirm variable payments, use of the debit card ,SO,DD,BACS transfers made by the clerk: as per financial regulations**

- 10. To confirm the following Cllr representatives for 2026-2027**
 - 10.1 OVW (x2)One Voice Wales
 - 10.2 CCLC (x1)Community Council Liaison Committee
 - 10.3 TCCLC (x2)Town & Community Council Liaison Committee

- 11. To consider whether any committees be set up on a standing or ad hoc basis and to appoint members if required**

- 12. To receive and consider adopting: Documents & Policies for 2026-2027**

- 13. To appoint Internal Auditor: Michael Fisher**

A council resolution is required

- 14. To receive a copy of the Register of Interest Form and members to submit to clerk with an update if applicable**

- 15. To consider and confirm Cycle of Meetings for 2026-2027**

- 16. To confirm the Chair/Vice Chair in consultation with the Clerk (including payment of creditors) in August 2026 and December 2026 can make appropriate resolutions, if necessary, on behalf of the whole council**