



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

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**MINUTES
FULL COUNCIL MEETING
Thursday 21st May 2026
Van Community Council**

1. To note Member attendance and to receive any apologies

In attendance:

Cllr Elaine Forehead

Cllr Jeff Grenfell

Cllr Anne Broughton Pettit

Cllr Sharon Harris

Cllr Sheila Jones

Cllr Lynne Hughes

Cllr Matthew Ferris

Cllr John Pettit

Clerk Michelle Moore

Apologies:

Cllr Alison Vyas

Cllr Sheila Newbury

2. Police & Community Safety Matters

In attendance

Sarah Barbour CO303

Noted

Members received and discussed latest report

3. Fire Service & Community Safety Matters

Apologies

Julian Lloyd, Station Commander

- 4. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**
 Cllr Elaine Forehead and Cllr Sharon Harris declared that they are committee members of Van Community Centre
- 5. Minutes**
 The minutes of the COUNCIL meeting held on 19th March 2026, were confirmed as an accurate record, approved, and were signed by the chair
- 6. Financial Matters**
- 6.1 Received and confirmed Bank Statements March, April 2026
 - 6.2 Received and confirmed Bank Reconciliations & Payments for March, April 2026
 - 6.3 Received end of year account summary for 2025-2026
 - 6.4 To consider Insurance quote/renewal for 1st June 2026-31st May 2027
Resolved: Zurich Municipal £396
- 7. Audit Year Ended 31st March 2025**
- 7.1 Received and noted internal auditor's report, in respect of the internal audit for year ended 31st March 2025
 - 7.2 Received and noted bank reconciliation (see 6.1) which verifies box 9 of the Annual return.
 - 7.3 **Resolved:** to approve Annual Return year ending 2026 and this was signed by the presiding Chair
- 8. To discuss the following Community Engagement projects in the ward**
- 8.1 To consider putting a working group together to tackle poverty in the ward
Resolved: Working group to include
 Cllr M Ferris
 Cllr A Pettit
 Cllr L Hughes
 Cllr J Grenfell
 Cllr Sheila Jones to organise dates, times and venues
 - 8.2 Van Community Champion Awards
Resolved:
 - 8.2.1 date and time -Thursday 12th November 2026 @ 6pm
 - 8.2.2 nominees/nominator process -open to Cllrs and public
 - 8.2.3 open /end date for applications -closing date 6th September 2026
 - 8.2.4 compere -Ryan Hyde
 - 8.2.5 catering/numbers -to be discussed nearer the date /provisional x50
 - 8.2.6 Grower of the Year, Van Allotments -remain the same as 2025

- 8.2.7 youth group -categories -to allow R Hyde ,youth club to put forward names
-VCCentre to enter Gardner award
- 8.2.8 Poster -clerk to action, as 2025
- 8.2.9 Terms and conditions -to remain the same as 2025
- 8.3 To consider a “Remembrance Event” , inclusive of entertainment and refreshments
Resolved:
Provisionally earmarked for February 2027
Cllr M Ferris to contact the Navy(to provide catering), and Hot Gin (entertainment) for costs
To be included on the next agenda for further discussion
- 8.4 To consider providing refreshments/lunch pack for Forces Fitness days at Van Community Centre
Resolved: £150 assigned for August 4th 2026
Clerk and Cllr E Forehead to liaise with FFitness
Resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972(as amended) and being of the opinion that the expenditure above satisfies the requirements of the that section
- 9. Clerk’s Report**
- 9.1 CIL payment
£1,755.04 has now been received. Clerk to ascertain whether this can be spent on a much-needed commercial dish washer for the Van Community Centre
Cllr Jeff Grenfell and Cllr Mathew Ferris have offered to make a donation in order to get this in place as soon as possible
Van community Centre to provide quotes, and this will be discussed at the next meeting
- 9.4 Outdoor Mural-Amie Locke
Resolved: Van Community Council to pay the outstanding 10% costs to allow the project to go ahead
- 9.6 Cllr Sheila Newbury
Resolved:The Clerk and Chair will arrange flowers to be presented at the next meeting to welcome her back after a long illness.
- 9.7Audit Wales
Noted
Update:2024-2025 hasn’t been received yet
- 10.1 Reasonable adjustment-ref Clerk broken wrist
Resolved: Clerk to purchase upright mouse and mouse mat
- 10. Items for next agenda**
Christmas Event-Dec 6th
Community Champion-Nov 12th
Remembrance Event-FEB 2027
Consider budget 2026-2027 based on EOY figures

- 11. Date of Next meeting**
Thursday July 16th via TEAMS

Meeting Closed :19:30

Chair
Cllr Elaine forehead

Clerk
Michell Moore

M Moore