



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

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**MINUTES
FULL COUNCIL MEETING
Thursday 17th September 2026**

1. To note Member attendance and to receive any apologies

Present	Apologies
ClIr Elaine Forehead (chair)	
ClIr Anne Broughton Pettit	
ClIr Jeff Grenfell (vice chair)	
ClIr Sharon Harris	
ClIr Sheila Jones	
ClIr Lynne Hughes	
ClIr John Pettit	
ClIr Alison Vyas	
ClIr Sheila Newbury	
Clerk Michelle Moore	

2. Police & Community Safety Matters

In attendance:

PCSO 551 Luke Walden

Noted

Members received and discussed latest crime statistics in the ward

PCSO 551 was unprepared to discuss the Environmental Visual Audit report, which has been deferred to the next meeting.

3. Fire Service & Community Safety Matters

In attendance:

Julian Lloyd, Station Commander

Noted:

Members discussed the ward fire statistics, with particular concern raised about the number of fires over the summer, many of which were considered to have been deliberate.

4. **Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**
None
5. **Minutes**
The minutes of the COUNCIL meeting held on 16th July 2026, were confirmed as an accurate record and were signed by the chair
6. **Financial Matters**
6.1 Received and confirmed Bank Statements July , August 2026
6.2 Received and confirmed Bank Reconciliations & Payments for July , August 2026
6.3 To consider 2026-2027 NATIONAL SALARY AWARD. Services (NJC) to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible.
Resolved: Members agreed to adopt and implement the 2026–2027 National Salary Award.
7. **To consider whether Council wish to submit an expression of interest for a representative on The Standards Committee**
Motion moved by Cllr J Grenfell
Second by Cllr A Vyas & Cllr S Newbury
Amendment moved by Cllr A Pettit
Resolved: VanCC will not submit an expression of interest for a representative on The Standards Committee
8. **To discuss and consider relocating the defibrillator at Van Community Centre and purchasing new pads.**
Resolved: Cllr E Forehead will approach the shop in Morning Meadows in person before an official request is made by the Council to relocate the Defib outside their shop
Resolved: members agreed VanCC will purchase the new pads
9. **To discuss cleaner and greener CBCC programme : issues over the summer with fly tipping in the Porset Ward.**
Resolved: Members will encourage residents to notify CCBC directly of the exact location of any fly-tipping incidents and, where possible, provide photographic evidence, so that such reports will be flagged by CCBC and thus making them a priority
10. **To discuss Community Engagement projects in the ward**
10.1 To discuss arranging two, one-hour talks at the Centre in the autumn: one on bowel cancer awareness and one on Welsh Water on reducing water bills.
Noted:

Welsh Water had already held a successful event at the Centre

Resolved: Cllr S Jones will contact Parent Network and Van Allotments as they are potentially more suitable to host future events

- 10.2 To receive an update from the working group tackling poverty in the ward.

Resolved:

Cllr J Grenell will work with local organisations and networks, alongside Cllr S Jones, to organise and enhance the already established Blue Monday event at the Community Centre in January, focusing on supporting wellbeing and community engagement and Cllr Grenfell will contact Welsh government

Cllr J Pettit will contact CCBC

Cllr L Hughes will contact Carol Andrews

Cllr A Vyas will approach the retailer Marks & Spencer regarding potential grant funding opportunities and food donations to enhance the Blue Monday and any other forthcoming events

- 10.3 Van Community Champion Awards:

10.3.1. To propose an award for Extraordinary Bravery

Resolved: A specific award category for Extraordinary Bravery will be included this year. Cllr E Forehead will provide the Clerk with the name and details of the recipient.

10.3.2. To receive proposed award ideas from Ryan Hyde, Youth Club

Resolved: Young people nominated through the Clubs based at the Centre will receive medals on ribbons and certificates in recognition of their achievements.

10.3.3. To receive nominations from Van Allotments

Resolved: The following award categories will be

- Grower of the Year
- Volunteer of the Year

10.3.4. To review submitted nominations and select the winner and runners-up

Resolved: To award trophies for

- One overall Winner
- Two Runners-up

Resolved: All trophies and medals will be supplied by Everson Trophies, Ystrad Mynach.

Resolved: The nomination/application form will be revised to improve its structure, clarity and ease of completion.

Resolved: The budget for the Van Community Champion Awards will be increased to £1,000.

- 10.4 To receive an update and discuss the Remembrance Event, Feb 20th, 2027

Noted:

Clerk and Cllr E Forehead had attempted to secure entertainment for the event; however, no responses had yet been received from the three parties approached.

Resolved: Cllr A Vyas will contact a local artist known to her to explore potential entertainment options for the event

- 10.5 To receive an update on the PB Fund

Noted:

Members acknowledged that there had been several shortcomings in the Participatory Budgeting (PB) process, both in terms of engagement with local residents and the allocation of funding by all parties

involved. However, Members wished all successful applicants every success in delivering their projects for the benefit of the ward.

10.6 To discuss the upkeep of Van Orchard

Resolved: Cllr S Jones will engage with volunteers to obtain an up-to-date assessment of the current status of the orchard, identify how they wish to move forward, and explore how Van Community Council can support its future development

11. Clerk's Report

Noted:

The report had been received and that there were no outstanding actions arising for either the Clerk or Members.

12. Items for next agenda

Community Champion

Christmas Event

Remembrance Event

13. Date of Next meetings

Ordinary Council Meeting

Thursday October 15th Van Community Centre

Meeting closed 20:00 hrs

Chair

Clerk

Michelle Moore

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